

Kannada Sangha Pune's
Kaveri College of Arts, Science and Commerce, Pune

09/03/2020

Minutes of the Internal Quality Assurance Cell Meeting

The meeting of IQAC Committee was held on **Saturday, 7th March, 2020** at **11.00 a.m.** in the conference room of the college. The following members were present:

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| 1. Dr. A. M. Agrawal | 2. Mrs. Malati Kalmadi |
| 3. Dr. S.G.Bapat | 4. Dr. Muckta Karmarkar |
| 5. Mrs. Suchismita Mohanty | 6. Dr. Jayashri Bangali |
| 7. Ms. Sujata Bachhav | 8. Dr. Deepa Sathe |
| 9. Mrs. Chitra Alavani | 10. Dr. Anand Buddhikot |
| 11. Mr. Rohit Tambe | 12. Mrs. Dhanashree Bhide |
| 13. Mr. Ravindra Bhalerao | |

Dr. Jayashri Bangali, IQAC Coordinator welcomed the members for second IQAC Committee meeting of the academic year 2019-20. She briefed the members about the agenda of the meeting and invited suggestions on the items included in the agenda of the meeting.

Item No.1: To confirm the minutes of previous meeting held on **Wednesday 14th August, 2019** at 11.00 p.m. in the conference room of the college.

The minutes of previous meeting held on **Wednesday 14th August, 2019** at 11.00 p.m. were confirmed unanimously by all the IQAC members.

Item No. 2: To inform about the action taken report (ATR) of previous meeting.

The ATR of the meeting held on Wednesday 14th August, 2019 was already mailed to all IQAC members before the meeting. Following suggestions were made by the IQAC members:

- All the teachers shall maintain the results of their respective subjects as per the goal set (in the beginning of the academic year) and every year they will try to improve results.

- All teachers shall use Flipped Classroom (FC) as one of the teaching methodology and observe its impact on the student's performance and their results. Teachers will try to find the hurdles in using Flipped Classroom and will present Case Studies in which FC did not worked.
- Session on 'Leadership' can be included in the Orientation Programme of first year students. Teachers will track the performance of these students in second/third year of their graduation.
- Mindful Parenting Programme (MPP) of Kannada Sangha has adopted a village near Karjat. It was suggested that NSS unit of the college can start social work in this village and continue it for few years. Further, they will track the progress of their work and present its report.
- NSS head shall submit strategic plan of NSS and operational plan to be implemented under NSS well in advance to the authority.

Item No.3: To inform about the activities conducted under different internal administrative committees of the college during the academic year 2019-20.

Dr. Bangali informed the IQAC members that all the activities were conducted successfully under different internal administrative committees of the college during the academic year 2019-20. She mentioned few major activities conducted in this year and presented Annual Report of academic year 2019-20 for details. All the IQAC members were satisfied with the activities conducted by the college.

Item No.4: To inform about the submission of AQAR (2018-19).

Dr. Bangali informed to all IQAC members that AQAR (2018-19) was submitted online to NAAC authority successfully in the month of December 2019 (in new format given by NAAC).

Item No. 5: To inform about the preparation of second cycle NAAC accreditation.

Dr. Bangali informed the IQAC members about the status of NAAC preparation. The college is preparing for the second cycle of NAAC. Numbers of meetings were conducted

to discuss each and every question of all seven criterions. Collection of documents is in process. She also briefed about the action plan of NAAC accreditation which was prepared in consultation with the IQAC Chairman Dr. Agrawal.

-in the month of May 2020, AQAR (2019-20) will be submitted to NAAC,

-submission of IIQA in the month of July 2020

-submission of SSR (after approval of IIQA from NAAC) in the month of August 2020.

All the IQAC members agreed on this plan. Advice of experts can be taken as per requirement for SSR.

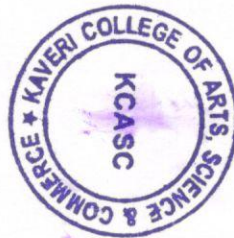
Item no.5: Any other item with the permission of the Chair

There was no other item in the meeting after the items on the agenda were discussed.

Therefore the meeting was concluded with the vote of thanks.



Dr. Jayashri Bangali
Coordinator, IQAC



Dr. A.M. Agrawal
Chairman, IQAC