



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	KANNADA SANGHA PUNE'S KAVERI COLLEGE OF ARTS, SCIENCE AND COMMERCE, PUNE
• Name of the Head of the institution	Dr. Ashok Motilal Agrawal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02025456328
• Mobile no	9422771777
• Registered e-mail	kavericollege_iqac@kaveri.edu.in
• Alternate e-mail	kaveri.college@gmail.com
• Address	Sr.No 36, G.M.Shetty Educational campus, Erandwane, Pune
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411038
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Savitribai Phule Pune University				
• Name of the IQAC Coordinator	Dr. Jayashri Bangali				
• Phone No.	09423581927				
• Alternate phone No.	02025456328				
• Mobile	09823126516				
• IQAC e-mail address	kavericollege_iqac@kaveri.edu.in				
• Alternate Email address	kaveri.college@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2021/09/AQAR-2019-20-final-copy.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://kaveri.edu.in/kcasc/downloads/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	2015	14/09/2015	30/06/2022
6.Date of Establishment of IQAC			18/03/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	1
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Conducted National Workshop on Skill Building: Creating & Empowering Leaders of Tomorrow. Received very good response from the students/parents for this workshop.	
Financial Literacy Programme was conducted for parents in association with Financial Inclusion and Development Department (FIDD), Reserve Bank of India (RBI), Mumbai Regional Office	
To explore the website designing techniques, a Webinar on 'Website Development using WordPress' was conducted. More than 260 students attended the webinar.	
To explore innovative teaching techniques, a webinar titled 'Doing English Novelly- Innovative Techniques of Teaching and Learning English' was conducted for the students and teachers.	
Conducted sessions to give 'Placement Insights' to students on successive three week ends.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
To increase skill based activities for the students and parents	Various skill based activities such as National Workshop on Skill Building, sessions to give 'Placement Insights', Financial Literacy Programme etc were conducted during the year for the students and parents
To offer more number of Value-added, Add-on and Certificate courses	Additional number of Value-added and Add-on courses related to skills and domain subjects are introduced in academic year 2020-21
To increase number of tie-ups and associations with NGOs, Industry and other Universities/institutions and to increase number of collaborative activities	The college has signed MoUs with other Institutes/ NGOs and Universities. Number of activities conducted under these MoUs during the year
To enhance parent teacher interaction	To enhance the parent teacher interaction, Parent's meetings of all classes were conducted. WhatsApp groups of parents were created. Important notices and information was shared on these groups. Also important notices were put up on the college website.

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
IQAC committee	24/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	10/01/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	301
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2311
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	0
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	667
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	31
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	43
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	589.36
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	200
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is keen in ensuring effective curriculum delivery. For this academic calendar, teaching learning plan is used and periodic review is taken. Head of the department allocates the subjects among the teachers as per their subject knowledge and interest. Teachers prepare teaching plans for timely and effective implementation of syllabus. The time table committee prepares a program wise time table (semester/year).

In the academic year 2020-2021, due to COVID pandemic situation, timetable was prepared by considering current technological support available with the students. All the lectures and practicals were conducted on virtual platforms like Google meet and Zoom. The college encourages the teachers to attend various workshops of revision, restructuring and implementation of curriculum. College faculty also developed the effective E-content for the lectures using different sources and made it available to the students through Google classroom.

Mid-term and term end follow up is taken for implementation of syllabus. Necessary suggestions and guidance is provided by the Head. Wherever needed, corrective action is taken for enriching the teaching learning process. Feedback from students is also taken.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar helps us for planning and implementation of academic activities for students, teachers & stakeholders. The schedule of University examinations is given by the University and is notified to the students through notice boards and website.

The continuous evaluation pattern & schedule is prepared by the

subject teacher and communicated to the students.

The CIE schedule is communicated to the students through notices, college website and class whatsapp group. All efforts are made by the institute to adhere to the academic calendar for CIE.

The CIE method comprises class tests (Regular/Open Book/Surprise/online), tutorial, Oral, Theory assignments, Review of research paper, Seminar Presentation, Group discussion etc.

Continuous internal evaluation pattern and its importance for academic development of students is communicated to the students and parents through PTM, class teaching etc.

A review meeting of schedule and implementation of CIE is conducted. Final Continuous evaluation marks/grades are submitted to the examination committee and entered in the internal marks entry system provided by Savitribai Phule Pune University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/or are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

332

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Kaveri College is committed to developing a joyful learning community, nurturing creativity, sustainable development and proactive citizenship with high ethical standards. This is kept in mind while conducting teaching learning activities and implementation of syllabus.

These crosscutting issues are addressed in the curriculum of various programs and courses.

Environmental awareness: Environmental awareness subject is compulsory for all the courses and is dealt with multidisciplinary approach. This develops awareness among the students regarding sustainable environment, optimum utilization, and natural resources, relation between environmental, natural resources and human beings. The college also undertakes tree plantation drives, clean neighborhood campaigns etc.

Business and Professional Ethics: For inculcating professional and Business Ethics various sessions and workshops are organized, a special paper is offered on Business Ethics for BBA(IB) students.

Human values: Human values and awareness regarding human rights are inculcated through various activities, seminars etc. For PG programs, a course on Human rights with two credits is compulsory.

Gender Sensitization: Gender equality and gender sensitivity is essential for cohesive and healthy social development and therefore an Add-on course on gender sensitization is offered for first year BCom, BBA and BBA(IB). This course is open to all students. The college also conducts programs like Women's Day.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

43

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1020

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/06/1.4.1-1.4.2-1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/06/1.4.1-1.4.2-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2311

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Kaveri College believes and practices two guiding principles namely, Learner Centric Approach and Safe Environment. Efforts are taken to address specific needs of each student for his/her holistic development. Various student centric programmes are organized to satisfy the needs of advanced and slow learners. Teachers identify students as slow learners and advanced learners on the basis of their overall participation, interaction, active involvement in classroom activities and their performance in the continuous evaluation. For Advanced learners, the college arranges special Workshops, Seminars, Guest lectures, and invites external mentors from industry/corporate, professional/academic institutions from different fields. Advanced learners are encouraged to participate and take the lead in organizing co-curricular and extra curricular activities. Teachers also take help from advanced learners to help their peers in collaborative learning. This helps the advanced learners for their professional and overall development.

Teachers provide counseling to slow learners and their parents. Remedial lectures are conducted for slow learners. In addition to these retests, group study, subject specific lectures, tutorials, question banks, extra reading material, classroom tasks, surprise tests and practice assignments are some of the tools used to improve the performance of slow learners.

File Description	Documents
Paste link for additional information	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/2.2.1-Advanced-and-Slow-learners.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2311	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College adopts a Student Centric Approach as its one of the guiding principles in accordance with its vision and mission of developing joyfull learning community,nurturing creativity,sustainable development and developing accountable, proactive citizens and leadership with high ethical standards. Various academic, curricular, co curricular and extra curricular programs are planned and organized in this regard. For this college facilitates experiential, participative, collaborative and problem-solving learning experiences based on curriculum, advancements in the courses and career opportunities. Various programmes such as interaction with industry experts, industry visits, project exhibition, workshops/seminars ,hands-on workshops, guest lectures on career advancement, add on courses etc. are organized. For participative learning students are motivated for PowerPoint Presentations, PPT competitions, Guest lectures on competitive examinations, projects etc. Through these student centric activities, students are able to perceive the learnings through their participation in collaborative and interactive activities. In the wake of covid 19 pandemic, College has made available learning opportunities to the students through free subscription to Coursera and made the students aware of other online portals to promote independent learning. Students active participation in Lockdown Research Projects, Small educational videos, PPTs, Small Surveys, virtual industry visits to different companies, virtual project exhibitions, Industry insightful lectures etc acknowledges enriching learning experiences through these college initiatives.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/2.3.1-student-centric-methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college emphasizes on using ICT enabled tools for effective teaching learning process. The college has developed good ICT enabled facilities such as well developed computer and mathematics laboratories interconnected with LAN, internet connectivity through leased line, Interactive Smart Board, LCD Projectors, e-resources, etc.

Faculty and Students are encouraged to use online public Access Catalogue (NLIST) for advanced knowledge. WhatsApp groups are also used for solving students queries and knowledge sharing. The college encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use and innovation in teaching-learning through ICT.

Teaching materials and instructional material are uploaded by faculty members on Google classroom. Google meets and Zoom platform are used to conduct online lectures effectively, particularly during pandemic. To ensure smooth and effective transition to online mode, the college conducted hands-on training for Google meet and Zoom platform.

Online mode is also used for assignments, conduction of internal exams and for various assessments of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

243

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous assessment and evaluation is essential for continuous quality improvement leading towards holistic development of students. Therefore continuous evaluation assessment system is adopted across the courses and programs. The internal assessment plan is prepared by the concerned teacher in consultation with the co-ordinator. This is communicated to students, teachers and parents during orientation program at the beginning of the course and through notification using whatsapp group and google classroom. Teachers have flexibility to assess and evaluate the students as per the need of the subject. Internal assessment is based on written assignments, MCQ tests, presentations, internal examination, tutorials, practical demonstrations, project/ practical viva, participation in academic and other activities, etc. The performance outcome of the students is communicated to students and parents from time to time. Necessary suggestion and guidance is provided for further improvement.

File Description	Documents
Any additional information	View File
Link for additional information	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/2.5.1-Mechanism-of-Internal-Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution ensures transparency in the mechanism of Internal

Examination and Evaluation and hence it is well communicated at the beginning of the programme as well as on a regular basis through subject teachers. The Examination Department of the college circulates notice to the students and the coordinators from time to time w.r.t the university schedule, conduct and display of results of internal / practical examination in accordance with the notification received from the university. The internal examination is on the basis of a continuous evaluation system. The marks are communicated to the students. In case any student is not satisfied with his/her marks, they may report to the subject teacher. The subject teacher looks into the matter and takes necessary steps to redress the grievance. If required the course coordinator also looks into it. This ensures the mechanism to Internal Examination is robust and efficient in terms of process and redressal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College is committed to contributing to developing proactive citizenship, visionary leadership for sustainable development in various fields for national development. For this, various programs are offered in different streams. For e.g. in the faculty of Commerce and Management, U.G. programs include BCOM, BBA, BBA(IB), BBA(CA) and MCOM at P.G. level. In the stream of science and technology, U.G. programs include BSC(CS) and MSC(CS) at P.G. level. In the faculty of Arts, U.G. program includes BA.

College has specified program outcomes for each faculty/stream in the light of its vision and mission and National Education Policy. Program specific outcomes are specified according to specialization and specific nature of the degree program.

PO, PSO and CO are communicated to students through website notification and available in the Library for reference. These are well explained in the Induction/ orientation programme and parent-teacher meeting. Course outcomes are also explained at the beginning of the course.

Programme

Name

Web link

BA

<https://kaveri.edu.in/kcasc/courses-arts-ba/>

BSC

<https://kaveri.edu.in/kcasc/courses-science-bsc-cs/>

MSC

<https://kaveri.edu.in/kcasc/courses-science-msc-cs/>

BCOM

<https://kaveri.edu.in/kcasc/courses-commerce-bcom/>

BBA

<https://kaveri.edu.in/kcasc/courses-commerce-bba-and-bba-ib/>

BBA (IB)

<https://kaveri.edu.in/kcasc/courses-commerce-bba-and-bba-ib/>

BBA (CA)

<https://kaveri.edu.in/kcasc/courses-science-bsc-cs/>

MCOM

<https://kaveri.edu.in/kcasc/courses-commerce-m-com/>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://kaveri.edu.in/kcasc/program-outcome/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The PO, PSO and CO are well defined and communicated to students and their parents through websites, during orientation/induction programs and in classroom teaching. The nature of PO, PSO and course/subject outcome are well explained to make the students aware regarding their future prospects. The method of evaluation is also explained to students. Evaluation methods include MCQ tests, assignments, written tests, Quiz, practical examination consisting of lab work, mock practical, Group discussion, attendance of various academic and career centric workshops, seminars etc. The students are guided about accomplishment/achievement expected from each program/course. This helps the students for introspection and improvement.

The level of attainment of PO, PSO and CO's is measured on the basis of student performance in internal and external evaluation. Their participation in various activities and through interaction with students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/2.6.2-Attainment-of-PO-and-CO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

659

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/Annual-report-20-21-Supplementary-Report-June-21-to-December-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/2.7.1-Students-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has created ecosystem for Innovations and other initiatives for creation and transfer of knowledge through establishment of cells like Kaveri Entrepreneur Development Cell and Kaveri Research Innovation Cell. The activities conducted by the cells help inculcate the idea of entrepreneurship, start up and encourage research among students and teachers. As per University guidelines, College has also nominated Academic and Research Coordinator.

People who have significantly contributed in the field of research and entrepreneurship, are invited as resource persons for various activities. During the pandemic the college has conducted various online activities for developing entrepreneurship and research aptitude by conducting events like Workshop on website development using WordPress, Workshop on Data Science, Analytics, AI and Tableau, Workshop on Research Innovation, Session on How to identify topics for Research in Commerce and Management, Entrepreneurship in Digital Era, Workshop on Intellectual Property Rights etc. By

providing such activities, the college endeavors to create and transfer knowledge.

Adequate infrastructure and resources are provided for motivating students and teachers to take up research and innovative activities. NList membership is also given to all students and teachers. During pandemic, free Coursera membership was given to students for doing multiple courses and guided projects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

32

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In tune with its vision and mission, the college organizes various community service activities for the holistic development of the students.

The college encourages students to participate in these activities with an objective of sensitizing them about various social issues and thus contributing to community service.

Programmes are organized under NSS and various committees of the college where students are encouraged and motivated to participate in community based activities.

Students actively participate in various initiatives like organizing camps at the adopted village, Swachh Bharat initiatives, blood donation camps, awareness programmes on various social issues

This year the college has taken various initiatives for COVID 19 awareness and also conducted vaccination drives for the neighborhood community and students. Many students volunteered as Covid warriors. Students participated in "My Family My Responsibility" initiative, Tree plantation drive , Gender sensitization program, Voter enrollment awareness drive, programme promoting Indian languages and culture to name a few.

A good number of students have taken part in various activities related to COVID 19 awareness thus contributing to neighborhood community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1195

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

38

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructural facilities and learning resources for facilitating effective and efficient conduct of the teaching-learning process. The College houses spacious classrooms, Laboratories, Library and Reading Room, Audio Visual Rooms, ICT-enabled classrooms, Smart Classroom and other academic and physical facilities. It has the required learning resources with ICT facilities which include DLP facilities and Interactive Smart Board. The computer laboratories, electronics laboratory, mathematics and statistics laboratory, commerce laboratory and psychology laboratory are well-equipped.

The computing, electronic and experimenting equipments include required number of computers, Bilateral Transfer, Maze Learning,

Tally ERP and other licensed copy of software as prescribed by SPPU such as Visual Studio and Oracle. The College also has Raspberry Pi boards, Arduino Uno boards, Function Generators and Multimetres, CathodeRay Oscilloscopes, LMK Mobile 70D Air Canon camera, Habit interference, Stroop effect, Panasonic Camera DC etc.

The library is enriched with more than 12,350 books, several newspapers, journals and periodicals, educational CDs and Videos. Library has subscribed to E-resources through N-LIST programme. Along with these facilities, college has other physical facilities including administrative area, Examination Room, NSS Room etc. for the smooth conduct of curricular, co-curricular and extra-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in the holistic development of the students. All facilities, such as Cultural Room, Sports Room, Gymnasium etc. are in use since 2007. The students use the Cultural Room of 400 Sq. Ft. for preparation and practice. Students also use other classrooms, the stilts of the College for practice. A state-of-the-art Auditorium with a seating capacity of over 500 is developed for cultural activities such as drama, social gathering etc. A Sports Room of 1000 Sq. Ft. area with required equipments, is used for indoor games like Table Tennis, Chess, Carrom etc. The playground of 32,500 Sq. Ft.(approx.) area is used for outdoor games like Handball, Kabaddi, Volleyball, etc. College has developed basketball and volleyball courts. In addition, the college utilizes facilities provided by sporting and other organisations, such as Deccan Gymkhana, Maharashtra Mandal, Pune Municipal Corporation etc. for various sports and games.

Since 2015, the College has a Gymnasium of 1500 Sq. Ft., equipped with latest instruments for weight and functional training. There is a Yoga Hall of area 200 Sq. Ft., for activities like Yoga, Meditation, Aerobics etc. These facilities were not used physically in 2020-21 due to the pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.98

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

For any educational institution the Library, a reservoir of learning resources, plays a pivotal role in providing the right ambience and

resources for satisfying the curricular, co-curricular and extra-curricular knowledge requirements of the learners.

Library is automated though partially

- Name of ILMS software - SLIM 21 & VRIDDHI Software
- Nature of automation - Partially
- Version - SLIM 21 Version: 2.0 & VRIDDHI Software: Build 239.6 full version
- Year of Automation - SLIM (2010) & VRIDDHI Software (2014)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.4105

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has rich Information Technology (IT) facilities available for teaching-learning and administration. All the facilities like Computer Laboratories - UG-I, UG-II, PG, Electronics Laboratory, NSS Room, Office and Administrative block, Staff Room, Examination Room, Sports Room, Library, Audio Visual Rooms and NAAC Room etc. are connected with Local Area Network. The Leased Line of 30 mbps speed from TATA Docomo Business Services 90515 has been availed by the College.

All IT facilities are updated, maintained and expanded regularly. During 2019-20, the internet bandwidth was upgraded from 10 MBPS to 30 MBPS. During this period, IT facility was also extended to the staff room. During 2020-21, in order to satisfy the requirement of increased demand for online facilitation of regular lectures and webinars, Zoom account with 10 hosts was subscribed and hosts are allocated to courses as per need. This was done in addition to providing separate Gmail login addresses under kaveri.edu.in domain for conducting online classes. In order to conduct lectures on hybrid mode, headphones and webcams were purchased during the same period. Updating of computer hardware, software and allied IT facilities is done periodically.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

179

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.315

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Policy for procurement, usage and maintenance is formulated for utilization, maintenance and upgradation of infrastructural facilities. The heads of concerned departments and in-charge concerned are well aware about the policy. The maintenance of the facilities is done as per the standard procedure. For maintenance of electrical equipments, full time staff is appointed. A Technical Support Executive is appointed for IT-related maintenance requirements. The maintenance of computers and servers is done periodically. The class IV employees of the College are allotted with the responsibilities of cleaning the physical facilities. The College has AMC with service providers for facilities such as CCTV, UPS etc. Maintenance requisitions are submitted to the Maintenance Department of Kannada Sangha with the approval of Principal and necessary action is taken by the Department.

For effective and optimum utilisation of academic facilities, such as, classrooms and laboratories, academic Time Table is prepared. The In-charge concerned of laboratories and other learning facilities like Library, Sports etc. are responsible for maintenance and effective utilisation of the facilities. The utilisation of other physical support facilities like administrative block, lavatories, elevator, water dispenser, biometric system, photocopier, duplicator, pest control, genset, stationeries etc. are handled by the administrative and support staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

19

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

73

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/5.1.3.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1246

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1246

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

39

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college nominates student representatives on various administrative, curricular, extracurricular and cultural committees as per their interest. Student representative along with other students plan, organize and implement various curricular, co-curricular and extracurricular activities. Faculty provides necessary support and guidance as required.

The involvement of students in various committees helps to motivate participations. Also, their involvement in planning and execution of various activities help for showcasing talent, creativity, leadership quality etc.

NSS representatives are nominated to take lead in organizing regular and camp activities. The sport representatives are nominated to organize various sports events in college. These students take lead in managing various sports events and competitions organized at institution level.

The college conducts mega Cultural event 'YuvaSpandan' having various events for students organized and planned mainly by student representatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has good relation with alumni, the alumni committee is formed and working though, thereis no registered alumni association.

The alumni portal alumni.kaveri.edu.in is active and maintained. College motivates the alumni to register on the portal. The alumni association contributes significantly through actively participating in various activities, also they are invited during orientation programme to share their experience.

1) Workshop on Postman - A Rest API client Tool, 9th June 2020, Mr.KunalAgarwal, Senior Software Developer (Java Developer) Globant Technology

2) Workshop on Git and Git Hub, 8th June 2020, Mr.Ajinkya Ganoo

Freelance Developer

3) A Seminar on 'Information Technology in Astronomy', 10th October 2020 by Mr. Siddharth Mehendale IT Head at AstronEra

4) Opportunities in Japanese, 24th Oct 2020, Ms. Naineeka Rathod

5) A session on preparation for interviews and mock interviews conducted, 19th December 2020, Mr. Kunal Agarwal Senior Software Developer (Java Developer) Globant Technology

6) 'Enhancing Online Interview Skills', 19th December 2020, Mr. Siddharth Mehendale, who is the IT Head at AstronEra

7) Android technology, 5th October 2021 Ms. Abhiruchi Paighude

8) A session on 'Presentation and Communication Skills', 10th July 2021, Ms. Amruta Shedge, Manage Communication & Public Relation, Raintree Foundation Pune.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To be joyful learning community nurturing creativity for a sustainable future.

Mission

'To mentor innovative thinkers through a learner-centric educational platform using experiential pedagogy. To instill high ethical standards, accountability and proactive citizenship guided by a visionary leadership in our students and staff'.

'Kaveri Group of Institutes' (KGI) is committed to provide excellent education and conducive environment for all-around development of students. Institution follows a holistic approach in its leadership, governance and transactions. College emphasises on translating its Vision and Mission (Developing Proactive Citizens and Visionary Leadership) in governance, teaching learning process, activities and involvement of stakeholders. Various activities, programmes are planned and implemented to develop joyful learning environment and for nurturing creativity for sustainable future. The focus of these activities is made clear through perspective plan and governance.

Teachers, students and other stakeholders are involved in decision making bodies like College Development Committee (CDC), IQAC, and Internal Administrative Committees. All college activities and functions are planned and implemented in tune with the perspective plan and vision and mission of the college.

These all are reflected in the overall functioning of college to contribute for developing proactive visionary citizens and leadership with high ethical standards and accountability.

File Description	Documents
Paste link for additional information	https://kaveri.edu.in/kcasc/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal, CDC, IQAC and other committees are keen in facilitating faculty development, quality teaching-learning process and providing support facilities for ensuring overall quality enhancement for holistic development of the students. Various administrative committees are formed for various activities. College administration is decentralized through different departments and internal administrative committees. Committee members prepare plans for organizing various activities under the guidance of Principal, Vice Principal and in consultation with IQAC Coordinator. Students' representatives are proactively involved in planning and

implementing various activities.

During COVID 19 pandemic situation, the college has conducted various activities where the practice of decentralization and participative management is witnessed. NSS volunteers and other students were involved as COVID warriors at COVID centers and social organizations. College has conducted a Vaccination Survey and counseling drive for vaccination of the students and their family members. College organized a free COVID-19 vaccination drive in association with SPPU and Municipal Corporation. Students were also involved in COVID awareness drive and in providing logistic support for COVID patients and families. All these activities are planned and implemented with participants, students, teachers, NSS Programme Officer.

File Description	Documents
Paste link for additional information	https://kaveri.edu.in/kcasc/igac/ , https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/CDC.pdf , https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/CDC.pdf , https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/6.1.2-NSS-Case.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College has prepared a perspective plan in tune with its vision and mission. The plan is prepared on the basis of deliberation with and feedback from various stakeholders on the basis of experiences, introspection and guidance from University authorities and suggestions from peer team of the 1st cycle. The plan focuses on development of academic, administrative and infrastructural facilities, improving teaching learning for holistic development of students.

College is keen in effective implementation of the perspective plan. For e.g. focus on skill development is one of the important targets of the perspective plan. For this, various add on courses are designed and offered.

Activity: Inculcating skills and domain knowledge

These Courses and all activities are planned according to need, relevance and prospective trend. During pandemic, college has offered online add-on courses, workshops, seminars, conferences, sessions for up skilling of the students. Huge number of students from Kaveri College and other institutions pan India got benefitted. College has also provided Coursera online learning platform at no cost to students and their family members.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Overall policies are prepared by the Board of Trustees headed by the President. A College Development Committee (CDC) is formed as per the Maharashtra Universities Act, 2016. All the important policy decisions are taken by CDC. Day to day functioning and activities are planned under the guidance of Principal, Vice Principal and IQAC.

For various activities, committees are formed. Teachers and interested students are the members of these committees. Course coordinators are responsible for planning and implementation of various activities at course/ department level.

Administrative office is headed by Office Superintendent. Clerks, Class IV employees work under the supervision of the Office Superintendent for administrative, office activities and maintenance of infrastructure.

Maharashtra Universities Act, Government, policies and Regulation , UGC and University guidelines and statute are implemented in appointment, service rule , procedural aspect etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/Organisational-Chart.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College is committed for safety, security and welfare of the students, faculty and the staff. For this, necessary support is provided and welfare measures are taken. This includes health and medical services, security measures, welfare schemes, post retirement benefit etc. Various welfare measures taken for teaching and non teaching staff are listed below-

Teaching

1. Faculty Welfare Fund,
2. Gratuity,
3. EPF,
4. Medical checkups,
5. Staff Recreation activities,
6. Loan facility,

7. Maternity leave,
8. Medical Leave,
9. Gymnasium Facility,
10. Kaveri Child Nurture Centre 'for the children of staff members.

Non teaching

1. Staff Welfare Fund,
2. Gratuity,
3. EPF,
4. Medical checkups,
5. Loan facility,
6. Maternity leave,
7. Medical Leave,
8. Gymnasium Facility,
9. Advance salary facility in case of emergency.
10. Kaveri Child Nurture Centre 'for the children of staff members.

Management and Principal are keen in providing counseling, moral support, necessary possible support to staff to solve their problems at college and personal level. Staff members also help and co-operate each other in personal and family difficulties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College has a team of dedicated, passionate, research oriented teachers. Continuous improvement in teaching learning requires continuous faculty development and updation. For this, college has developed a Performance Appraisal System as per SPPU and UGC guidelines. Continuous review of performance is also done on the basis of interaction with and feedback from students, teachers etc. Performance and effectiveness of a teacher is assessed on the basis of result of the subject or course he/ she has taught. Appraisal of teachers also helps for ascertaining the need of training, assigning additional responsibilities etc.

The Principal extends necessary support, guidance and counseling to the teachers for upgradation and improvement. The Performance Appraisal is also communicated to the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial budget is prepared and approved by the CDC every year. Any expenditure in excess of budget requires approval from CDC. An effective internal audit system is evolved for effective financial

management. For internal audit an independent Chartered Accountancy Firm (Hingne and Tare Associates) is appointed. External audit is conducted by Messer's Sadanand Shetty and company appointed by general body of Kannada Sangha. The internal and external audit reports are used for improving financial systems and assuring complete financial discipline. Audit objection if any, is looked upon seriously and necessary measures are taken. Audit report is discussed in CDC and management meeting for necessary suggestions and improvement.

This all helps in effective financial management and optimal utilisation of financial resources for college development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College is completely self funded and permanently non aided minority Institution. Mobilization of funds mainly takes place through fees collected from the students. Being an affiliated college, it follows rules, regulations and guidelines of the Government of Maharashtra and University with regard to fees structure and financial management. College also tries to mobilize funds (though very meager) from philanthropists and other agencies.

For effective fund management and optimum utilization of resources, an annual budget is prepared and approved by CDC and Management. Excess expenses, if any; need to be approved by the CDC. For various departments and activities, activity based budget is prepared and approved by the Principal. Utmost care is taken to avoid unnecessary expenses for optimum utilization of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is contributing for training and institutionalizing quality assurance, strategy and process across the functioning of the college.

Practice 1: Inculcating Skill and Employability

For inculcating life skill and improving employability guest lectures, seminars, conferences, skill enhancement workshop are conducted.

Guidance from experienced resource person in the field, corporate people etc helps the students to understand need of skill and domain knowledge expected by the industry. During pandemic also these activities are conducted through online mode. Students from pan India are benefitted.

Practice 2: Parent Teacher Interaction

The objectives of the practice are:

1. To build a long lasting relationship with parents, our key stakeholders.
2. To work in cohesion for the better future of the student

The objectives of the practice are:

1. To build a long lasting relationship with parents, our key

stakeholders.

2. To work in cohesion for the better future of the student

Involvement of parents, teachers and students to understand their needs, expectations and suggestions is required for the holistic development of the students. College has developed a good understanding and relationship with parents. Continuous interaction and sharing is done through parent teacher meeting, telephonic and whatsapp communication in a formal and informal way.

File Description	Documents
Paste link for additional information	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/6.5.1-List-of-Activities-undertaken-for-inculcating-Skill-and-employability.pdf , https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/6.5.1-Parent-teacher-interaction.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For continuous improvement, the college focuses on training programmes, FDPs, use of new teaching learning methods, use of ICT etc. The improvement and effectiveness of teaching learning and functioning is assessed on the basis of feedback from students and teachers, outcome of various activities, involvement of students, students' performance in examination etc. Principal, Coordinator and IQAC guide and support faculty for continuous improvement in teaching learning and functioning of college.

Two areas of teaching learning reforms during the year:

1. Use of teaching learning methods and ICT

Faculty members are encouraged to use new teaching learning method. They are also motivated for use of ICT for teaching learning. FDP and training programmes are organised to improve the skill of faculty for use of ICT and new methods on virtual platform for improving the effectiveness of teaching learning process.

2. Improving skills and employability of students:

College emphasises on improving life skills and employability of the students. For this, Domain specific webinars, seminars, conferences, special sessions are organised. Coursera courses are made available free of charge to students. The effectiveness of initiative taken for improving teaching learning process can also be witnessed from the very bright results of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/Annual-report-20-21-Supplementary-Report-June-21-to-December-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity, Gender Sensitization is essential for sustainable development. College is focusing on Gender Equity across its functioning and activity. For this curricular and co curricular activities such as celebration of Women's Day, Man Mokalya Gappa(Heart to Heart discussion), Lingabhav Samvedikaran Abhiyan (Gender Equity Movement), sessions on role of women in society, etc are organized. Forums such as internal complaints committee , Women's forum, Discipline committee are formed. Ladies common room, Day Care centre, counseling, medical checkup , CCTVs, etc are provided for safety, security, counseling and welfare of women. Cordial relationship is developed among team irrespective of gender. Gender Sensitization policy is framed to plan and implement activities to provide support, counseling with a view to promote Gender Sensitization. More than 50%students, all course coordinators, IQAC coordinator and Vice Principal are women.

File Description	Documents
Annual gender sensitization action plan	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/06/1.-gender-sensitization-plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/06/2-3-3.-Facilities-and-Programmes-on-Gender-sensitization.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

With a view to provide clean and healthy environment and to contribute for sustainable development, college is sensitive to waste management practices. Dry and wet waste is collected separately. These wastes are handed over to PMC for further management. College has entered in an agreement with SWaCH an autonomous enterprise that provides front-end waste management services. Paper waste is shredded and disposed off as a scrap with an understanding with the scrap dealer to reduce paper waste. College does not generate any biomedical waste as well as hazardous chemicals and radioactive waste is not generated in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

It is essential to provide inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic communal, socio-economic and other diversities. Though the college is linguistic minority institute, no discrimination as regards to caste, religion, language is made in admission and recruitment.

Underprivileged students, reserved category students are given preference in admission with a view to provide equity, scholarship and financial support is available for under privileged and reserved category students. Scholarship for minority students such as Christian, Muslim, Sikh and Jain is available. Student strata represent students from different religion, culture and regional background. There are students from Dadra Nagar Haveli, Himachal Pradesh, Jammu & Kashmir, Jharkhand, Karnataka, Madhya Pradesh, Maharashtra, Uttar Pradesh, Rajasthan, Telangana, Goa, Bihar, Chhattisgarh, Daman and Diu and West Bengal admitted this year. Even students from Indian origin and NRI students are admitted.

College celebrates festivals and programmes of all religions, states, etc. Cultural/Traditional day is observed to promote culture/traditions, etc. of different religions and states. College observes a three language formula in its functioning and teaching learning. Magazines publishes Articles and write ups in different languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College is committed to develop proactive citizens and visionary leadership in tune with Preamble of Constitution of India, "to constitute India into a sovereign, socialist, secular, democratic republic." Justice, liberty, equality and fraternity are essential features of India with a view to assure dignity of individuals, unity and integrity of nation. With a view to sensitize students and employees to the constitutional obligations, rights and duties, college takes a number of initiatives. Preamble of the Constitution, fundamental rights and duties are displayed at various places prominently. Copies of Indian Constitution, biographies/autobiographies of freedom fighters and national leaders are available in library.

To make students aware about Constitution , Constitutional values, duties and responsibilities various activities like celebration of Samvidhan Diwas, Republic & Independence Day etc. are celebrated. Birth/Death anniversaries of freedom fighters are observed. College takes yearly initiative for voter's enrolment. Addon course on "Democracy, Election and Governance" for UG students and "Human rights & Constitution" for PG students is compulsory. College believes in inculcating high ethical standards, accountability, proactive citizenship in students and staff. For this programmes like blood donation, tree plantation, vaccination drive are organized. Activities such as cleanliness in nearby community, adopted village etc. are conducted.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/06/1.-constitutional-obligation.pdf
Any other relevant information	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/06/2.-Democracy-HRE-TT.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college feels that celebrating commemorative days helps to propagate the thought behind the day, create awareness and spread the relevance of the days in society. The college celebrates national and international commemorative days such as National Youth Day, National voters' Day, Republic Day, Martyr's Day, Women's Day, Science Day, Environment day, Ambedkar Jayanti, International Yoga Day, Independence Day , Teacher's Day, Mahatma Gandhi Jayanti, Lal bahadur shastri Jayanti, Unity Day, World Mental Health Day ,Vachan Prerna Din, and Sadbhawana Diwas. The college also celebrates Azadi

Ka Amrit Mahotsav, Youth Week, Swach Bharat Abhiyaan, Road Safety Week, Bhasha Samvardhan Pandharawada, etc. The college celebrates all the above festivals with guest lectures, workshops, activities relevant to the occasion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title- Cordial Parent Teacher Interaction

Objectives- To mutually share, understand views, expectations, ideas of parents, teachers for continuous improvement in teaching learning process and student development.

Context- Teachers and parents are equal partners, stakeholders for development of students. This necessitates coordination, cooperation, continuous interaction and sharing between them to understand mutual expectations, views and ideas.

Evidence of Success - Parents' support, feedback and testimonials are also positive. This helps college for continuous improvement in teaching learning process for student development.

2. Title- Inculcating Life and Employability Skills

Objectives- Inculcating life skills, personal skills, improving employability of students through various programmes, activities, workshops relating to employability and other domains.

Context - Awareness, support, skilling efforts are needed to explore capabilities. Thus, various skill development and domain related programmes are provided.

Evidence of Success - College has conducted 68 activities related to skill development. For online activities, organizations like MTC

Global, Skillslate foundation, ICMA extended their support and guidance. 1000+ students, youth, teachers from various colleges and institutions across India are benefitted.

The complete document as per format of Best Practices is uploaded on college website-

<https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/Best-Practices-7.2.pdf>

File Description	Documents
Best practices in the Institutional website	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2022/07/Best-Practices-7.2.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Kaveri College is committed to instill high ethical standards, accountability and proactive citizenship. For this, our quality policy is guided by two principles- Learner

centric Approach and safe environment . Learner centric approach and safe enjoyable learning environment is our priority to develop proactive citizenship and visionary leadership in students and staff. Teachers use various teaching learning methods considering the interests , learning ability of the students. Students' interest, approach is an important aspect to plan academic curricular, co-curricular and extracurricular activities. A number of Addon courses, Coursera courses, MOOC , guided projects etc. are

provided. College provides safe and caring environment. All students feel safe and protected as no discrimination is done on basis of caste, class, gender, income group

etc. User friendly infrastructure, conducive learning environment and well disciplined students are one of the distinctive features of the college.

This all is reflected in students' involvement in various co-curricular and extra-curricular activities and performance in

examination. This all helps in achieving the

objective of the college, to develop responsive and proactive leadership in the students and staff to make India a superpower.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future Plans for the Academic Year 2020-21

1. To introduce new value added and skill based programmes/ seminars/ sessions to develop skill sets and increase the employability of the students
2. To further strength the ICT facilities.
3. To make available online courses such as Coursera to students and parents.
4. To complete the re-accreditation process.
5. To try to collaborate with premier institutes like IITs, IIMs and Central Universities.