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Kannada Sangha Pune's
Kaveri College of Arts, Science and Commerce, Pune
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08/02/2018

Minutes of the Internal Quality Assurance Cell Meeting

A meeting of IQAC Committee was held on Wednesday 7^h February 2018 at 1.00 p.m. in the conference room of the college. The following members were present:

1. Dr. S. B. Kharosekar	2. Mrs. Malati Kalmadi
3. Dr. S.G. Bapat	4. Mrs. Suchismita Mohanty
5. Dr. Jayashri Bangali	6. Dr. Muckta Karmarkar
7. Mrs. Sujata Bachhav	8. Mrs. Shweta Bapat
9. Mrs. Deepa Sathe	10. Mrs. Shilpa Khadilkar

Dr. S. B. Kharosekar, Principal and Chairman of the IQAC welcomed the members for the second IQAC Committee meeting of the current academic year 2017-18. He briefed the members about the agenda of the meeting and invited suggestions on the items included in the agenda of the meeting.

Item 1. To confirm the minutes of previous meeting held on Friday, 4thAugust 2017.

Dr. Jayashri Bangali, IQAC Coordinator read the minutes of the previous meeting held on Friday, 4thAugust 2017. All the members present for the meeting unanimously confirmed the minutes.

Dr. Bangali presented the Action Taken Report (ATR) before the committee. All the members were very happy and satisfied with the ATR.

Mrs. Malati Kalmadi suggested that Result Analysis of all classes/subjects should be put up in the next IQAC meeting along with the reasons of its success/failure.

She also informed to all the IQAC members that Junior college is starting Arts division from next academic year which will help to increase the admissions of Arts faculty of the senior college.

Item 2. To inform about the activities conducted under different internal administrative committees of the college during the academic year 2017-18.

Dr. Bangali presented the list of activities conducted under different internal administrative committees of the college during the academic year 2017-18. All the IQAC members were satisfied with the activities conducted in the college and appreciated the efforts taken by the staff members.

Dr. S.B.Kharosekar informed all the IQAC members about the major activities conducted by the college and appreciated the efforts taken by all the Event Coordinators. He further congratulated the organizing teams for having good response for these activities.

Item 3. Action Taken Report (ATR) of all four centres; Kaveri Research and Innovation Centre, Kaveri Skill Development Centre, Kaveri Consultancy Centre and Kaveri Entrepreneurship Development Centre.

Heads of all four centres; Kaveri Research and Innovation Centre, Kaveri Skill Development Centre, Kaveri Consultancy Centre and Kaveri Entrepreneurship Development Centre presented Action Taken Report (ATR) of their respective centres. The centre-wise suggestions given by the members are as follows:

Kaveri Skill Development Centre (KSDC)

Mrs. Suchismita Mohanty, Head of Kaveri Skill Development Centre presented the Action Taken Report (ATR) of KSDC before the committee. The IQAC committee members gave following suggestions:

1. Concentrate on only 2 to 3 courses at a time.
2. Advertise about the courses at the time of admission.
3. For Kannada Medium School students, our college students will conduct only English and Computer courses. Craft sessions are not required.

Kaveri Research and Innovation Centre (KRIC)

Dr. Jayashri Bangali, Head of Kaveri Research and Innovation Centre (KRIC) presented Action Taken Report (ATR) of KRIC before the committee. All the

IQAC members were satisfied with the ATR and appreciated the efforts taken by the KRIC committee.

Dr. Bangali informed the members that the letter regarding 'Appeal to send Research Articles/Papers for Kaveri E-Research Journal' was sent to the Heads of all units under Kaveri Group of Institutes on 15th September 2017. However, research articles were not received from any unit.

On this, Mrs. Malati Kalmadi said that she will discuss about this with respective Unit Heads.

Kaveri Entrepreneurship Development Centre

Ms. Deepa Sathe, Head of Kaveri Entrepreneurship Development Centre (KEDC) presented Action Taken Report (ATR) of KEDC before the committee. All the IQAC members were satisfied with the ATR and appreciated the efforts taken by the KEDC committee.

The IQAC committee members suggested that students should be encouraged to participate in the competition where they will sell their products, do marketing and promotion of their products. Such competitions can be organized by the centre in future.

Kaveri Consultancy Cell

Mrs. Shweta Bapat, Head of Kaveri Consultancy Cell (KCC) presented Action Taken Report (ATR) of KCC before the committee. She further briefed about the 'Idea Generation Camp' which was held on 24th January 2018. All the IQAC members were satisfied with the ATR and appreciated the efforts taken by the Management department under which this activity was conducted in the college.

Item 4. To approve the draft of IQAC newsletter (Third volume second issue of 2017-18).

All the members of IQAC unanimously approved the draft of IQAC Newsletter (Third volume second issue of 2017-18). Dr. Bangali informed all the IQAC members that the approved copy of IQAC Newsletter will be uploaded on the college website within a week.

Item 5. Any other item with the permission of the Chair

Dr. Jayashri Bangali informed all the IQAC members that the Principal and IQAC Coordinator of the college signed the Memorandum of Understanding (MoU) on 6th February 2018. This MoU is between multiple institutions for cooperation, promotion and networking of Institutional Quality Assurance Cell for standardization of policies and procedures. Around 75 colleges signed this MoU.
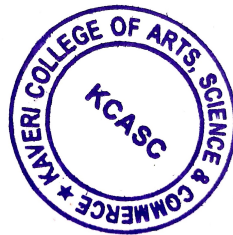
Dr. S.B.Kharosekar informed all the IQAC members about the declaration of Ph.D. of Ms. Deepa Sathe. All the members congratulated her for achieving Ph.D. degree.

At the end of the meeting, it was decided by the IQAC members that the list of eminent people visited to the college will be prepared and referred whenever required in future.

The meeting was concluded with vote of thanks.

Dr. Jayashri Bangali
Coordinator, IQAC

Dr. S.B. Kharosekar
Chairman, IQAC