



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		KANNADA SANGHA PUNE'S KAVERI COLLEGE OF ARTS, SCIENCE AND COMMERCE, PUNE
Name of the head of the Institution		Dr. Ashok Motilal Agrawal
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02025456328
Mobile no.		9823126516
Registered Email		kavericollege_iqac@kaveri.edu.in
Alternate Email		kaveri.college@gmail.com
Address		Sr.No 36, G.M.Shetty Educational campus, Erandwane, Pune
City/Town		Pune
State/UT		Maharashtra
Pincode		411038

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr. Jayashri Aniket Bangali
Phone no/Alternate Phone no.	02025456328
Mobile no.	9423581927
Registered Email	kavericollege_iqac@kaveri.edu.in
Alternate Email	kaveri.college@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2019/01/AOAR-17-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2018/12/ACADEMIC-CALENDER-2018-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.37	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC	18-Mar-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Intellectual	03-Jul-2019	42

Property Rights (IPR)	1	
State Level Faculty Development Programme (FDP) on E- Content Development	05-Jan-2019 2	115
Faculty Development Programme on the use of ICT	18-Dec-2018 1	40
State Level Workshop on Python Programming	29-Jan-2019 2	62
Intra College Project Competition	02-Feb-2019 1	24
Intra College Power Point Presentation Competition	06-Feb-2019 1	28
Career Opportunities in Banking and Finance by PU Academy, Mumbai	20-Dec-2018 1	60
Idea Generation Camp	25-Jan-2019 1	60
Faculty Development Programme on Role of Support Staff in Quality	25-Feb-2019 3	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Workshop on Intellectual Property Rights (IPR) 2. Career Opportunities in Banking and Finance by PU Academy, Mumbai 3. National Workshop on 'Financial Planning, Market and Investors' Awareness' 4. State Level Faculty Development Programme (FDP) on E Content Development 5. Faculty Development Programme on 'Role of Support Staff in Quality

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To increase number of Valueadded, Addon and Certificate courses	Additional number of Valueadded and Addon courses are introduced
To increase the number of Faculty Development Programmes for teachers	Number of FDPs for teachers were conducted throughout the academic year
To increase number of tie-ups and associations with NGOs, Industry and other Universities/institutions	The college has signed MoUs with other Universities/Institutions
To strengthen the ICT facilities	The college has purchased equipments such as recorder, Photocopier, Projector and upgraded optical fiber internet connection (from 2 mbps to 10 mbps) to strengthen the ICT facilities

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	27-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

01-Jan-2019

17. Does the Institution have Management Information System ?

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Management Information System The college is currently using following modules for the management information system</p> <p>1) VRIDDHI software: The college uses following Vriddhi software modules namely: Admission module: Online admissions, allocation of subjects, bonafide certificate, attendance sheet generation and various reports related to student data such as cancellation of admission, castewise/categorywise student list, pending fee list etc. Examination module: Examination form entry, Marks entry and result declaration of first year students, rechecking/revaluation of first year subject marks. Library module: for various library housekeeping operations.</p> <p>2) Tally: The college uses Tally software for accounting. Preparation of financial statement, submission of financial reports, Audit system is computerized using Tally software.</p> <p>3) OPAC: OPAC is used for various types of searches such as availability of books (authorwise, subjectwise, titlewise, accession numberwise) and CDs on the shelf.</p> <p>7) Website: Regular updating of the college website</p> <p>1) SPPU Module: The college uses various MIS modules of the SPPU for Student support activities such as NSS, sports, eligibility etc.</p> <p>1) National Scholarship portal: The college uses MIS modules of the state/national government for various types of scholarships.</p>
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution develops and deploys action plans for effective implementation of the curriculum in the following manner: As the college is affiliated to SPPU it follows the curriculum designed by SPPU. The University revises the curriculum through the Board of Studies (BoS) in the respective subject. A detailed structure of the syllabus along with the list of text books and reference books is provided by the University. The faculty of the college participate in the workshop conducted by SPPU for the effective revision and implementation of syllabus. The time table committee prepares time tables (semester / year) of respective courses for current academic year. Subject allocation is done by department head for which each teacher prepare teaching plans for timely and effective implementation of syllabus. Midterm and term end follow up is taken. Necessary suggestions , guidance is provided by Senior

colleagues and head. If needed, corrective action is taken for timely completion of syllabus. Teachers are encouraged to use innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits, computer education apart from conventional teaching methods. Eminent speakers from academia and industry are also invited for specialised guidance. The College provides books and other teaching and reference material like Journals, Magazines, Teaching Models etc. enable the teachers to ensure effective delivery of curriculum. The well equipped laboratories are developed. A large number of E-resources enrich teaching learning. The students are taken for industrial visits to keep them updated about the latest developments in the field. M.Sc. Computer Science students complete their one semester project in various companies. Teachers are encouraged to participate FDP, refresher courses, workshop, seminar etc. to update their knowledge and enrich teaching learning process. Traditional methods are supplemented by advanced technological methods with resources like LCD projector, demos in the computer laboratories.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Share Market Mutual fund Investment		06/08/2018	24	1. To acquaint students about the concepts related to share market and mutual funds. 2. To provide knowledge about the analysis of market, planning and execution of buying and selling of stocks, mutual funds and to enable students to understand	Share market trading skill, Investment awareness, Effective investing
Software Professional in Real Life		25/08/2018	30	To create an awareness of the practice of programming. To look help the students appreciate what constitutes good programming.	Students understand how project requirements can be compiled using various techniques and learn about industry

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	30/12/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	15/06/2018
BA	Economics	15/06/2018
BA	Psychology	15/06/2018
MSc	Computer Science	15/06/2018
BCom	Costing	15/06/2018
BCom	Marketing	15/06/2018
BBA	International Business	15/06/2018
BBA	Human Resource Management	15/06/2018
BSc	Computer Science	15/06/2018
BBA	Finance	15/06/2018
BBA	Marketing	15/06/2018
BBA	Computer Application	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	115	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in soft skill	17/01/2019	35
Dr. M. R. Jaykar employability skill programme	03/01/2019	60
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Marketing	12
BBA	HRM	5

BBA	Finance	6
BBA	IB Research Methodology	8
BCom	EVA	243
MSc	Computer Science	29
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The college has mechanism to take feedback from students, Alumni, Parents and Employers. Students: Formal, informal interaction held for students feedback. Online feedback is collected from the students about learning, teaching faculty, teaching methods, infrastructure and various events conducted. The committee members of respective faculty and events analyze the feedback forms. The outcome of the feedback analysis is discussed in staff meeting. Accordingly, various measures are taken in response of the feedback like conducting various aspects of mentoring sessions for weak students, remedial teaching and organizing session about particular topic. This will help in improving the facilities in the college and help in improvement of teaching learning enhancement. Alumni: Alumni feedback is taken at the time of alumni meets conducted during the academic year. Interaction discussion with Alumni helps for updating the recent development in the field. It also helps for understanding the expectation of society from college to develop new skills areas. The alumni committee analyses the collected feedbacks. Consequently, the alumni meetings and various events in association with members are planned. The alumni members are invited for guest lectures and workshops organized during the academic year. Parents: The College has developed good relationship with parents. Periodic meetings are also held with the parents. In these meeting the feedback is taken from parents through interaction and feedback form. These meetings help for understanding expectations, suggestions of the parents and college to each other. The progress and performance of the students is also discussed with the parents. Feedback of parent helps for introducing new activities, courses and improvements therein. PTA meeting held for better understanding and developing cordial relationship. The parents are also invited for various events. The parent's feedback is collected during these meetings and analyzed by the respective class teachers. The outcome of the feedback is discussed in staff meetings and is further implemented.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	English/Psychology/Economics	120	127	64
BBA	Computer Application	80	133	73
BBA	Finance/Marketing/HR	88	192	86
BBA	International Business	88	151	85
BSc	Computer Science	88	199	81
BCom	Costing/Marketing	264	349	263
MSc	Computer Science	30	47	30
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1417	59	38	0	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
38	30	5	8	1	8
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Kaveri College has developed an effective mentoring system. Each faculty member is assigned with a group of 30 to 40 students as mentee from the entry level. Mentors interact with the students and understand hobbies, interest, career goals, strengths, weaknesses, and academic record of their mentees. Mentor and mentees keep in continuous contact and interaction with each other. This helps for understanding the difficulty, performance, progress, etc. of the mentees. On this basis Mentors provide counselling, guidance and support as per the specific needs of the mentees. Periodic informal meetings are also conducted by the mentors. The mentors along with other colleagues, Head of Department, Expert in field also extend necessary specialized guidance to the mentees about their prospective careers, career opportunities, skill development, personal difficulties, specific problems, etc. Mentors communicate the progress of mentee to respective department coordinators and appropriate feedback and action plan is taken as per need. The mentoring system also helps in identifying slow learners and advanced learners. Mentors seek guidance from authorities as and when required and also communicate with fellow faculties regarding mentees strength and weaknesses so as to make them develop their area of interest by participating in various academic, curricular and extracurricular activities conducted by college. Teachers have interaction among themselves about their mentees on this basis. Specific programs

regarding career planning, professional development, skill development, performance improvement, etc. are organized for mentees with common need and difficulties. Mentor also communicates the performance, progress, weaknesses, difficulties of their mentees to Head of Department, their parents as per need. Strict Confidentiality is maintained. Interaction and sharing with parents helps for mutual understanding about the difficulties and potential of mentees. Accordingly, necessary guidance and support can be provided to the mentees more effectively.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1476	38	1:39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	38	0	15	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Muckta Karmarkar	Vice Principal	Kaveri Award for Excellence in Education given by Kaveri Group of Institutes, Pune
2018	Ms. Sayee Kulkarni	Assistant Professor	Kaveri Outstanding Teacher Award given by Kaveri Group of Institutes, Pune
2018	Ms. Soniya Kumbhojkar	Assistant Professor	Kaveri Blooming Bud Award given by Kaveri Group of Institutes, Pune

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Year	25/04/2019	19/06/2019
BCom	BCom	Year	30/03/2019	07/06/2019
BCA	BBA CA	Semester	05/04/2019	06/06/2019
BBA	BBA	Semester	10/04/2019	06/06/2019
BBA	BBA IB	Semester	10/04/2019	06/06/2019
BSc	BSc CS	Semester	05/04/2019	04/06/2019

MSc	MSc CS	Semester	20/05/2019	10/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Kaveri College, being an affiliated college follows guidelines and procedure for evaluation as prescribed by SPPU from time to time. College has developed a good Continuous Internal Evaluation System within the framework of University guidelines. The evaluation pattern is communicated to the students at the beginning of the course. This includes Midterm test, Online test, Open book test, Tutorial, Oral, Theory Assignments. Industrial Projects are part of internal evaluation. For example project on Industrial Training for M.Sc, project on Business Exposure for second year of BBA and projects in specialisation subjects i.e. Human Resource, Marketing and Finance in case of Third year of BBA and in case of BBA (IB) a project on Research Methodology are the part of internal evaluation. Such projects are helpful for the students to explore practical knowledge and also for developing interest with corporate and other organisations. Field projects on Environmental Awareness are assigned to all the second year students of BA, BCOM and B.Sc (Computer Science). This helps the students for understanding the importance of environment protection, sustainability etc. These projects are also helpful for better interaction and relationship development with NGOs etc. Social awareness is also developed amongst the students through these projects.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares an Academic Calendar. It is prepared in discussion and detailed interaction with coordinators, teachers, IQAC committee, Principal and Vice Principal. Due care is taken while preparing the calendar that various Academics, Curricular and Extra Curricular activities are spread balanced across the year. Internal Examination Schedule is part of Academic Calendar. The Semester/ Year End University Examinations are conducted as per the time table and schedule declared by SPPU. While preparing Internal Examination Schedule, University guidelines, University Academic Calendar is given due consideration. This helps the students to know the examination schedule well in advance. Due care is taken to notify the examination schedule to the parents also. Students are notified well in advance regarding the timetable, seating arrangement, etc. Examinations are conducted strictly as per the schedule. For University Examination, evaluation and assessment is done by the concerned teachers and result is declared accordingly. For SY, TY, PG Courses, Internal Marks are submitted to the University those are incorporated in the Final Result declared by the University. For FY classes, results are declared by the College.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kaveri.edu.in/kcasc/program-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA	Psychology	8	8	100

	BA	English	6	5	83.33
	BSc	Computer Science	57	34	59.64
	MSc	Computer Science	28	28	100
	BCom	Costing	169	167	98.82
	BBA	Marketing	13	13	100
	BBA	International Business	8	8	100
	BBA	Computer Application	17	14	82.35
	BCom	Marketing	40	34	85
	BBA	HRM	5	5	100
	BBA	Finance	6	5	83.33
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kaveri.edu.in/kcasc/student-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	2	ISRO SPPU	19.18	2.64
Minor Projects	2	BCUD SPPU	1	0.42
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights (IPR)	IQAC	03/07/2018
Faculty Development Programme on EContent Development	KSDC	05/01/2019
State Level Workshop on Python Programming	Department of Electronics and Computer Science	29/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/12/2019	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/12/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	0	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Commerce	6
Department of Computer Science	9
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	74	100	0

Presented papers	1	1	1	0
Resource persons	0	1	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Watershed Management Camp	SPPU	1	2
Swachhta Pakhwada	NSS	7	80
4th International Yoga Day	Datta Kriya Yoga International Pune Center	7	10
Tree Plantation	Forest Department, Pune	5	82
Cleanliness Drive	NSS unit SPPU	5	80
Kerala Relief Fund	Chief Minister's Relief Fund	7	100
Pen International Congress	SPPU	45	100
Pen International Congress - Vruksh Dindi	SPPU	10	100
150th Birth Anniversary of Mahatma Gandhi	NSS unit SPPU	5	100
Disaster Management Workshop	District Disaster Management Cell, Pune, National Disaster Response Force (NDRF). And Fire Station, Pune	5	82
Surgical Strike Day	NSS Unit SPPU	5	50
Vachan Prerana Divas	Library, NSS, Board of Students' Development	8	20
Blood Donation Camp	Poona Serological Institute's Blood Bank'	7	67
Special Winter Camp	NSS, Gramp Panchayat Kasar Amboli	35	50
Health checkup drives	NSS, Gramp Panchayat Kasar Amboli	5	50

Tree maintenance	NSS, Gramp Panchayat Kasar Amboli	5	50
Dr. Babasaheb Jaykar Lecture Series	Bahishal Shikshan Mandal, SPPU	5	40
National Voter's Day	NSS SPPU	5	500
TwoDay Workshop on the topics 'The Constitution of India' and 'InterGeneration Bonding'	Lifelong Learning and Extension, SPPU	4	67
'Yog, Pranayam and Women's Health'	SPPU	5	83
Hemoglobin Check Up Camp	Poona Serological Institute's Blood Bank	7	144
Vidnyan Vahini	NSS Unit SPPU	5	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Watershed Management Camp	SPPU	State Level Watershed Management Camp	1	2
50 years of friendship and diplomatic relations between India and Bhutan	Centre for Escalation of Peace and Royal Institute for Governance and Strategic Studies	IndoBhutan Youth Summit 2018	1	1
Shramdan Programme	SPPU	Shramdan Programme	5	28
Swachh Bharat	SPPU	Swachhta Hi Seva 2018	8	62
Special Winter Camp lecture series	SPPU	Lecture Series on Rural Development,	5	50

		Functioning of Grampanchayat, Leadership skills and HIV/AIDS Awareness		
Swatcha Bahrat Abhiyan	SPPU	Cleanliness Drive	7	80
Blood Donation Camp	SPPU	Blood Donation Camp	7	67
Hemoglobin Check Up Camp	Poona Serological Institute's Blood Bank'	Hemoglobin Check Up Camp	7	144
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Interaction with Industry	Industrial Visit	Precision Automation and Robotics India (PARI)	13/08/2018	13/08/2018	90
Interaction with Industry	Industrial Visit	Mother's Recipe, Shirwal, Pune	13/08/2018	13/08/2018	90
Interaction with Industry	Industrial Visit	Cocacola Beverages and Bottling	29/08/2018	29/08/2018	90
Interaction with Industry	Industrial Visit	Shrid Metal Technologies Pvt. Ltd at Pirangut, Pune	29/08/2018	29/08/2018	90
Interaction with Industry	Industrial Visit	Veekey Petro chemicals India Pvt. Ltd.	22/12/2018	22/12/2018	94
Interaction with Industry	Industrial Visit	Jai Polyforms	22/12/2018	22/12/2018	94

Industry		and Moulds Pvt. Ltd, Pune			
Interaction with Industry	Industrial Visit	Accenture Technology	04/01/2019	04/01/2019	33
Interaction with Industry	Industrial Visit	Tata Green Batteries at Ranjangaon	05/02/2019	05/02/2019	45
Interaction with Industry	Industrial Visit	Adison Laboratories	12/03/2019	12/03/2019	90
Industrial Training	Internship	Radix Health Technology (India) Pvt. Ltd.	01/01/2019	30/04/2019	1
Industrial Training	Internship	OMVSAB IT Solution	26/12/2018	25/06/2019	14
Industrial Training	Internship	BLUE PLANET Info Solutions (India) Pvt. Ltd.	02/01/2019	02/05/2019	2
Industrial Training	Internship	Terospagus Technologies Pvt. Ltd	07/01/2019	07/07/2019	1
Industrial Training	Internship	IT Source Technologies Ltd.	02/01/2019	02/07/2019	2
Industrial Training	Internship	CodeTentacles Software Development	17/01/2019	17/07/2019	1
Industrial Training	Internship	Extremity India Technologies	10/12/2018	31/05/2019	3
Industrial Training	Internship	Tech Mahindra	03/12/2018	30/04/2019	2
Industrial Training	Internship	Capgemini Technology Service India Limited	01/01/2019	30/06/2019	1
Industrial Training	Internship	SGHI TECH	02/01/2019	01/07/2019	1
Sharing of resource	Consultancy	Camlin school competitions	01/09/2018	15/09/2018	6
Sharing of resource	Consultancy	Kannada Medium Students of Dr. Kalmadi	01/09/2018	06/10/2018	6

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dhaka International University	08/09/2018	Purpose: Joint Research Activities Faculty/Student Exchange Program Joint Seminar Conference Workshop Activities: Conducted state level workshop in Python, national level workshop in financial planning	213
Quick Heal	01/04/2019	Purpose: Training to students , earn and learn scheme, web portal internship Activities: Orientation to students about various schemes, trainign students on cyber security	10

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3.5	19.08

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing

Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM 21	Partially	SLIM 21 Version: 2.0	2010
VRIDDHI Software :	Partially	VRIDDHI Software : Build 239.6 full version	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
e-Books	80409	5900	0	0	80409	5900
Journals	32	67955	0	0	32	67955
e-Journals	3828	5900	0	0	3828	5900
Digital Database	1	5900	0	0	1	5900
CD & Video	194	0	22	0	216	0
Library Automation	1	66160	0	0	1	66160
Weeding (hard & soft)	42	6165	0	0	42	6165
Others(specify)	524	70896	42	4875	566	75771
Others(specify)	614	117501	27	4795	641	122296
Text Books	2757	359517	98	12641	2855	372158
Reference Books	784	253072	121	50449	905	303521

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Deepa Sathe	Conversion Theory (F.Y. B.Com. Accounts subject)	YouTube	17/12/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	198	4	2	4	0	4	6	2	0
Added	0	0	8	0	0	0	3	8	0
Total	198	4	10	4	0	4	9	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
400000	335153	1881000	2280476

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructural facilities are pivotal for the smooth conduct of teaching learning process in an educational institution. A planned approach is adopted to make the infrastructural facilities available for use and to maintain the facilities. Quotations from various service providers are invited. The Purchase Department does a thorough study of the requirements and the quotations received. Further, the lowest and suitable quotation is approved. The concerned Heads of the Departments (for example Sports, Electronics, Computer and Library) maintain record of utilization of the facilities. In addition, availing, utilizing and maintaining the learning resources of the Library are taken care by the college library. The college has Annual Maintenance Contracts (AMC) with providers of services like CCTV, UPS, Biometric System, Air Conditioners, Coolers, Duplicator, Pest Control, Genset, Elevator and

automation, Vriddhi Software etc. For maintenance of electrical equipments, full time staff members have been appointed. In addition, the college has inhouse support staff like carpenter and plumber for specific requirements. A full time IT Administrator has been appointed to handle hardware, software and internet maintenance related requirements. For optimum utilisation of the facilities like classroom, laboratories, sports facilities, time table is prepared annually and accordingly the utilisation takes place.

<https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2019/12/Procedures-and-Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Kannada Sangha, Pune	208	1361950
Financial Support from Other Sources			
a) National	Postmatric/Class Topper	39	930001
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	15/06/2018	24	Datta Kriya Yoga International Pune Center
Dr. M.R. Jayakar Employability Skill program	03/12/2018	66	Kaveri College
ICMA (Institute of Cost and Management Accounting Awareness Program for B.Com)	15/06/2018	70	Kaveri College
Financial awareness Mutual Fund	15/06/2018	65	Kaveri College I and ICMA Pune Branch
Remedial Class	15/06/2018	298	Kaveri College
Bridge Course	15/06/2018	271	Kaveri College
Mentoring	15/06/2018	384	Kaveri College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed

		competitive examination	career counseling activities	the comp. exam	
2018	Vocational Guidance	110	762	0	6
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. MPhasis 2. LT Infotech	140	11	1. BTW Visas, 2. Cognizant, 3. Infosys Ltd, 4. Godrej	50	6
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	1
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mehendi Competition	Intra College	11
Quiz Competition	Intra College	18
Treasure Hunt Competition	Intra College	18
Rangoli Competition	Intra College	7
Mad Adz Competition	Intra College	25

Photostory Competition	Intra College	14
Tug of War Competition	Intra College	79
Annual Social Gathering	Intra College	100
Football	Intra College	56
Basket Ball (Men)	Intra College	45
Cricket	Intra College	120
Volleyball	Intra College	49
Table Tennis(Boys)	Intra College	22
Throw Ball (Girls)	Intra College	24
Table Tennis (Girls)	Intra College	12
Basket Ball (Women)	Intra College	18
Athletics 100m (Boys)	Intra College	20
Athletics 100m (Girls)	Intra College	20
Athletics Shot put (Boys)	Intra College	20
Athletics Shot put (Girls)	Intra College	20
Judo	Inter College	128
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver Medal, Judo	National	1	0	58FYBCom	Ms. Rucha Dhopeswar
2018	Third Place, Volley Ball	National	1	0	226-SYBCom	Aniket Gogate
2018	Third Place, Basket Ball	National	1	0	16-SYBBA	Pratik Ubhe
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A College Development Committee (CDC) under the section 97 of Maharashtra Public University Act, 2016 is formed. Student's Council representatives are member of CDC along with other stake holders. However, due to the introduction of new University Act in Maharashtra there was no notification from the University regarding formation of Student's Council. Therefore, formal student council cannot be formed during 201819. The representatives of students are nominated on various curricular, extracurricular and cultural committees. Student representative along with other students plan, organise and implement

various curricular, cocurricular and extracurricular activities. Faculty provides necessary support and guidance as required. The suggestions and feedback is also taken from students regarding curricular, extracurricular, co curricular and extension activities in meetings. This helps for planning various college activities as per the interest of students. The involvement of students in various committees helps to have better corporate life. Involvement of students in planning and execution of various activities help for showcasing talent, creativity, leadership quality etc. NSS representatives are nominated to take lead in organizing regular and camp activities. The role of these representatives is in planning and implementation various activities of NSS SPPU. The sport representatives are nominated to organize various sports events in college. These students take lead in managing various sports events and competitions like cricket, Football, Volley ball etc organised at institution level. The college conducts mega Cultural even 'Yuva Spandan' having various events for students. The events like Mehendi, Quiz, Treasure hunt, Rangoli, Mad adz, Photo story, Tug of war and Annual social gathering was conducted headed by the students representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

212

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni meeting was conducted on 8th June 2019. During the meeting alumni participants expressed their achievements and also the efforts taken by college in grooming them. The meeting was followed by a session by Ishwarya Paranjpe Clinical Psychology. Alumni Registration The final year passed out students of graduate and under graduate courses are registered for membership of the Alumni Association. The total number of students registered in the alumni association for the passed out batch of 2018 is 212. Placement drive: The placement cell with Alumni Association of the college conducted the campus drive of Mphasis Ltd. on 6th October, 2018. This drive was conducted for B. Sc. (CS), BCA, BCom, BBA and BBA(IB) final year students. 11 alumni participated in the campus drive. Launching of VAAVE portal The Kaveri Group of Institutes has launched a dedicated online portal for maintaining alumni relations of all Kaveri Group of Institutes on 22nd December 2018. The portal has a dedicated access for Kaveri College. The web address of the portal is <https://alumni.kaveri.edu.in/> . The registration process to the portal is going on. Alumni Participation. 1. Alumni representation in CDC As per section 97 of Maharashtra Public University Act, 2016, the College Development Committee is formed. Alumni representatives are the member of CDC along with other stake holders. As CDC is empowered to take major decisions and frame policy, the representation of alumni helps their involment in decision making. Their experiences and feedback are important for policy framing as per changing need of society. 2. Alumni representation in IQAC IQAC consists of representation of alumni this helps for sharing experiences views etc for quality improvement. 3. Guidance Session by Alumni A guidance session were conducted by CS Ms Vaishnavi Pawase alumus of BCom for SYBCOM and TYBCOM students on Elements of Company Law and Limited Liability Partnership respectively 4. Interaction with Alumni An interactive session on

IT industry Expectations was conducted by Mr. Harsh Gaikwad alumnus of BSc(CS) for BSc(CS and MSc.(CS) students 5. KEDC Entrepreneurship Guidance The KEDC Talk Show 'Baatein Entrepreneurs Ki' was conducted by Mr Akshay Khirid alumnus of BCom and Mr. Shekhar Shinde alumnus of BCA. Both of them are first generation entrepreneurs and they shared their journey of entrepreneurship. 6. As Judge for various competitions Mr. Chinmay Morgaonkar alumnus of BCom judged the Photostory Competition at Yuva Spandan 201819. He gave comments on the photos displayed in the competition and guided them to become photographers. 7. As resource person A session on 'Cyber Security' was conducted by Mr. Amey Tambe alumnus of BCA for the Employability Skills Programme under KSDC.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

CDC : Kaveri College of Arts Science and Commerce is run by Kannada Sangha Pune. The Board of Trustees headed by President formulate the guidelines for overall development of academic institutions run by it. A College Development Committee (CDC) is constituted under section 97 of Maharashtra Universities Act 2016. President of Kannada Sangha is Chairperson and Principal is Exofficio, Secretary of CDC. It consists of various stake holders like representatives of management, HOD's, teachers, nonteaching staff, local society and students. CDC is empowered for formulating policies and taking major decisions such as • To prepare development plans of college and to enable to foster excellence in curricular and co curricular activity. • To decide teaching programmes and annual calendar. • To recommend for new academic courses, creation of teaching and administrative posts. • To recommend encouraging and strengthening research culture, consultancy, extension activities. • To recommend the use of ICT for improving teaching learning process. • To prepare annual budget and financial statements, formulate proposals for new expenditure not provided in budget. • To discuss IQAC report and necessary recommendations. • To formulate suitable admission process. • To recommend regarding discipline, safety and security. • To consider and make recommendations on inspection report, LIC report, audit report, NAAC report etc. Representation of stake holders in CDC helps in formulating and implementing policies and various activities in the best interest of all the stakeholders. The Principal in consultation with IQAC and senior colleagues formulate detailed plan and activities for smooth conduct of the college as per policies and decisions of CDC. Various academic programmes are headed by concerned coordinators. They are empowered to chalk out related activities within the framework of policies and guidelines of the college. IQAC There is active IQAC formed as per NAAC guidelines. IQAC is headed by Principal and consists of IQAC coordinator, representatives of management, administrative officers, HOD's, teachers, nonteaching, local society, alumni, students and industry. IQAC mainly works for qualityrelated institutional processes for the purpose of maintaining /enhancing the institutional quality. Internal Administrative Committees With a view to smooth and effective implementation of curricular, extracurricular, co curricular, extension activities, various Academic, Administrative and other committees are formed. Teachers and students are the members of these committees. The committees can formulate various activities, frame policies, and implement programmes within their areas as per the policies of college and suggestions of Principal. Other faculty members, senior colleagues, students, parents, management representatives are consulted as and when required for the effective implementation of various activities. Representation of various stakeholders in decision making, policy formulation and implementation through CDC, IQAC and various committees helps for decentralisation and participative management. This ultimately helps for overall academic development of students and college as expected by

stakeholders, NAAC, UGC etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being affiliated college, curriculum designed by University is implemented. Teachers take active part in syllabus/curriculum framing, suggestions and expectations of various stakeholders are communicated to Dean, Board of Studies and syllabus framing committee for curriculum development. For effective implementation of syllabus, teachers take necessary efforts for formulation of learning objectives as per need and expectation of syllabus.
Teaching and Learning	Teaching plans are prepared by teachers in consultation with cocoordinator and senior colleagues. Midterm and Termend reviews and feedback about teaching plan and syllabus is taken and corrective measures are taken if required. Various teaching learning methods and ICT are used. Activities of various clubs forums like BBA Club, Kaveri Kautilyas, Kolors of Kaveri, Science Club, Kaveri Techies Club are helpful for developing academic ambiance. Fieldwork, Projectwork, Google classrooms, Industrial visits etc. are the integral part of teaching learning.
Examination and Evaluation	The pattern of examination and evaluation is as per university norms. College has appointed Chief Examination Officer (CEO) for planning and execution of examinations. Coursewise assessments are done which includes tests like midterm tests, Mocktests, Prelims, Open book test etc. Transparency in examination and evaluation pattern is maintained.
Library, ICT and Physical Infrastructure / Instrumentation	Good library is developed by the college. At present there around 10000 books available. The library uses Vridhhi software to maintain the records. OPAC is used for lending and borrowing. College has collaboration with other libraries such as Jaykar Library, SPPU. Reading room having the

	<p>capacity of 50 is developed which is widely used by students. Library has subscribed for INFLIBINET. Teachers students use the services of INFLIBINET which is accessible round the clock. This helps for easy access to huge eresources, magazines, journals etc.</p>
Human Resource Management	<p>The College is keen in recruiting qualified and devoted teaching and nonteaching staff as per the UGC/University regulations. On recommendation of duly appointed selection committee constituted as per UGC/University rules, teaching/nonteaching staff members were appointed. For filling up temporary vacancies, Adhoc faculty is appointed as per UGC/University rules. Faculty members are motivated to participate in Seminar/Conference, undertake the research projects etc.</p>
Industry Interaction / Collaboration	<p>The college has developed cordial relationship with Corporate, NGO, Social Bodies, Cooperative Banks, Nationalised Banks other Organisations. This help for internships, industrial projects, industrial visits, training programs, faculty development etc. Industry representatives are also involved in CDC IQAC. College is an active member of various Corporate Bodies and Associations like MACCIA, MCCIA, CII, MTC Global etc. We have good relations with National Bodies like BSE, NISM, CDSL, Business Ethics Foundation and NGOs such as Rotary Club, Lions Club, and Vidnyan Vahini etc.</p>
Admission of Students	<p>Online admissions process is adopted Vriddhi Software. Wide range of options are provided to students to opt for their elective and specialization as per their interest and career goals. Counselling is provided to students for selection of course/specialization/electives as per their career goals and Admissions are done on the merit basis.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Various Committees are formed to perform all the activities efficiently. Academic calendar is prepared and made available for all on the college website and is followed. Monthly Staff</p>

	academy meetings are conducted to review the ongoing work and plan further activities. Committee meetings are held from time to time to organise activities for the students. Notice, agenda and minutes of meeting like IQAC and CDC is send through emails.SDO and NSS proposals are sent online to the University.
Administration	Website notification, SMS system, whatsapp, email facility etc. used for notification, communication etc. This helps for effective communication between teachers to teachers, teachers to students and teachers to parents and to other stakeholders. Online feedback system for students has been introduced.
Finance and Accounts	Tally Software is used for Accounting and Vriddhi Software for students' data and admission purposes.
Student Admission and Support	Online admission process through Vriddhi Software is implemented. Results are declared online through college website. Student certifications like leaving certificates are issued through Vriddhi Software. Examination forms, Hall Ticket, L. C. Result etc. are generated through Vriddhi Software. Assignments and submissions are also taken through Google Classroom.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr.Rohit Tambe	IAAF Level 1 Course 19th to 30th May 2018 Gwalior	Kaveri College	10000
2018	Dr. Deepa Sathe	Poona College of Arts, Science and Commerce , State Level Conference on Recent Advances in Commerce, Management and Information Technology	Kaveri College	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP on use of ICT		18/12/2018	18/12/2018	31	0
2019	State Level EContent Development workshop		05/01/2019	06/01/2019	65	0
2019	Three Days National Level Faculty Development Programme (Role of Support Service Staff in Quality assurance, Assessment and Accreditation)		25/02/2019	27/02/2019	47	3

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on use of ICT	38	18/12/2018	18/12/2018	1
State Level EContent Development workshop	38	05/01/2019	06/01/2019	2
One Day National Workshop on 'Financial Planning, Market and Investors' Awareness'	38	12/01/2019	12/01/2019	1
'Train the	1	04/10/2018	08/10/2018	5

Trainer (Kishinchand Chellaram College, Mumbai and RUSA)				
'Educational Video Production' organised by Te aching-Learning Centre, SPPU	1	07/05/2018	08/05/2018	2
State Level Workshop on 'EContent Development' sponsored by SPPU, Pune under QIP	1	07/12/2018	08/12/2018	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	15	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Welfare Faculty Fund, Gratuity, EPF, Medical checkups, Staff Recreation activities, Loan facility, teachers' day celebrations, Maternity leave, Medical Leave, Gymnasium Facility, Rate controlled canteen.	Staff Welfare Fund, Gratuity, EPF, Medical checkups, Loan facility, teachers' day celebrations, Maternity leave, Medical Leave, Gymnasium Facility, Rate controlled canteen.	1. Karmavir BhauraoPatil Earn and Learn Scheme 2. Student Insurance 3. Medical Checkup of all the FY students 4. Gymnasium facility 5. Rate Controlled canteen

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

An effective internal audit system is evolved for effective financial management. For internal audit an independent Chartered Accountancy firm is appointed. Statutory audit is conducted by independent auditor appointed by general body of Kannada Sangha. Financial budget is prepared by the CDC (College Development Committee) every year. Any expenditure in excess of budget (if any) for various activities and departments needs approval of CDC. Every year, audited statement, audit report is put before CDC and management for thorough discussion and necessary suggestions for future. This all helps for effective financial management and optimal utilization of financial resources for the development of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
----------------------------	-------------------------------	---------

funding agencies /individuals		
1. Mrs. Malati Kalmadi 2. Mrs. Smita Khode 3. Mr. Anand Karmarkar 4. BSEIPF, Mumbai 5. Abhyudaya cooperative Bank 6. Janata Sahkari Bank 7. Bank of Baroda 8. Quantam Mutual fund 9. Profit Mart Ltd 10. Zodiac Traders Ltd.	206500	Endowment Award and sponsorship
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6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Role of parents, being important stakeholders is crucial in academic development. With this view, a good relationship is developed with parents. Regular interaction is done through ParentTeacher meetings and formal informal interaction and communication. This helps for understanding the suggestions and mutual expectations of parents and teachers for improving teachinglearning environment, introduction of new activities, programmes and solving students' problems and resulting in holistic development of students. This helps for understanding the suggestions and mutual expectations of parents and teachers for improving teaching learning environment, introduction of new activities and programmes and solving students problems and resulting in holistic development of students.

6.5.3 – Development programmes for support staff (at least three)

1. Eligibility Training programme for support staff is organized by Savitribai Phule Pune University 2. One Day National Workshop on 'Financial Planning, Market and Investors' Awareness' 3. Three Days National Level Faculty Development Programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

After introspection from preparation for first cycle and as per the interaction with and suggestions of Peer team, following initiatives are taken. In this process, the suggestions and expectations of stakeholders are duly considered.

1. Procedure for starting M.Com, B. Com third division was initiated. 2. Application for New division of Bcom was initiated. 3. Startup and innovation cell as per the guidelines of Innovation and incubation centre of SPPU established in 201819. 4. Online admission process for transparency in admission process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	MOU with Dhaka International University	08/09/2018	08/09/2018	08/09/2018	0
2019	Faculty Development Programme on Role of Support Service Staff in Quality Assurance Assessment and Accreditation	25/02/2019	25/02/2019	27/02/2019	50
2019	Two days state level workshop on Python Programming	29/01/2019	29/01/2019	30/01/2019	62
2018	FDP on use of ICT	18/12/2018	18/12/2018	18/12/2018	38
2019	One Day National Workshop on 'Financial Planning, Market and Investors' Awareness'	12/01/2019	12/01/2019	12/01/2019	500
2018	Workshop on Intellectual Property Rights	03/07/2018	03/07/2018	03/07/2018	38
2019	Two Day Faculty Development Programme on EContent Development (state level)	05/01/2019	05/01/2019	06/01/2019	115
2019	Faculty Development Programme	30/04/2019	30/04/2019	30/04/2019	42

(FDP) was conducted on ``Flipped Classroom: A Way towards Dynamic Engagement with Students

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Yoga Day	21/06/2018	21/06/2018	8	48
Yog,Pranayam and Womens's Health	24/08/2018	24/08/2018	0	83
Hemoglobin check up	16/01/2019	16/01/2019	54	90
Awareness about Health Insurance	08/03/2019	08/03/2019	6	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Power requirement of the College met by low energy consumption sources(LED lamps) 15 watt LED bulb15 nos (Consumption225 watt per day through LED bulb) 20 watt LED tube lights6 nos (Consumption120 watt per day through LED Tube light) 16 watt LED bulb6 nos (Consumption 96watt per day through LED bulb) 36 watt LED tube lights24 nos (Consumption864 watt per day through LED Tube light) 2. Rain Water Harvesting: The campus is equipped with a rain water harvesting system since 2016. Earlier to the installation of Rain Water Harvesting System, every year the college had to hire 3040 tankers of water to meet the requirements of nearly 10000 litres during summer. With the rain water harvesting system now the requirement of the college is met through the water stored.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	2

Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	13	14/08/2018	1	Campus and surrounding Roads cleaning	Waste, Hygiene, and neighborhood cleanliness	85
2018	2	13	15/09/2018	1	Shramadan Programme	Labour intensive work In and around College	80
2018	2	13	28/07/2018	1	Tree Plantation	Increasing Tree cover on the city hills	87
2018	2	13	27/08/2018	1	Kerala Relief Fund	Fund Raising Activity Total Donation Rs. 36,230	145
2018	2	13	24/09/2018	1	'Swachhtha hi Seva' and NSS Foundation Day	Presented Song on cleanliness and carried on Rally for awareness about sanitation practices	50
2018	2	13	24/09/2018	1	'Swachhtha hi Seva' and NSS Foundation Day	Door to Door Campaign to spread awareness	50

						about sanitation	
2018	2	13	28/09/2018	1	Vrukshadindi in association with SPPU	Awareness about planting trees. Rally on account of PEN International Conference	445
2018	2	13	10/12/2018	7	NSS Special Winter Camp	Swachha va Swasth Bharat	55
2018	2	13	10/12/2018	7	NSS Special Winter Camp	Health Check up drive. Blood Sugar and Blood Pressure check	55
2018	2	13	10/12/2018	7	NSS Special Winter Camp	Haldi Kumkum for local villagers	55
2019	2	13	12/01/2019	1	National Level Workshop on Financial Planning, Market and Investor Awareness	Organized one day workshop in association with BSE IPF for financial planning and investor Awareness	500
2019	2	13	16/01/2019	1	Blood Donation Camp	Blood donation for needy patients	67
2018	2	13	01/09/2018	30	MS Word and MS Powerpoint course for Dr. Shamarao Kalmadi Kannada medium school students	conducted a course for Dr. Shamarao Kalmadi Kannada medium school students	50

2019	2	13	25/01/2019	1	National Voters day	Appealed to all to execute voting Rights	545
2019	2	13	19/01/2019	30	EVA Project Presentation	Liaison with NGO's, Internship on social issues	225
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics (UGC Regulation 2010)	30/06/2018	Teachers are architect of the life of students. Teaching profession is one of the noblest and most respectful professions. It is expected that teachers should follow some professional ethics. With this view UGC has notified Professional Code of Ethics for teachers vide UGC Regulations 2010. We at Kaveri College follow this code of ethics. All stakeholders are well aware regarding their role in the upliftment of the society. This code of conduct helps for guiding principles for teachers to follow the professional ethics and undertake their responsibilities effectively. Management, CDC and Principal guide and mentor all stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Youth Week National Integration, Truth, Knowledge	12/01/2019	19/01/2019	100
International Yoga Day Ahimsa, Satya	21/06/2018	21/06/2018	50
Dr. Babasaheb Jaykar Lecture	17/01/2019	19/01/2019	60

Series Cooperation, Humanity			
NSS Special Winter Camp Helpfulness, Cooperation	10/12/2018	16/12/2018	50
Women's forum Forgiveness, humility	10/01/2019	10/01/2019	54
PEN International conference Gandhiji's Principle, Truth, Justice and Honesty	28/09/2018	28/09/2018	300
Swacchta Pakhwada and Cleanliness Drive Service to Society, cleanliness	01/08/2018	15/08/2018	80
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Vermi Compost Pit 2. E Waste Collection Point 3. Rain Water Harvesting 4. Maximum Use of Natural Lighting in college campus 5. Awareness among students through environment related projects and internships with NGO's Less paper use and less paper wastage

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of Practice: Kaveri Entrepreneur Development Cell (KEDC): **Goal:** 1.To identify entrepreneurs in the students of Kaveri College 2.To facilitate them with necessary knowledge and enhance their entrepreneur skills through various activities. **The context:** It is observe that many students have entrepreneurial skills and show potential for entrepreneurship. However the students need to be made aware of these skills. Their entrepreneurial spirit needs to be nurtured and developed. This requires guidance, support and mentoring from industry experts and internal faculty. Considering this the college started Kaveri Entrepreneurship Development Cell w.e.f. 2016 for development of entrepreneurial spirit amongst the students. The KEDC conducts various activities throughout the year to achieve its objectives. 1. KEDC Talk Show: The KEDC conducts a talk show named 'Baatein Entrepreneurs Ki'. Every year two alumni entrepreneurs are invited to share their entrepreneurial stories. They discuss their personal stories of entrepreneurship, trials and tribulations of business etc. 2. Idea Generation Camp: The KEDC conducts an Idea Generation camp every year. It is a forum where experts help the students to find and articulate on business ideas. 3. Guidance sessions of experts: Experts are invited to the college to guide students in aspects like business plan, guidance for preparing project reports, funding opportunities, financing opportunities, etc. 4. The college invites successful entrepreneurs to the college to enable sharing experiences, anecdotes of business etc. 5. The KEDC organizes skill development sessions for grooming the students to become successful entrepreneurs. **Evidence of Success:** Activities conducted by KEDC are hugely popular among students of Kaveri College and other colleges too. Positive feedback is received from the students after each activity. Many students have thought seriously about starting their business. Some have started their small business too. **Problems encountered and Resources Required:**

KEDC faces difficulties in providing financial support to the interested students. Despite this, KEDC takes full efforts in encouraging and shaping budding entrepreneurs. Title of Practice: Healthy Parent Teacher Association

Goal: 1. To build a long lasting relationship with parent one of our key stakeholders. 2. To work in cohesion for the better future of the student. The context: Students, Parents and Teachers are important stakeholders of any academic institution. The development of students requires involvement, coordination, co operation of parents and teachers. This needs continuous interaction between parents and teachers for understanding views and expectations, sharing and coordination with each from time to time. The Practice: The parent teacher interaction happens in various dimensions. 1. The parents are invited for general orientation programme. The programme is introduce them to the culture, history, philosophy and activities of the college. 2. The parent teacher meeting is conducted course wise. The objectives of the meetings are to discuss aspects like progress of the students. The teachers and parents discuss about course structures, examination and evaluation patterns. The parents discuss their child's progress , difficulty in subjects , etc. 3. The parents are invited for events of the college. The college makes full use of social media to invite and interact with parents.. The college from time to time tries to provide value addition events for parents too. For e.g.: Last year the parents were invited to the ' National Level workshop on Financial Planning and Investor Awareness' in association with BSE 4. The college follows an open door policy for parents. Their parents can meet the teachers, Principal and Vice Principal to discuss about attendance, etc. Evidence of Success: The parents' feedback is testimony to the fact that the parents are happy with the college, staff and its facilities. The parents interact freely with the teachers and other staff of the college. A good rapport is built due to active parent teacher interaction. The Principal has an open door policy for the parents where parents can express their concerns freely. All this helps in the progress of the students and timely action can be taken for the development of the child. Problems encountered and Resources Required: Though a majority of parents are for ongoing interaction, some parents may find it difficult to attend formal meetings due to other assignments the parents can informally communicate with teachers later on. The college uses ICT effectively for interacting with parents. The college uses emails, Whatsapp Invitations, SMS facility for informing parents about meetings etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://kaveri.edu.in/kcasc/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is keen in Learner Centric Approach and Safe and Caring environment. Kaveri is known as a caring institute for its bonding between teachers and students. The teachers are not only educators, but they are confidantes of the students. Students' problems and difficulties are solved at the primary level itself. They guide and support the students in a friendly manner with parental approach. As a result students are confident and free to share their difficulties and problems with the teachers freely. The teachers are easily accessible to the students. The teachers mentor the students, guide them in personal and professional matters too. They are not just teachers but act in capacity of a parent and at times a friend. Every class has a class teacher appointed. This class teacher keeps a track of the participation of students in extracurricular. She/he is the main point of contact for the

respective student. The coordinators of the respective department, senior faculty, Vice Principal, Principal provide guidance and support. Hence the student feels that his problems are given due cognizance. Kaveri College ensures that the students feel safe in the campus. A testimony to the above is that the passed out students come to the college to meet their teachers regularly. They help out the college as alumni. They come lovingly to interact with the current students and guide them. They volunteer to help out the college for conducting seminars, guest lectures etc. They share their joys and sorrows alike. The bond between the college and the student remains intact for a long time.

Provide the weblink of the institution

<https://kaveri.edu.in/kcasc/best-practices/>

8.Future Plans of Actions for Next Academic Year

1. To start Master of Commerce (M.Com.) and additional division of B.Com under the Faculty of Commerce. 2. To increase the number of valueadded, addon and certificate courses with the view to develop skill sets and increase the employability of the students. 3. To introduce more inhouse Faculty Development Programmes for teachers and nonteaching staff members. 4. To have association/tieup with NGOs which deal with social and environmental issues with the aim of contributing to community development. 5. To further strengthen the ICT facilities. 6. To start preparation for second cycle of NAAC assessment.