



Kannada Sangha Pune's

KAVERI COLLEGE OF ARTS, SCIENCE AND COMMERCE

36, Ganesh Nagar, Erandwane, Pune 411038

To,
The Principal,
Kaveri College of Arts, Science & Commerce,
Erandwane, Pune 411038

Date:
Status:
GR:
TC:

Contact No.:

Subject : Application for Transference Certificate

Respected Sir,

I, _____ completed T.Y.
B.Com./BBA/BBA(IB)/BCA/B.Sc.(CS)/BA/M.Sc. (CS) –II in the Academic Year _____. I
require the college Leaving Certificate for pursuing higher education. Therefore, I request
you to issue me the same and oblige.

I have followed the required procedures and I have no dues with any of the Section of the
college.

Thanking you,

(Name & Sing.)

(Course Coordinator)

(Librarian)

(Office)

(Principal)