



Kannada Sangha, Pune's
Kaveri College of Arts, Science and Commerce

36, Ganeshnagar, Erandavane, Pune- 38

Website: <http://kaveri.edu.in/kcsc>

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ANNUAL QUALITY ASSURANCE REPORT FOR THE YEAR

2017-18

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)
BENGALURU - 560072

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution:	Kannada Sangha Pune's Kaveri College of Arts, Science and Commerce
• Name of the Head of the institution:	Dr. Ashok M. Agrawal
• Designation:	Principal
• Does the institution function from own campus:	Yes
• Phone no./Alternate phone no:	020-25456328
• Mobile no.:	9422771777
• Registered e-mail:	kaveri.college@gmail.com
• Alternate e-mail:	-
• Address:	Sr. No. 36, Shri G. M. Shetty Educational Complex, Ganeshnagar, Near CDSS, Erandwane, Pune – 411038
• City/Town:	Pune
• State/UT:	Maharashtra
• Pin Code:	411038
2. Institutional status	
• Affiliated / Constituent:	Affiliated
• Type of Institution: Co-education/Men/Women:	Co-education
• Location : Rural/Semi-urban/Urban:	Urban
• Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify)	Self financing
• Name of the Affiliating University:	Savitribai Phule Pune University
• Name of the IQAC Co-ordinator :	Dr. Jayashri A. Bangali
• Phone no.:	--
• Alternate phone no.:	--
• Mobile:	9423581927
• IQAC e-mail address:	kavericollege_iqac@kaveri.edu.in
• Alternate Email address:	--
3. Website address:	https://kaveri.edu.in/kcasc
• Web-link of the AQAR: (Previous Academic Year)	https://kaveri.edu.in/kcasc/iqac/
4. Whether Academic Calendar prepared during the year? Yes/No..., if yes, whether it is uploaded in the Institutional website:	Yes
• Web link:	https://kaveri.edu.in/kcasc/downloads/

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.37	2015	from: 2015to: 2020

6. Date of Establishment of IQAC: 18/03/2014

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/ beneficiaries
i) Internal Quality Assurance Cell meetings	4th August, 2017 and 7th February, 2018	12
ii) Submission of AQAR	August 2017	-
iii) Organized Workshop based on new RAF under IQAC	30 March 2018	36

Note: Some Quality Assurance initiatives of the institution are:
(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL				

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC :<https://kaveri.edu.in/kcasc/iqac/>

10. No. of IQAC meetings held during the year: 2

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes/No : Yes

(Please upload, minutes of meetings and action taken report): <https://kaveri.edu.in/kcasc/iqac/>

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes ☐ No ☒
If yes, mention the amount: ☐ Year: ☐

12. Significant contributions made by IQAC during the current year (maximum five bullets)
- Successfully Organized workshop based on new NAAC accreditation framework
 - Conducted meetings of IQAC and discuss about criterion-wise changes in NAAC accreditation framework.
 - All the activities that are planned by various internalcommittees were conducted successfully and presented its action taken reports in IQAC meeting.
 - Guided the centre heads to strengthened the activities of Kaveri EntrepreneurDevelopment Centre and Kaveri Research and Innovation Centre
13. Plan of action chalked out by the IQAC in the beginning of the Academic year towardsQuality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> To organize workshop based on new NAAC accreditation framework To conduct regular meetings of IQAC and discuss about criterion-wise changes in NAAC accreditation framework. To guide all internal committee heads to plan the activities under their committees. To guide the Kaveri centre heads to plan their activities for academic year 2017-18 	<ul style="list-style-type: none"> Successfully Organized workshop based on new NAAC accreditation framework. New revised NAAC framework was explained in brief to all the staff members by the resource persons. Conducted meetings of IQAC and discuss about criterion-wise changes in NAACaccreditation framework. All the activities that are planned under various internalcommittees were conducted successfully and presented their action taken reports in IQAC meeting. Guided the centre heads to strengthened the activities of Kaveri Centres.

14. Whether the AQAR was placed before statutory body? Yes /No: YES
Name of the statutory body: IQAC Committee Date of meeting(s): 20/12/2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
Yes/No:No Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes
Year: 2017-18 Date of Submission: 01/03/2018

17. Does the Institution have Management Information System?
Yes

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

The college is currently using Vriddhi Management Information Software for the following modules:

1. **Student Module:** On-line admissions, allocation of subjects, bonafide certificate, attendance sheet generation and various reports related to student data such as cancellation of admission, caste-wise/category-wise student list, pending fee list etc.
2. **Examination Module:** Examination form entry, Marks entry and result declaration of first year students, rechecking/revaluation of first year subject marks
3. **Library Module:** Generation of I-cards, issue/return of books for staff members and students, various report generation such as circulation reports, subject-wise list of books, list of book bank books, donated books, accession register, list of CDs etc.
4. **OPAC Module:** OPAC is used for various types of searches such as availability of books (author-wise, subject-wise, title-wise, accession number-wise) on the shelf.
5. Accounting is completely computerized in Tally. Preparation of financial statement, submission of financial reports, Audit system is computerized using Tally software.

Part-B**CRITERION I – CURRICULAR ASPECTS****1.1 Curriculum Planning and Implementation****1.1.1 Institution has the mechanism for well planned curriculum delivery****and documentation. Explain in 500 words**

The institution develops and deploys action plans for effective implementation of the curriculum in the following manner:

- The time table committee prepares time tables (semester / year) of respective courses for current academic year.
- Subject allocation is done by department head for which each faculty prepare their respective teaching plans as per the Savitribai Phule Pune University (SPPU) schedule.
- Teachers are encouraged to use innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits, computer education apart from conventional teaching methods.

As the college is affiliated to SPPU it follows the curriculum designed by SPPU. The University revises the curriculum through the Board of Studies (BoS) in the respective subject. A detailed structure of the syllabus along with the list of text books and reference books is provided by the University. The faculty of the college participate in the workshop conducted by SPPU for the effective revision and implementation of syllabus. To enhance the teaching eminent speakers from academia and industry are invited for conducting the lecture session. The College promotes and supports faculty to organize Local, State and National Level Conferences/Seminars/Workshops for staff and students in various subjects funded by the University under the Quality Improvement Programme (QIP)/ Student Development Program.. The College provides books and other teaching and reference material like Journals, Magazines, Teaching Models and software to enable the teachers to ensure effective delivery of curriculum. The College provides the Library, Computer and Internet facility for staff to update knowledge. The College provides well equipped laboratory facility for conducting practical. It consults with the industry experts and identifies the books and e-learning material which supplements the University curriculum, the same is made available to faculty. The students are taken for industrial visits to keep them updated about the latest developments in the market. M.Sc. Computer Science students complete their one semester project in various companies. The College encourages teachers to participate in the Orientation/ Refresher Courses/ Workshops/ Seminars organized by the University and other institutions to update the knowledge and improve the teaching practices. Traditional methods are supplemented by advanced technological methods with resources like LCD projector, demos in the computer labs.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Tally ERP Course-GST Version	--	20 November 2017 to 2 January 2018	To make the students updated with the latest developments in Tally ERP system in order to make them employable.	Technical development Tally-GST version

1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code		Date of Introduction		Course with Code	
--		--		--	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS		UG	PG	Date of implementation of CBCS / Elective Course System	UG
					PG
M.Sc. (Computer Science)			M.Sc. (Computer Science)	June 2013	June 2013
B.Com.		B.Com.		June 2008	June 2008
BBA		BBA		June 2008	June 2008
BBA(IB)		BBA(IB)		June 2016	June 2016
BA		BA		June 2015	June 2015
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
		Certificate		Diploma Courses	
No of Students		10		--	
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
--		--		--	
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title				No. of students enrolled for Field Projects / Internships	
Watering and maintenance of planted tree				6	
Environmental Analysis				3	
Swatch Pani Project				2	
Living Rivers				6	
Adoption Camp and Rescue of Strays				1	
Say No To Plastic				6	
Each one Plant One				7	
Plastic free Movement				4	
Collection of Plastics Bottles				4	
Tree Plantation with change we need				6	
EVS Project Collection of Plastics ,Recycling ‘RUDRA’ Organization				4	
Environmental Awareness ‘Nelda Foundation				3	
Awareness and collection of E-Waste				2	
Go Green				1	
Vitthalwadi Industrial Survey				4	
Transform of Coconut Husk				4	
Decomposition of Leaves and Coconut				4	

Tree Nurturing	4
Clean and Green Society	6
Cleaning and Restoration of Fort	4
E-Waste and Plastic Waste Management	2
Community Development	3
Impact of Mobile Phones in Youth	2
Parent Opinion Survey- Academic Coaching Classes 2017, Dr. KalmadiShamrao Pre Primary School – by Kaveri Consultancy cell	15
Survey on customer satisfaction towards security system service by Jayashri Spire Tech Pvt. Ltd	1
Customer satisfaction towards Sea food of MalvaniKatta	1
Customer Preferences towards Sports and Nutrition	1
Customer satisfaction and Marketing Strategies of Dmart	1
A study on Customer satisfaction with reference to Gillette Razors	1

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

The college has mechanism to take feedback from students, Alumni, Parents and Employers.

- **Students:** Feedback is collected from the students including information about, teaching faculty, infrastructure and various events conducted in college. The committee members of respective faculty and events analyze the feedback forms. The outcome of the feedback analysis is discussed in staff meeting. Accordingly, various measures are taken in response of the feedback like conducting mentoring sessions for weak students, remedial teaching and organizing session about particular topic. This helps in improving the facilities in the college and help in improvement of teaching-learning process. The college also conducts guest lectures on various topics to augment the curriculum.
- **Alumni:** Alumni feedback is taken at the time of alumni meets conducted during the academic year. The alumni committee analyses the collected feedbacks. Consequently, the alumni meetings and various events in association with members are planned. The alumni members are invited for guest lectures and workshops organized during for students.
- **Parents:** PTA meetings are conducted in academic year for all the faculties. The parents are informed about the events and activities conducted in the college campus. They are also informed about the overall performance of their wards including attendance, exams and behaviour. The parent's feedback is collected during these meetings and analyzed by the respective class teachers. The outcome of the feedback is discussed in IQAC meetings and necessary steps were taken.
- **Employers / Industries:** The feedback from Employers on curriculum is collected through various meetings and discussion conducted with the industry experts. Accordingly faculty development programs are organized during the academic year.

CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme		Number of seats available	Number of applications received	Students Enrolled	
FYBA		80	88	34	
FYBBA(CA)		80	85	42	
FYBBA		80	86	30	
FYBBA(IB)		80	66	29	
FYBSC(CS)		80	193	70	
FYBCOM		240 (+24)	371	263	
MSC-I		30	45	30	
MSC-II		30	29	25	
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
For UG Courses: 1 teacher : 36 students					
For PG Courses: 1 teacher : 18 students					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	1166	55	32	3	-
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers usingICT foreffective teaching with Learning Management Systems (LMS), E-learningresourcesetc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
35	22	LCD Projector, Laptops, Application software, audio video CDs	5	1	--
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
<ul style="list-style-type: none">Mentoring System Kaveri College offers a highly-efficient Mentoring system through which a group of students are assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extra-curricular activities. Mentors collect student’s information like their personal details, Hobbies, Strength, Weakness and academic performance details in 10th and 12th standard. After collecting all necessary information, Mentors offer guidance and counseling to the students as per their need. All the mentors communicate the progress of mentee to respective department					

coordinators and appropriate feedback and action plan is taken as per the need of each department. The mentoring system helps in identifying slow learners and advanced learners. Mentors seek guidance from authorities as and when required and also communicate with fellow Faculties regarding mentees strength and weakness so as to make them develop their area of interest by participating in various academic, curricular and extracurricular activities conducted by college.					
Number of students enrolled in the institution			Number of fulltime teachers		Mentor: Mentee Ratio
1221			35		1 Mentor : 35Mentee
2.4 Teacher Profile and Quality					
2.4.1 Number of full time teachers appointed during the year					
Position	No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Principal	01	01	nil	nil	06
Assistant Professor	33	33	nil	15	
Librarian	01	01	nil	nil	
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)					
Year of award	Name of full time teachers receiving awards from state level, national level, international level		Designation	Name of the award, fellowship, received from Government or recognized bodies	
2017-18	Dr. JayashriBangali		Assistant Professor	Best Teacher Award in Applied Sciences by Global Society of basic and Applied Sciences(GSBAS), Mumbai, India and Soil and Water Conservation Society, (SOWCOS) Kathmandu, Nepal on 18 th May, 2018 in Kathmandu, Nepal.	
2.5 Evaluation Process and Reforms					
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year					
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination		Date of declaration of results of semester-end/ year- end examination
B.Com	Annual				
FY		27/03/2018	15/5/2018		48 days
SY		4/4/2018	5/6/2018		61 days
TY		5/4/2018	5/6/2018		60 days
B.A.	Annual				
FY		4/4/2018	15/5/2018		40 days
SY		23/4/2018	19/6/2018		56 days

TY		21/4/2018	19/6/2018	58 days
B.Sc (CS)	First year			
FY	annual/	28/3/2018	15/5/2018	47 days
SY	Semester	13/4/2018	30/5/2018	46 days
TY		12/4/2018	19/6/2018	47 days
BBA	Semester			
FY		20/4/2018	15/5/2018	24 days
SY		20/4/2018	8/6/2018	48 days
TY		20/4/2018	8/6/2018	48 days
BBA(IB)	Semester			
FY		20/4/2018	15/5/2018	24 days
SY		19/4/2018	7/6/2018	46 days
TY		20/4/2018	7/6/2018	47 days
BBA(CA)	Semester			
FY		17/4/2018	15/5/2018	27 days
SY		17/4/2018	7/6/2018	50 days
TY		16/4/2018	7/6/2018	49 days
M.Sc.(CS)				
I	Semester	18/5/2018	23/6/2018	35 days
II		16/5/2018	23/6/2018	37 days

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the college is affiliated to SPPU, all the rules of internal examination of SPPU were followed by the college. The College follows the Internal Evaluation system as per rules of SavitribaiPhule Pune University. Course wise details regarding the CIE is as below:

- **B.Com and B.A-** conducts internal examination at the end of the first term once a year for FY/ SY and TY. Each paper is evaluated for total 60 marks. In case of B.Com, for the final result, the marks scored out of 60 by each student are converted out of 20 marks for each subject. In case of B.A, for the final result, the marks scored in term end examination, Mock test and assignments submitted by each student are considered for internal evaluation which is out of 20marks for each subject.
- **B.Sc.(CS)-** Internal assessment of the student by respective teacher is based on written test (20 Objectives type questions), 10 marks each term/semester.
- **BBA and BBA (IB)** - The class work carries 20 marks in each course for internal assessment. The College conducts internal examination in each semester. Each paper is evaluated for total 60 marks. For the final result, the marks scored out of 60 by each student are converted out of 20 marks for each subject.
- **BBA (CA)**– The college conducts internal examination at the end of each semester. Each paper is evaluated for Total 60 marks. For the final result, the marks scored out of 60 by each student are converted out of 20 marks for each subject.
- **M.Sc. (CS)** - Internal assessment for each course would be continuous. A teacher must select a variety of the procedures for internal assessment suggested as follows: Mid-term test, On-line test, Open book test, Tutorial, Surprise test, Oral, Theory Assignments, etc. Project Courses: Project will be evaluated by project guide. Evaluation will be on the basis of weekly progress of project work, progress report, oral, results and

documentation.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The semester/year end University examinations of all courses are conducted as per the time table of SPPU.

The College prepares an Academic Calendar every academic year. The same is uploaded on the college website. The conduct of internal examination is done as per the academic calendar. In the academic year 2017-18, the internal examination were conducted from 15th Sept, 2017 to 23rd Sept, 2017 for all courses and 15th Feb, 2018 to 24th Feb, 2018 for B.Sc (CS), BBA, BBA(IB) and BBA(CA).

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Programme Code	Weblink
BA	https://kaveri.edu.in/kcasc/courses-arts-ba/
BSC	https://kaveri.edu.in/kcasc/courses-science-bsc-cs/
MSC	https://kaveri.edu.in/kcasc/courses-science-msc-cs/
BCOM	https://kaveri.edu.in/kcasc/courses-commerce-bcom/
BBA	https://kaveri.edu.in/kcasc/courses-commerce-bba-and-bba-ib/
BBA (IB)	https://kaveri.edu.in/kcasc/courses-commerce-bba-and-bba-ib/
BBA (CA)	https://kaveri.edu.in/kcasc/courses-science-bsc-cs/

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	FYBA	31	30	96.77
	SYBA	14	14	100
	TYBA	9	9	100
	FYBSC	66	62	93.93
	SYBSC	57	53	92.98
	TYBSC	55	26	47.27
	MSC I	30	28	93.33
	MSCII	24	23	95.83
	FYBCOM	258	243	94.19
	SYBCOM	216	194	89.81
	TYBCOM	211	145	68.72
	FYBBA	29	21	72.41
	SYBBA	24	20	79.16
	TYBBA	23	18	73.91
	FYBBA (IB)	29	26	86.20
	SYBBA (IB)	11	10	90.90
	TYBBA (IB)	NA	NA	NA

	FYBBA (CA)	40	37	92.5
	SYBBA (CA)	30	17	57
	TYBBA (CA)	20	17	85

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

In the year 2017-18, the satisfaction survey on overall institutional performance was taken. Such feedback forms are further analysed by the class- teachers and submitted to IQAC.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	2 years	ISRO-UoP Space Technology Cell, SPPU	Rs. 19,18,400	Rs. 2,64,800
Minor Projects	2 years	BCUD, SPPU	Rs. 1,20,000	Rs. 60,000
Interdisciplinary Projects		-		
Industry sponsored Projects		-		
Projects sponsored by the University/ College		-		
Students Research Projects (other than compulsory by the College)		-		
International Projects		-		
Any other(Specify)		-		Rs. 3,24,800
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
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3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Freelings	Archit Joshi Mohit Panse	INNOVATION 2017 competition arranged by Garware College of Commerce, Pune	23 December, 2017	Most Innovative Product

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year						
Incubation Centre		Name			Sponsored by	
--		--			--	
Name of the Start-up		Nature of Start-up			Date of commencement	
--		--			--	
3.3 Research Publications and Awards						
3.3.1 Incentive to the teachers who receive recognition/awards						
State		National			International	
--		--			--	
3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)						
Name of the Department		No. of Ph. Ds Awarded				
Department of Commerce		1				
Department of Electronics		1				
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department		No. of Publication		Average Impact Factor, if any	
National	--		--		--	
International	Department of Computer Science		2			
	B. Sc. (CS)					
	Department of Commerce		1			
	B.Com.		1			
	BBA / BBA (IB)		1			
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
Department of Commerce		5				
B. Com.						
BBA / BBA(IB)		2				
Department of Computer Science		3				
B. Sc. (CS), M. Sc. (CS)						
Department of Arts		3				
BA						
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
--	--	--	--	--	--	--
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

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3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level		National level		State level	Local level
Attended Seminars/ Workshops	1		3		--	4
Presented papers	11		--		1	1
Resource Persons	--		--		--	--
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency		Number of teachers co-ordinated such activities		Number of students participated in such activities	
Cleaning of historical place	NSS department, SPPU		3		52	
Tree plantation	NSS unit in association with Forest Department		7		120	
Blood Donation Camp	NSS Unit in collaboration with the Department of Hematology, Poona Serological Institute, Pune		7		114	
Special Winter Camp	NSS unit, Grampanchayat, Kasaramboli		30		50	
Yoga Day	NSS Unit and DattaKriya Yoga International Pune Centre		33		24	
Self Defence training session for girl students	NSS Unit and UK's Taekwondo academy		7		22	
Aids Awareness activity	NSS Unit and Manavya NGO		7		50	
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year						
Name of the Activity	Award/recognition		Awarding bodies		No. of Students benefited	
--	--		--		--	
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year						
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities		Number of students participated in such activities	

NSS	Grampanchayat , Kasaramboli	SwachataAbhiyan	7	50
NSS	Manavya NGO	Aids Awareness	7	50
NSS	Department of Hematology, Poona Serological Institute, Pune	Blood Donation Camp	7	114
NSS	Forest department, Pune	Tree Plantation	4	120
NSS	UK's Taekwondo academy	Self Defence training session for girl students	7	22

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
--	--	--	--

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
--	--	--	--	--

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
--	--	--	--

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Rs. 30,35,000/-	Rs. 47,88,914/-

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	1.86 Acres	--
Class rooms	23	--
Laboratories	6	--
Seminar Halls	1	--
Classrooms with LCD facilities	3	--
Classrooms with Wi-Fi/ LAN	The college has movable Wi-Fi router	--
Seminar halls with ICT facilities	1	--

Video Centre	0	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	9	--
Value of the equipment purchased during the year (Rs. in Lakhs)	12,45,426	--
Others		

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM 21 & VRIDDHI Software	Partially Automated	Version: 2.0 Build 239.6 full version	SLIM 21 (2010) VRIDDHI Software (2014)

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2667	Rs.6,07,897	152	Rs.35,196	2819	Rs.6,43,093
Reference Books	693		29		722	
e-Books	80,409	--	80,409	--	80,409	--
Journals	20	Rs.41,890	32	Rs.67,955	32	Rs. 67,955
e-Journals	3828	--		--		--
Digital Database	01	Rs. 5750	01	Rs.5900	01	5900
*CD & Video	185	--	09	--	194	--
DVD/MP3	11	Rs. 2421	--	--	11	Rs.2421
Library automation	2	Rs. 2,51,974	--	Rs. 1,15,262	2	Rs. 3,67,236
Weeding (Hard & Soft)	42	Rs.6165	--	--	--	--
Others (specify)						
1. Book Bank Books (Text Books)	474	Rs.63,071	50	Rs.7825	524	Rs.70,896
2. Donated Books	594	Rs.1,13,122	20	Rs.4379	614	Rs.1,17,501

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	185	4 (UG-	2	(All	--	6	Sports: 1	2 Mbps	--

		I , UG- II , PG , Maths & Stats)	Mbps	computer labs other than practical timings and library) 3 +1 =4			Examination: 1 Library: 2 Electronics Lab Cabin: 1 NSS: 1		
Added	15 (2016 - 17)								
Total	198	4	2 Mbps	4		4	6	2Mbps	

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
--	--

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
--	--	--	--

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10,80,000	26,998		20,05,000

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

The infrastructural facilities are pivotal for the smooth conduct of teaching-learning process in an educational institution. At Kaveri College, the parent body, Kannada Sangha adopts a planned approach in order to make the infrastructural facilities available for use and to maintain the facilities. Quotations from various service providers are invited. The Purchase department does a thorough study of the requirements and the quotations received. Further, the lowest suitable quotation is approved. On receipt of the required infrastructural facilities, the concerned Heads of the Departments (for example - Sports, Electronics, Computer and Library) are instructed to maintain record of utilisation of the facilities made available. In addition, availing, utilising and maintaining the learning resources of the Library are taken care by the college library.

The college has Annual Maintenance Contracts with varied service providers for services like

CCTV, UPS, Biometric System, Air Conditioners, Coolers, Duplicator, Pest Control, Genset, Elevator and automation service provider, Vriddhi Software. For the maintenance of electrical equipments, full time staff members have been appointed. In addition, the college have in-house support staff like carpenter and plumber for specific requirements. A full time IT Administrator has been appointed to handle hardware, software and internet maintenance related requirements.

The college authority and the staff utilises the available resources and infrastructure. For utilising all the facilities like classroom, laboratories, sports facilities, time table is prepared annually and accordingly the utilisation takes place. In addition, there are registers for utilisation of portable LCD Projector and also of Audio Visual Room. The procedure for maintaining the facilities like IT infrastructure, automation, internet etc. is carried out through the full time IT Administrator. The maintenance requisition is submitted to the maintenance department as per the requisition of the concerned department after the approval of the Principal and necessary action is taken.

CRITERION V - STUDENT SUPPORT AND PROGRESSION					
5.1 Student Support					
5.1.1 Scholarships and Financial Support					
	Name /Title of the scheme	Number of students	Amount in Rupees		
Financial support from institution	Kannada Sangha	172	12,35,416/-		
Financial support from other sources					
a) National	--	--	--		
b) International	--	--	--		
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
Yoga Day		21 June 17	24	DattaKriya Yoga International Pune Centre	
Soft skill programme		10 to 17 Aug17	88	KCASC	
Remedial Coaching BBA(FY, SY, TY)		9th to 11 Oct 17&29th to 31 st March17	For all Students	KCASC	
B.A.		1st to 10th March18	For all Students	KCASC	
F.Y.B.Com		14th to 21st Feb 18	343	KCASC	
S.Y.B.Com		14th to 23rd Feb 18	109	KCASC	
T.Y.B.Com		14th to 21st Feb 18	267	KCASC	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	Nil	Nil	Nil	Nil	Nil
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed	Average number of days for grievance redressal		
Nil		NA	NA		
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
WNS	--	--	--	--	1

Infosys	--	--	--	--	1
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Program me admitted to
2017	155	BCOM-111 BBA-8 BCA-11 BSC(CS)-18 MSC(CS)-2 BA-5	Commerce-130 Arts-5 Science-20	--	--
5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/ qualifying	Registration number/roll number for the exam		
NET		01	52003818		
SET		--	--		
SLET		--	--		
GATE		--	--		
GMAT		--	--		
CAT		--	--		
GRE		--	--		
TOFEL		--	--		
Civil Services		--	--		
State Government Services		--	--		
Any Other		--	--		
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year					
Activity		Level		Participants	
Cultural Activities					
PurushottamKarandak one act play		State		6	
Sports Activities					
All India Inter- University					
Kho-Kho		All India Inter University Kho-Kho championship at Mysore		01	
Cycling		All India Inter University Cycling (30Km) championship at Rajasthan		01	
International & National Championship					
Men Volley Ball		19th Asian U-20 at Bahrian		01	
Cricket		Maharashtra state Under 19 at Pune		01	
Volley Ball		Under 18 All India Junior Championship			
Kho-Kho		Maharashtra state Kho-Kho senior team National federation		01	

Basket Ball	Maharashtra state basket ball under 20 at Ranchi All India federation cup	01		
Throw ball Championship	International held at Kuala-Lumpur	01		
Speedball Club Championship	International and represented India	01		
Throw ball	International held at Malaysia	01		
Carom	International Asian held at Hariyana	01		
Basket Ball	All India Federation Cup	01		
University Competition				
SPPU Volley Ball Team	All India Junior Championship	01		
SPPU Kho-Kho Team	All India Junior Championship	01		
21st Inter University Kridamahotsav				
High Jump	Inter University held at Ratnagiri	01		
SPPU Volley Ball Team	Inter University held at Ratnagiri	01		
SPPU Kho-Kho Team	Inter University held at Ratnagiri	01		
Inter Zonal SPPU				
Cycling (40Km)	Inter Zonal held at Ahmednagar	01		
Athletics High Jump	Inter Zonal held at Narayangaon	01		
Pune City Kho-Kho Team	Inter Zonal held at Ahmednagar	01		
Pune City Volley Ball Team	Inter Zonal held at Baramati	01		
Pune City Inter College Winner				
Athletics	Inter College	01		
Power Lifting	Inter College	01		
Wrestling	Inter College	01		
Pune City Inter College Competition				
S.No.	Event	Date	Place/ Venue	Result
1.	Cross Country	02/08/2017	Shahu College	Participation
2.	Table Tennis (M)	03/08/2017	K.C.A.S.C.	Participation
3.	Table Tennis (W)	03/08/2017	K.C.A.S.C.	Participation
4.	Cycling Road Race	10/08/2017	Modern College	4th Place
5.	Swimming (M)	22/08/2017	S.P. College	Participation
6.	Volleyball (W)	30/08/2017	B.M.C.C.	2nd Round
7.	Lone Tennis (M)	03/09/2017	F.C. College	Participation
8.	Power Lifting (M)	13/09/2017	AbedaInamdar C.	3rd Place
9.	Kho-Kho (M)	14/09/2017	S.P. College	Selected for zonal
10.	Athletics (M)	25/09/2017	Sanas Ground	3rd Place
11.	Athletics (W)	25/09/2017	Sanas Ground	2nd Place
12.	Volleyball (M)	28/09/2017	Garware College	Quarter Final
13.	Kabaddi (M)	03/10/2017	Garware College	Participation
14.	Badminton (M)	17/10/2017	AISSMM College	Participation
15.	Badminton (W)	17/10/2017	AISSMM College	Participation
16.	Basketball (M)	12/10/2017	Ness Wadia college	Quarter Final
17.	Wrestling (M)	14/11/2017	Jedhe College	3rd Place
18.	Boxing (M)	16/11/2017	Poona College	Participation

19.	Football (M)	23/11/2017	AISSMM College	Pre Quarter Final
20.	Cricket (M)	8/12/2017	F.C. College	Pre Quarter Final

College sports competition

Sr.No.	Game	Position	Class	Captain Name
1	Kabaddi	Winner	S.Y. Bcom	OmkarMazire
		Runner Up	T.Y. Bcom	ShubhamRandive
2	Football	Winner	S.Y. Bsc	GauravRanaware
		Runner Up	BBA	AashayRathakanthiwar
3	Basket ball	Winner	BBA	AashayRathakanthiwar
		Runner Up	F.Y. BBA (CA)	AnandArya
4	Cricket	Winner	T.Y. Bcom	Rahul Gupta
		Runner Up	S.Y.BBA (CA)	Mihir Oak
5	Volleyball	Winner	F.Y. Bcom	OmkarKhirwadkar
		Runner Up	B.A.	SohamNijampurkar
6	Table Tennis(Boys)	Winner	SYBSc	Mayurshrivastava
		Runner Up	FYBCOM	SushantHublikar
	Throwball (Girls)	Winner	Bcom	RutujaGosavi
		Runner Up	SYBSc.	Divyasharma
7	Table Tennis(Girls)	Winner	FYBA	AnvitSabnis
		Runner Up	FYBCOM	VaishnaviPatwardhan
6	Athletics Relay (Boys)	Winner	T.Y. Bcom	Rahul Gupta
		First Runner Up	S.Y. Bsc	VishwasPrabhu
		Second Runner Up	T.Y. Bsc	Prasad Dhangade
7	Athletics Relay (Girls)	Winner	S.Y. Bsc	VaishnaviSutar
		Runner Up	Bcom	AditiBiyani
8	Athletics 100m(Boys)	Winner	T.Y. Bcom	Rahul Gupta
		First Runner Up	S.Y.Bsc	VishwasPrabhu
		Second Runner Up	T.Y. Bsc	Prasad Dhangade
9	Athletics 100m (Girls)	Winner	F.Y. Bcom	PratikshaShelar
		First Runner Up	S.Y. Bsc	ShraddhaKhedekar
		Second Runner Up	F.Y. Bcom	AditiBiyani
10	Athletics – Shot Put (Boys)	Winner	S.Y.BCA	Abhishek Singh
		First Runner Up	S.Y. Bcom	AnuragGaikwad
		Second Runner	S.Y.BCA	SubodhVarma

		Up		
11	Athletics – Shot Put (Girls)	Winner	S.Y. Bcom	Pratiksha Desai
		First Runner Up	F.Y. MCS	PadmashreeThakare
		Second Runner Up	T.Y. Bcom	RutujaGosavi

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-18	Silver	National	Kho-Kho	-	T.Y.B.Com	VaibhavKa dbhanePatil

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Under the provision of the Maharashtra Universities Act, 2016 the college has constituted the student council for the academic year 2017-18.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The college does not have registered Alumni Association; however alumni registration is done at college level. The college conducts Alumni meet every year to know the progress of the past students. Alumni are also invited as Guest Lecturers and to have the interaction with the current college students.

5.3.2 No. Of enrolled Alumni:

155

5.3.3 Alumni contribution during the year (in Rupees) :

Nil

5.3.4 Meetings/activities organized by Alumni Association :

The number of students who filled alumni forms are as follows:-

BCom: 155 students	BBA: 8 students	BBA(CA): 11 students
BSC(CS): 18 students	MSC(CS): 2 students	BA: 5 students.

The total alumni registration for the pass out batch of 2017 were 155 students. The total alumni registered till now are 609.

Alumni Meet: The yearly alumni meet was held on 11th March 2018. Principal and Vice Principal graced the dias. Alumni from almost all batches attended the meet. There were discussions and deliberation on the future of the alumni association. A brain storming session was held in reference to the activities that can be undertaken by the association in the near future. Principal pointed out rightfully that for the success of any such association, it must have a legal identity. Hence a thought of registering the association was put up. Some alumni students who are practising lawyers are working on it.

Many alumnus shared their views on this occasion. Some shared their journeys after graduating

from Kaveri College whereas some tried to highlight the contribution of teachers as mentors in their personal life. Mr. Om Paithane BSc. Alumni shared his success story of his journey from being Kaveri students, to a cab service driver to Lieutenant in the Indian Army. He was felicitated at the hands of Ms. ShailashreeBhandary- Chairman Alumni Association. Refreshments were served to the alumni post the meet.

Alumni Participation for Academic year 2017-18

1. ShibaniDeodhar, BCOM and Punit Joshi, BCOM were invited as guest speakers for 'BaateEntrepreneurs Ki' a talk show where they shared their experiences of starting business and the problems faced by budding entrepreneurs. The programme was conducted under Kaveri Entrepreneurship Development Centre. Date: 25th July 2017
2. SumantSen, BA conducted a session on 'Public speaking' for students of BBA Club and all other students who are interested in participating in Elocution and Debate Competitions on 18th August 2018.
3. SushmitaSumant, BA, TanviWashikar, BCOM and PrachiDabi, BSC spoke as alumni at the General Orientation Programme for First year Students
4. ShlokMhaske, VaishanviDeshpande, KuldeepDagade, OmkarPendse, BCOM, AniketSathye, BCA helped the students to prepare for PurushottamKarandak One Act Play Competition.
5. CS VaishnaviPawase, BCom conducted a guest lecture on ' E Governance and E Filing' under Elements of Company Law on 6th December 2017.
6. SusmitaSumant ,SumantSen , BA conducted 'How to prepare for University Examinations' for SYBA students.
7. Ms. MugdhaDatta, BBA is a visiting faculty for German language. She teaches BBA- IB second year students.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
<p>Cultural Activities: The College has separate cultural committee constituted for the overall administration of college cultural activities. Principal of the college guides the committee for the yearly planning; the chairperson of the committee prepares the plan in consultation with the committee members and students. Various activities are planned and organized by the students under the guidance of teachers/committee members. Most of the decisions regarding the execution are taken by the students and the committee members guide them regarding the same.</p> <p>Case Study Students participation in Well-known and one of the oldest One act play competition ‘PurshottamKarandak’ can be a case study for decentralisation and participative management. Here the students on their own decide a drama to be presented. They work on script, casting and other arrangements. Cultural committee of the college help the students in planning and preparing the budget of the competition. Necessary budget and infrastructural support is provided by the college.</p> <p>Course Wise Clubs: Each course runs a club for the students. The clubs mainly have the student driven activities. The club sessions are organised alternate week with the objective of making the students independent about their co-curricular activities. Students have been given a free hand to decide the activities to be conducted. They plan the activities like presentations, short film, discussions on advertisement, quiz competition, role plays etc. The faculty members from each course guide the students to organise the club session. Club activities help the students to groom their personality, make their own decisions, take the responsibility of their work etc.</p>
6.1.2 Does the institution have a Management Information System (MIS)?
Yes/No/Partial:
Partial
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
<p>1. Teaching and Learning- Teaching plans & methodologies and subject allocation as per specialization of teachers. Proper feedback system is devised by filling feedback forms from students. There are two types of teaching methods-</p> <p>A. Classroom teaching- Blackboard, Cooperative learning activities like solving puzzles and quiz, Group discussions, Behaviour Management through Games, Guest Lectures, Role plays etc. The clubs like BBA Club, Kaveri Kautilyas and Kolors of Kaveri, Science Club and Kaveri Techies” Club are conducting number of student oriented activities.</p> <p>B. Outside Classroom Teaching- Community Engagement Learning- learn for surrounding community through social activities like cleanliness drive, Research work and data collection in the computer labs.</p>

2. Exam and Evaluation- The pattern of examination and evaluation for various courses run by the college is as per the university norms. As per the university directives the college has appointed Chief Examination Officer (CEO) to look after the planning and execution of the examinations conducted throughout the year.

Course wise assessment is done on timely basis which includes remedial tests and remedial lectures for B.Com, short term tests for BBA/BBA-IB and BBA-CA., mock tests for BA.

MCQ AND Mock tests are conducted for BSC and Continuous Assessment and Open book test for MSC.

3. Library, ICT and Physical Infrastructure- Every year budgetary provision is made by the college for the purchase of library books, reference books, journals, periodicals etc. The book bank facility is provided to the first three toppers from each course every year. In this scheme, books are provided free of cost to the toppers which they have to return at the end of the year after the examination. The library uses Vriddhi software to maintain the records.

The college has collaboration with other libraries such as Jaykar Library, SPPU. This facility is provided to the faculty members; they can issue two books from Jaykar Library for one month with the help of college membership. The college has Reading room and Cultural Room.

Inflibnet- The INFLIBNET plays a vital role in college Library which helps in the collection development and dissemination of scientific and technical information to meet the present and future needs of the College. The Library maintains databases of

- E-resources beyond reference books or textbooks which can be downloaded
- Universities and its contact details including e-mail and website addresses.
- Provision of latest and current information for research purpose.

4. Human Resource Management- The College is very keen in recruiting qualified and devoted teaching and non-teaching staff as per the UGC/University regulations. Faculty members are recruited by giving open advertisement in Newspaper. On recommendation of duly appointed selection committee constituted as per UGC/University rules, teaching/non-teaching staff members were appointed. For filling up temporary vacancies, Adhoc faculty is appointed as per UGC/University rules.

Orientation programme is organized by honourable members of management, Principal and senior faculty members for newly recruited faculty.

Faculty members are motivated to participate in Seminar/Conference, undertake the research projects etc. Cordial relations are developed among the faculty members and the management and necessary training also provided to the non-teaching staff members.

The college has the provision of paying Diwali Bonus to its Class IV staff members.

5. Industry Interaction and Collaboration- The Excursion Committee looks after the Industrial Visits for the college students. The various Industries visited so far are Indoschottle Autoparts Pvt Ltd., Sandvik Asia, BMC Software, Coca Cola, PARI, Mother's Recipe etc. The college collaborates with these industries for guest /expert lectures, further visits and campus placements.

6. Admission of the students- On-line admissions are made on merit basis. The admission process is carried out through Vriddhi Software. A wide range of options are provided to the students to opt for their elective and specialisation as per their interest and career goals.

Counselling is provided to the students for selection of course/specialisation/electives as per their career goals.

6.2.2 : Implementation of e-governance in areas of operations:

1. Planning and Development- Various Committees are formed to perform all the activities efficiently. Academic calendar is prepared and followed. Monthly Staff academy meetings are conducted to review the ongoing work and plan further activities. Committee meetings are held from time to time to organise activities for the students.
2. Administration- Website notification, SMS system, whatsapp, email facility etc. used for notification, communication etc. This helps for effective communication between teachers to teachers, teachers to students and teachers to parents and to other stakeholders.
3. Finance and Accounts- Tally Software is used for Accounting and Vriddhi Software for students' data and admission purposes.
4. Student Admission and Support- On-line admission process through Vriddhi Software is implemented from this year.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017-18	ShwetaBapat (6 Jan)	International Conference on Recent Trends in Commerce & Management	-	1000
2017-18	Bhakti Dhandekar (Feb)	A confluence of Trends and Technologies Reshaping Global Business	-	1500
2017-18	Dr.MucktaKarm arkar (15 jan)	International Conference on Language, Literature and Culture	-	4000
2017-18	Dr.MucktaKarm arkar (15 jan)	Academic Research Conference in Sciences, Arts and Humanities at Washington DC.	-	9980
2017-18	Dr.MucktaKarm arkar (22 Jan)	National Conference 'Empowering Students of Bharat with English for Career Development'	-	1000
2017-18	GeetanjaliPitre(Feb)	A confluence of Trends and Technologies Reshaping Global Business	-	1500
2017-18	Dr. Deepa Sathe(22 Jan)	Innovation Practice in Development of Commerce ,Management, Computer Science & Applications	-	2000
2017-18	RohitTambe	SPPU Physical Education	-	1350

	(20 July)	Director(Yearly Workshop)		
2017-18	Manasi Joshi (6 Jan)	International Conference on Recent Trends in Commerce & Management	-	1000

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017-18	FDP on NAAC revised accreditation framework RAF	FDP on NAAC revised accreditation framework RAF	30 th Mar 2018	35	7
2017-18	IOT and Data science	National level workshop on IOT and Data science	2 nd & 3 rd Feb 2018	15	-

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
FDP on Improving academic Performance of weak students	35	12 th October, 2017
FDP on NAAC revised accreditation framework RAF	01	19 th to 25 th March, 2018
Workshop on Introduction to the Concept of college Climate: know your College	35	13 th October, 2017

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
5	11(Temporary)	-	-

6.3.5 Welfare schemes for

Teaching	Staff Welfare Faculty Fund, Gratuity, EPF
Non teaching	Staff Welfare Fund, Gratuity, EPF
Students	<ol style="list-style-type: none"> 1. KarmavirBhauraoPatil Earn and Learn Scheme 2. Student Insurance provided by university 3. Special Guidance Scheme : <ol style="list-style-type: none"> a. Phonetics and Phonology Sounds of English, Indian Economy an overview, IndustrialPsychology: Today and Tomorrow, Understanding Concepts of Phonology and

	<p>Morphology for BA Students.</p> <p>b. Social Cost of Economics Globalization, Service Marketing for Commerce Students</p> <p>c. Algorithms and C Programming, Pointers in C for Computer Science Students</p> <p>4. Dance and Movement Therapy</p> <p>5. Career Opportunities in Research for Science Students</p> <p>6. GST- Awareness</p> <p>7. Idea Generation Camp</p>
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6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

An effective internal audit system is evolved for effective financial management. For internal audit an independent Chartered Accountancy firm (Hingne and Tare Associates) is appointed. Statutory audit is conducted by Messer's SadanandShetty and company appointed by general body of Kannada Sangha.

Financial budget is prepared by the CDC (College Development Committee) every year. Any expenditure in excess of budget (if any) for various activities and departments is approved by the CDC.

Every year, audited statement, audit report is put before CDC and management for thorough discussion and necessary suggestions for future.

This all helps for effective financial management and optimal utilisation of financial resources for the development of the college.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Mrs. MalatiKalmadi	2500/-	Endowment Award for being the overall college topper in academics
Mrs. SmitaKhode	12000/-	Scholarship for post-graduation
Mr. AnandKarmarkar	7000/-	Endowment Award for the class toppers.

6.4.2 Total corpus fund generated

Rs. 10,00,000/-

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	--	--
Administrative	No	--	--	--

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

1. Parent teachers meeting were conducted for interaction with students, parents and teachers. These meetings help for understanding the suggestions from parents and expectations of the college from the students and further to improve the holistic development of the students.
2. During the parent teacher meeting, the feedback forms were filled by the parents. Parents give

their suggestions for the overall development of students.				
6.5.3 Development programmes for support staff (at least three)				
Eligibility Training programme for support staff is organized by SavitribaiPhule Pune University regarding eligibility, admissions was attended by office staff.				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
Post accreditations initiatives are as flows:				
1. Establishment of Centre of Excellence				
a. Kaveri skill Development Centre.				
b. Kaveri Consultancy Cell.				
c. Kaveri Research and Innovation Centre.				
d. Kaveri Entrepreneurship Development Centre.				
2. On-line admission process for transparency in admission process.				
3. Starting of new course (BBA- IB)				
4. Permanent affiliation and recognition of the college under 12 (B) of UGC Act 1956.				
5. Taking clue from Peer Team suggestions, IQAC is strengthened. IQAC is involved in policy decisions, planning and implementation of various activities. This helps for continuous assessments, assurance and quality improvement.				
6.5.5				
a. Submission of Data for AISHE portal : Yes				
b. Participation in NIRF : No				
c. ISO Certification : No				
d. NBA or any other quality audit : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-- ---to-----)	Number of participants
2017-18	One Day Workshop on new NAAC Revised Accreditation Framework (RAF)	30th March, 2018	One Day	All Staff members
2017-18	The Memorandum of Understanding (MoU) was signed by the principal and IQAC co coordinator of the college	6th February 2018	3 years	75colleges signed this MOU

CRITERIONVII –INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1 - Institutional Values and Social Responsibilities			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme		Period (from-to)	Participants
			Female Male
Health Related Issues of Women and Vaccinations		22 nd August 2017	82 -
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:			

Percentage of power requirement of the College met by the renewable energy sources						
Energy efficient LED Lamps and solar lamps have been installed in the college ground. Around 15 percent energy is saved due to LED lamps.						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities				Yes/No		No. of Beneficiaries
Physical facilities				Yes		1
Provision for lift				Yes		40
Ramp/ Rails				Yes		1
Braille Software/facilities				No		-
Rest Rooms				Yes		1
Scribes for examination				Yes		1
Special skill development for differently abled students				No		-
Any other similar facility				-		-
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017-18	2		14th Aug.2017	Campus and Neighbourhood cleaning	Waste, Hygiene, and neighbourhood cleanliness	50 students and 5 staff members
			Sep 2017	Voter Enrolment	Voter Registration	25 students 2 staff members
		6	11th Aug 2017	Shaniwarwada Cleaning Activity	Cleanliness Drive of place of historic importance	35 students 3 staff members
			12th and 19th Aug 2017	Tree Plantation	Increasing Tree cover on the city hills	120 students and 5 staff members
			18th Jan 2018	Blood Donation Camp	Blood donation for needy patients	35 students and 3 staff members
			July to Sep 2017	Parent Opinion Survey about Tuition classes	Survey of parents of school students	10 students and 4 staff members

				about their perception about private tuition classes	
		Jan 18	EVA Project Presentation	Liason with NGO's, Internship on social issues	225 students
		9th Feb 18	Field Visit to Practical Life Skills Farm, a Government Licensed Neuropsychiatry Centre.	Awareness about mental illness and addiction related disorders.	10 students and 1 staff

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
-	-	-

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Session on Mind and Relationships- Values- Unconditional Love, Kindness, Co-operation and Respect	22 nd August 2017	82
Youth Week- National Integration, Truth, Knowledge	12 th January- 18 th January 2017	100
International Yoga Day- Ahimsa, Satya	21 st June 2017	50
Babasaheb Jaykar Lecture Series- Co-operation, Humanity	13 th January 2018	60
NSS Special Winter Camp- Helpfulness, Co-operation,	11 th to 17 th December 2017	50
Women's forum- Forgiveness, humility.	10 th January 2018	54

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Vermi Compost Pit

E Waste Collection Point

Rain Water Harvesting

Solar Panel Lighting

Maximum Use of Natural Lighting in college campus

Awareness among students through environment related projects and internships with NGO's

Encouragement to make less use of paper

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

Best Practice 1

Kaveri Entrepreneur Development Center (KEDC):

Goal: 1.To identify entrepreneurs in the students of Kaveri College

2. To facilitate them with necessary knowledge and enhance their entrepreneur skills through various activities.

The context: KEDC's major aim is to bring business incubators to help, create and grow budding student entrepreneurs by providing them with necessary support and financial and technical services.

The Practice:

1. **Talk-Show 'Baatein Entrepreneurs Ki':** To create a platform for budding entrepreneurs, KEDC has started a Talk Show called 'Baatein Entrepreneurs Ki' which is conducted by the students for the students. Kaveri College alumni Mr. Punit Joshi, Owner - Parker Shirts, Ms. ShibaniDeodhar, Owner – Sweet Aroma, Archit Joshi and MohitPanse from TYBSc(CS) were interviewed by the students as they shared their experiences in running their businesses. The Talk-show has become a very popular activity among students in a very short time.
2. **Lecture on Women entrepreneurship:** On 6 February 2018, a lecture by Dr. Anagha Kale, Faculty, BMCC delivered lecture on 'Women Entrepreneurship – a regime towards women empowerment.'The session has helped KEDC to create awareness about women entrepreneurship so that they can avail the facilities provided by the State government such as various schemes of subsidies and finance to motivate budding entrepreneurs.
3. **Intra-college Business Quiz Competition:** KEDC also conducted an intra-college Business Quiz competition which received a good response from the participants. The competition helped students know more about the current issues from the world of finance.
4. KEDC identified and encouraged two students, Archit Joshi and MohitPanse from TYBSc(CS) to participate in the activity INDOVENTION 2017 – State Level E-Week conducted by Entrepreneurship Cell of Garware College. The students produced their own product, 'FREELINGS', an Ice Candy having fresh fruits in two flavours. They won first prize in Most Innovative Product category.

Evidence of Success: All activities conducted by KEDC create interest in students.Positive feedback is received from the students after each activity.

Problems encountered and Resources Required: The problem that KEDC faces is of lack of business incubation facility. KEDC takes full efforts in encouraging and shaping budding entrepreneurs but the Centre is searching for mentor and incubators to bring these student entrepreneurs in the competitive business world.

Best Practice 2

Title of the Practice: Kaveri Research and Innovation Centre

Goal:

1. To motivate both student and teacher researchers in various fields and encourage them to pursue research.
2. To form a wide network between other colleges, universities and institution and thus create a conducive environment for collaboration, innovation and niche areas of exploration.

The Context:

The KRIC contributes immensely toward developing an environment of among the students and teachers by organizing yearly activities such as guest lectures by eminent researchers, seminars related to research, and exhibitions of research projects etc. This leads to an intellectual atmosphere and encourages research-oriented thinking and discussions. At the College level, the staff members and the College/university students also undertake various research projects. KRIC also aims to bridge the gap between educational institutes and the industry by exploring what the industry needs. This will enable us to undertake projects that eventually will result in improvement and innovation in products, systems and services.

The Practice:

1. One day Seminar on Career Opportunities in Research for Science Students

KRIC in association with Student Development Centre of the College organized one day seminar on 'Career Opportunities in Research for Science students' on 18 August 2017. Dr. A.D.Shaligram, Dr.AdityaAbhayankar and Dr.ManasiPatwardhan were the resource persons for the Seminar. They spoke on the subjects pertaining to research studies such as the standard Ph.D. professional path, criteria of choosing a research area, opportunities in research industry and scientific ways of doing research.

137 students registered for the seminar out of which 35 students are from other colleges such as Modern Ccollege, Ganeshkhind, Chirst College, Ramkrishna More College, Jadhavar College, Sinhgad College etc.

2. Orientation Lectures for AVISHKAR – 2017

KRIC also organized 'Orientation Lectures for AVISHKAR – 2017' on 27 September 2017. The resource persons for the AVISHKAR lectures were Dr. Ravindra G. Jaybhaye, O.S.D., BCUD, SPPU, Pune and Dr. Dr. P.V. Sathe, Head, Research Centre, BMCC College, Pune. They provided detailed information of the AVISHKAR competition which included the selection procedure, rules and regulations of the competition.

93 students attended the programme out of which 18 students were from other colleges such as Hujarpaga College, Modern College participated. 9 groups from BCom, BBA, BSc(CS) and MSc(CS) participated in AVISHKAR-2017 in this academic year.

3. Research Project Display

KRIC organized an Exhibition of research projects on 16 January, 2018. The students of B.Com, BBA, B.Sc(CS) and MSc(CS) participated in the exhibition. The students displayed 9 research projects such as Effects of Smart Phones on Undergraduate students, Human Machine Interface, Smart Networks, and Sanitary Waste Management etc.

4. Research Projects

The Major Research Project of Dr. JayashriBangali under ISRO-UoP Space Technology Cell,

SPPU will be completed in the month of December 2018. The Minor Research Project of Mr. AnandBuddhikot will be completed in the month of March 2019.

5. Research Paper Publications

The staff members from all the faculties of the College presented/published research papers in International/National Journals/Conferences. Total number of papers published/presented is 14 which include 4 papers in International Journals, 8 in International conferences, 1 in National and State Level Conference each.

Evidence of Success: All the activities conducted by KRIC received tremendous response from the students who participated in each activity with great enthusiasm. The students gave positive feedback after each activity which shows KRIC's efforts are in right direction.

Problems Encountered and Resources Required:

It is difficult for the centre to keep the interest of the students alive in the research as they think that it does not give any immediate benefits. Inculcating research aptitude is difficult in undergraduates.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

The college is keen in Learner Centric Approach and Safe and Caring environment. Kaveri is known as a caring institute for its bonding between teachers and students. The teachers are not only educators, but they are confidantes of the students. Students' problems and difficulties are solved at the primary level itself. They guide and support the students in a friendly manner with parental approach. As a result students are confident and free to share their difficulties and problems with the teachers freely. The teachers are easily accessible to the students. The teachers mentor the students, guide them in personal and professional matters too. They are not just teachers but act in capacity of a parent and at times a friend.

Every class has a class teacher appointed. This class teacher keeps a track of the participation of students in extra curriculums. She/he is the main point of contact for the respective student. The co-ordinator of the respective department, senior faculty, Vice Principal, Principal provide guidance and support. Hence the student feels that his problems are given due cognizance. Kaveri college ensures that the students feel safe in the campus. A testimony to the above is that the passed out students come to the college to meet their teachers regularly. They help out the college as alumni. They come lovingly to interact with the current students and guide them. They volunteer to help out the college for conducting seminars, guest lectures etc. They share their joys and sorrows alike. The bond between the college and the student remains intact for a long time.

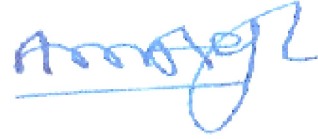
8. Future Plans of action for next academic year (500 words)

1. To increase the number of Add-On courses with the view to increase employability of the students.
2. To increase Faculty Development Programme (FDP) for teachers and non-teaching staff members.
3. To introduce more number of skill development programme for the students.
4. To have association/tie-ups/MOU's/Linkages with industry, NGOs, with national/international/academic institutions/Universities/Bodies.
5. To provide more learning spaces with ICT facilities.



Name : Dr. Jayashri Bangali

Signature of the Coordinator, IQAC



Name : Dr. Ashok M. Agrawal

Signature of the Chairperson, IQAC
