Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**KANNADA SANGHA PUNE'S KAVERI COLLEGE OF ARTS, SCIENCE AND COMMERCE, PUNE**
Name of the head of the Institution	**Dr. Ashok Motilal Agrawal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02025456328**
Mobile no.	**9422771777**
Registered Email	**kavericollege_iqac@kaveri.edu.in**
Alternate Email	**kaveri.college@gmail.com**
Address	**Sr.No 36, G.M.Shetty Educational campus, Erandwane, Pune**
City/Town	**Pune**
State/UT	**Maharashtra**
Pincode	**411038**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. Jayashri Aniket Bangali**
Phone no/Alternate Phone no.	**02025456328**
Mobile no.	**9423581927**
Registered Email	**kavericollegee_iqac@kaveri.edu.in**
Alternate Email	**kaveri.college@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2021/08/Final-AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://kaveri.edu.in/kcasc/wp-content/uploads/sites/4/2021/09/Academic-Calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B**	**2.37**	**2015**	**14-Sep-2015**	**13-Sep-2020**

6. Date of Establishment of IQAC	**18-Mar-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
'Out of The Box Management' session on Mumbai Dabbewala Management Theory	07-Sep-2019 1	550
Session on 'Cyber Safety Awareness'	13-Aug-2019 1	359
Workshop on Balance Sheet Analysis in 30 seconds	16-Dec-2019 1	70
A Workshop On Nurturing Entrepreneurship & Start-up India	21-Sep-2019 1	116
National Level Innovative Software Project Competition	08-Feb-2020 1	26
National Level Kaveri Hacakathon-1.0	20-Dec-2019 2	54
Session on 'How to Get Placement in Digital Age'	23-Oct-2019 1	125
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 National Level Kaveri Hacakathon1.0 2 National Level Innovative Software
Project Competition 3 'Out of The Box Management' session on Mumbai Dabbewala
Management Theory 4 A session on Budget 2020' 5 Two Day Leadership Training Camp
6 Syllabus Implementation of CBCS 2019 pattern for SY B.Sc (CS) 7 Learn to Lead –
a two day virtual Leadership Training Programme for Students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To offer more number of Value added, Addon and Certificate courses	Additional number of Value added and Addon courses are introduced in academic year 201920
To give more emphasis on the number of Faculty Development Programmes for teachers	Number of FDPs for teachers were conducted throughout the academic year
To increase number of tie-ups and associations with NGOs, Industry and other Universities/institutions	The college has signed MoUs with other Universities/Institutions
To further strengthen the ICT facilities	The college has purchased equipments such as recorder, Projector and upgraded optical fiber internet connnection (from 10 mbps to 30 mbps) to strengthen the ICT facilities
To introduce Smart Class concept	With a view to introduce Smart Class concept, Smart Interactive Board is purchased
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC	14-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	25-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college is using following modules for the management information system 1) VRIDDHI software: The college uses following Vriddhi software modules namely: Admission module: Online admissions, allocation of subjects, bonafide certificate, attendance sheet generation and various reports related to student data such as cancellation of admission, castewise/categorywise student list, pending fee list etc. Examination module: Examination form entry, Marks entry and result declaration of first year students, rechecking/revaluation of first year subject marks. Library module: for various library housekeeping operations. 2) Tally: The college uses Tally software for accounting. Preparation of financial statement, submission of financial reports, Audit system is computerized using Tally software. 3) OPAC: OPAC is used for various types of searches such as availability of books (authorwise, subjectwise, titlewise, accession numberwise) and CDs on the shelf. 7) Website: Regular updating of the college website 8) SPPU Module: The college uses various MIS modules of the SPPU for Student support activities such as NSS, sports, eligibility etc. 9) National Scholarship portal: The college uses MIS modules of the state/national government for various types of scholarships. 10) Maha DBT portal The College uses Maha DBT portal for various types of scholarships.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Kannada Sangha Pune's Kaveri College of Arts, Science and Commerce, Pune develops and deploys action plans for effective implementation of the curriculum in the following manner: Institution has a well-planned mechanism for curriculum delivery and documentation. The college is affiliated to Savitribai Phule Pune University and accordingly follows the curriculum

designed by SPPU. The curriculum is revised by University through the Board of Studies (BoS) in the respective subject. Also, the detailed structure of syllabus along with the list of textbooks and reference books is provided by the University. The college faculties take active participation in seminars &workshops conducted by SPPU for the revision and implementation of syllabus. The year and semester wise time table of respective courses are prepared by the time table committee for the academic year. The heads of respective department distributes workload among the faculties and then faculty members prepares the teaching plans which helps for effective implementation of syllabus. Further, the midterm and term end follow up are taken by respective head and necessary suggestions and guidance is provided by senior faculties and the authority. Supportive measures and corrective action is taken for timely completion of syllabus. Teachers are encouraged to use innovative teaching methods such as Flipped Classroom, Inquiry based learning etc. Interactive sessions, discussions, Seminars/Workshops of eminent speakers from Academia/Industry are conducted. The college provides books and other reference materials like Journals, Magazine and Teaching Models etc to the staff members and students. The large number of E-resources has been developed to enrich teaching learning. Also, the college has well-equipped laboratories, library and infrastructure. All this helps the faculty members to ensure effective delivery of curriculum. The college organizes orientation program for first year students. In the orientation program students are informed about syllabus, examination Pattern, curricular and co-curricular activities organized in the college. The information of various departments like NSS, SDO, Vocational Cell, Cultural, Library, Placement cell and other cells like Kaveri Skill Development Cell, Kaveri Entrepreneurship Development Cell, Kaveri Research and Innovation Cell, Kaveri Consultancy Cell are given. The information of different activities conducted and planned by the college is given to the students and parents. Add-on and Certificate Courses are offered to students to enrich their knowledge. The industrial visits are organized for students to keep them updated about the latest developments in the field. The M.Sc. Computer Science students complete their one semester project in various companies. Teachers are encouraged to participate in FDP, refresher courses, workshop, seminar etc. to update their knowledge and enrich teaching learning process. Traditional methods are supported by advanced technological methods with resources like LCD projector, demos in the computer laboratories. Feedback is taken from students for various activities conducted by the college, about infrastructure and faculty members at the end of every year /semester. The analysis of overall feedback is done and further actions are taken under the guidance of the authority.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepene urship	Skill Development
Value added course: HTML,CSS Java script	Nil	15/06/2019	7	. The course focuses on helping students develop fundamental web programming skills. Students will reinforce their unders	Create websites using HTML and CSS, Create interactive content online using JavaScript, How to build real world creative and modern website

				tanding of concepts and coding skills in hands-on exercises and projects.	
PC Assembly and installation of OS	Nil	10/06/2019	6	To learn fundamentals of computer system. To learn basic elements of computer system. To learn PC assembly. Installation of OS	Students will able to identify various elements of PC. Students will learn PC assembling. Students will learn installation of OS
Value added certificate course in MS Office	Nil	15/06/2019	15	To develop Administrati ve Proficiency	Administra tive Proficiency
Value added certificate course in Digital Computer Architecture and Operations	Nil	17/06/2019	12	To understand the basic structure and operations of a digital computer, fundamental of Theoretical Computer Science, computer assembly and operating system installation	Students acquired basic knowledge about computer system archi tecture, arithmetic and digital circuits, additional knowledge for further competitive exams.
Value Addition Certificate Course in Basic Quantitative Techniques	Nil	18/06/2019	15	To introduce basic statistics tools that are used in economics studies. To enable the students to collect and analyze the	students were able to understand the concepts like how the relationship between supply and demand, imports and exports, inflation

				data and test hypotheses using statistical methods.	rates, and per capita income etc. are studied using statistical methods.
Value Addition Certificate Course on Counseling Skills	Nil	20/06/2019	12	To help the students develop counseling skills. To acquaint them to the counseling process	Students were able to understand the process of therapy and the approach of a therapist towards his/her client, dilemmas a person may face from societal and ethical perspective.
Value added course -Mathematica l Aptitude: Basic Concepts	Nil	15/06/2019	8	Basic mathematical operations and related tricks, BODMAS Rule, square, square root, cube, cube root, short cut tricks of finding squares of 2 3 digit numbers, HCF, LCM, Sets, Venn diagram etc	Students were aware about different aptitude formulas, time management. They understand how different short cut tricks can be used while solving any mathematical problem.
Value Addition Certificate Course in Content Writing	Nil	25/06/2019	15	To help students understand and learn more about the content writing aspect of writing, types of content writing etc. To make students	Students understood the different types of content available. Based on the given topic and type of requirement students generated content

				aware about the opportunity available in the field of content writing.	
Value added certificate course in Research Methodology	Nil	01/07/2019	15	To develop Research Skill and understands various Research Met hodologies	Research Skill Development
Certificate Course in Leadership Development	Nil	11/10/2019	15	To instill in students all the required skill sets to make them competent in their future endeavors particularly in the interest of enhancing em ployability quotient.	Students learnt about Goal Setting, Time and Stress Management, Communicatio n Skills, Interview Skills, Creating Effective Resume, Group Discussion, Leadership and Teamwork, Innovation and Creativity, Problem Solving and Manners Etiquette
Angular JS Course	Nil	04/01/2020	15	To develop an AngularJS Application	Students can develop an Angular JS Application
Nil	Diploma in Banking And finance	02/01/2020	90	To make the students prepared for exam in Banking And finance	Students will get exposure on preparatory exam in Banking And finance
Value added Course on NSDL	Nil	11/02/2020	5	To make students familar to the working	Enables students to learn Share Trading

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCom	Advanced Accounting and Taxation, Advanced Cost Accounting and Cost System, Business Administration	15/06/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	15/06/2019
BA	Economics	15/06/2019
BA	Psychology	15/06/2019
BCom	Costing	15/06/2019
BCom	Marketing	15/06/2019
BBA	International Business	15/06/2019
BBA	Human Resource Management	15/06/2019
BSc	Computer Science	15/06/2019
BBA	Computer Application	15/06/2019
BBA	Finance	15/06/2019
BBA	Marketing	15/06/2019
MCom	Advanced Accounting and Taxation	15/06/2019
MCom	Advanced Cost Accounting and Cost System	15/06/2019
MCom	Business Administration	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	558	30

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Add on Course: Software Testing using Selenium IDE and Webdriver	03/08/2019	31
Employment Enhancement Skills	18/09/2019	360

Value added course: Gender sensitization	10/02/2020	65
Value added course: Value Education	31/01/2020	350
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer Science	27
BCom	EVA	260
BBA	Marketing	9
BBA	Finance	2
BBA	Human Resource Management	5
BBA	Research Methodology	22
BA	Psychology	8
BA	Economics	2
BA	English	2
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has mechanism to take feedback from students, Teachers, Alumni and Parents. Students: The feedback from students is taken through formal and informal interactions with the students during the academic year. Online feedback is collected from the students about teaching learning methods, teaching faculty, infrastructure and various events conducted by the College. These feedback forms are analyzed and the outcome of the feedback analysis is discussed in staff meeting. Accordingly, various measures are taken in response of the feedback like conducting various aspects of mentoring sessions for weak students, remedial teaching and organizing session about particular topic. This will help in improving the facilities in the college for students and teaching learning process. Alumni: The feedback from alumni is taken using online mode or through interactions. The interaction discussion with alumni helps for updating the recent development in the field. It also helps for understanding the expectation of society from college. The feedbacks are analyzed and the outcome of analysis is used for planning and implementing various events for alumni and college students. The alumni members are also invited as resource persons for guest lectures and workshops organized by the College during the

academic year. Parents: The formal and informal feedback from parents is taken during interactions and at the time of parent teacher meetings which are periodically held. The college has developed good relationship with parents. The meetings are held for better understanding and developing cordial relationship with parents. In PTM the progress and performance of the students is also discussed with the parents. During the meeting the feedback is taken from parents through interaction and feedback form. The feedbacks are analyzed by the respective class teachers. The outcome of the feedback is discussed in staff meetings and is used for further planning and implementing new activities, courses and improvements therein. These meetings help for understanding expectations, suggestions of the parents and college to each other. Teachers: The feedback about the syllabus is also taken from teachers in meetings and suggestions were given to SPPU accordingly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Marketing/Finance	88	162	83
BBA	Computer Application	80	130	66
BA	Economics/Psychology/English	120	179	92
BCom	Costing/Marketing	396	541	368
BSc	Computer Science	80	203	80
BBA	International Business	88	133	85
MSc	Computer Science	30	60	30
MCom	Advanced Cost Accounting/Advanced Accounting & Taxation & Cost system/	60	49	38
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1801	95	40	0	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
42	36	6	8	1	8

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College organises induction program to all the first year students consisting the information on the support system available in the college. Student's data is collected in the form of student's profile which includes their personal and academic information. Each department allot mentees to each teacher. Further the meetings are held with mentees by the mentors. All the mentors communicate the feedback to the coordinator. Mentees have access to mentors to seek the advice. Mentors seek guidance from authorities as and when required and also communicate with fellow Faculties regarding mentees strength and weakness so as to make them develop their area of interest by participating in various academic, curricular and extracurricular activities conducted by college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1896	42	1:45

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	42	0	9	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	Nill	Semester	21/10/2020	18/11/2020
MSc	Nill	Semester	23/10/2020	19/11/2020
BBA	Nill	Semester	24/10/2020	19/11/2020
BSc	Nill	Semester	24/10/2020	10/11/2020
BCom	Nill	Year	24/10/2020	12/11/2020
BA	Nill	Year	31/10/2020	10/11/2020

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College is affiliated to SPPU and therefore follows all guidelines with respect to examination as per the notifications / circulars issued by university from time to time. Chief Examination Officer gives all the information related to examination and evaluation to all the students through notices. Each Department prepares Evaluation Plan before the starting of the year and with an approval from the principal and CEO discloses this evaluation pattern to all the students through proper notification. Each department conducts induction program for the first year students in which the program and evaluation details are shared with students and with parents during their PTM. Each department conducts Internal Examination as per the guidelines issued by SPPU. This includes Midterm test, Online test, Open book test, Tutorial, Oral, and Theory Assignments. Industrial Projects are part of internal evaluation. For example project on Industrial Training for M.Sc, project on Business Exposure for second year of BBA and projects in specialisation subjects i.e. Human Resource, Marketing and Finance in case of Third year of BBA and in case of BBA (IB) a project on Research Methodology are the part of internal evaluation. Similarly, the students of second year and third of BCOM are given industrial exposure through the practical work assigned to them in subjects like Accounts, Costing and Taxation. Such projects are helpful for the students to explore practical knowledge and also for developing interest with corporate and other organisations. Field projects on Environmental Awareness are assigned to all the second year students of BA, BCOM and B.Sc (Computer Science). This helps the students for understanding the importance of environment protection, sustainability etc. These projects are also helpful for better interaction and relationship development with NGOs etc. Social awareness is also developed amongst the students through these projects.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College has a practice of preparing Academic Calendarwith joint efforts from Each Department Coordinators and head of various committees of the college by considering their prospective plan of activities for the year. Further proposed Academic Calendar is put for the necessary approval from the authorities and executed. Utmost care is taken while planning different activities aiming at holistic development of the students. College Authorities ensures that various Academics, Curricular and Extra Curricular activities are spread balanced across the year. Internal Examination Schedule is part of Academic Calendar. The Semester/ Year End University Examinations are conducted as per the time table and schedule declared by SPPU. While preparing Internal Examination Schedule, University guidelines, University Academic Calendar is given due consideration. This helps the students to know the examination schedule well in advance. Due care is taken to notify the examination schedule to the parents also. Students are notified well in advance regarding the timetable, seating arrangement, etc. Examinations are conducted strictly as per the schedule. For University Examination, evaluation and assessment is done by the concerned teachers and result is declared accordingly. For SY, TY, PG Courses, Internal Marks are submitted to the University those are incorporated in the Final Result declared by the University. For FY classes, results are prepared by the College.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BBA	Human Resource	14	14	100
Nill	BBA	Finance	13	13	100
Nill	BBA	Marketing	14	14	100
Nill	BA	Economics	9	9	100
Nill	BA	English	9	9	100
Nill	BA	Psychology	8	8	100
Nill	BSc	Computer Science	59	53	89.93
Nill	BCom	Costing	219	217	99.09
Nill	MSc	Computer Science	27	27	100
Nill	BBA	Computer Application	44	42	95.45

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A workshop on 'Nurturing Entrepreneurship and Startups in India'	Kaveri Entrepreneur Development Cell	24/09/2019
Capital Market Awareness Program	Commerce and Management	08/08/2019
FDP on Intellectual	IQAC	01/10/2019

property Rights (IPR)		
Hands on session on Data Science and Analytics and Management	Placement Cell	14/12/2019
Workshop on Finance and Investment Banking	Placement Cell	19/12/2019
Two-Day Leadership Training Programme	Kaveri Entrepreneur Development Cell	24/07/2020
Workshop on Scripting Languages	Board of Students Development	07/02/2020
Workshop on Cyber Security	Board of Students Development	22/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/12/2020	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/12/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Department of Management	1	Nill
International	Department of Commerce	3	3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Management	2
Department of Computer Science	1
Department of Mathematics and Statistics	2

Department of Electronics	8
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	6	1	3
Presented papers	4	1	0	0
[View File](#)				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhta Pakhwada-'Plastic Free Environment'	NSS Unit Matoshree Vruddhashram	6	60
Tree Plantation Drive	NSS Unit	5	118
Gram Swachhata Abhiyan Under Sant Tukdoji Maharaj Swachha Gram Spardha	NSS Unit	4	50
Haemoglobin Check-up Camp	Women's Forum Poona Serological Institute Blood Bank, Pune	15	188
Blood Donation Camp	NSS Unit Poona Serological Institute Blood	8	50

	Bank, Pune			
Nirmalya Collection Drive	NSS Unit Mumbai Dabbawala	4		49
Kapada Bank Drive	NSS Unit Mumbai Dabbawala	15		34
Awareness Rally for Plastic Free Environment	NSS Unit	6		60
Maharashtra Calamity Fund Raising	NSS Unit	51		248
Road Safety Awareness	NSS Unit Maharashtra Traffic Police Branch	8		74
[View File](#)				

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Road Safety Awareness	NSS Unit Maharashtra Traffic Police Branch	Road Safety Awareness	8	74
Maharashtra Calamity Fund Raising	NSS Unit	Chief Minister Fund	51	248
Awareness rally for plastic free environment	NSS Unit	Swachh Bharat Abhiyan	6	60
'Plastic Free Environment'	NSS Unit and Matoshree Vruddhashram	Swachhta Pakhwada	6	60
Tree Plantation Drive	NSS Unit	Environment Awareness	5	118
Cleanliness Drive at KasarAmboli	NSS Unit	Gram Swachhata Abhiyan under Sant Tukdoji Maharaj Swachha Gram Spardha	4	50

Nirmalya Collection Drive	NSS unit Mumbai Dabbawala	Swachh Bharat Abhiyan	4	49
Kapada Bank Drive	NSS unit Mumbai Dabbawala	Swachh Bharat Abhiyan	15	34
Gender Sensitivity	Women's Forum Aashay Counselling Centre, Pune	Course on Gender Sensitivity	2	57

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Tech Mahindra	25/07/2019	02/02/2020	1
Internship	Internship	Career Care	22/01/2020	19/03/2020	1
Internship	Internship	Allysk	16/03/2020	10/04/2020	1
Internship	Internship	Schizophre nia Awareness Association (SAA), Pune	14/11/2019	14/11/2019	1
Internship	Internship	Schizophre nia Awareness Association (SAA), Pune	01/11/2019	30/11/2019	1

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Conocim Edutech	26/12/2019	Purpose:To provide students with various	22

		courses required by the industry and make them industry ready, FDP for faculty Activity-Certificate course in Angular JS	
EmpoVer HR Solutions Pvt Ltd.	16/12/2019	Purpose: Collaborate in overall development of the students by providing inputs through special lectures, training programs and workshops Activity-Workshop on Analysis balance sheet in 30 seconds	80
Quick Heal	01/04/2019	Purpose:Conduct various courses Activity: Diploma in Banking Finance	32
NSDL	23/08/2019	Purpose:Awareness programme for students Activity: Certification in Capital Markets	59
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.5	2.12

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM 21	Partially	2.0	2010
VRIDDHI Software	Partially	239.6	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5851	706439	1124	125638	6975	832077
Reference Books	2285	770219	282	101803	2567	872022
e-Books	80409	0	80409	0	160818	0
Journals	28	58751	0	0	28	58751
e-Journals	3828	0	0	0	3828	0
Digital Database	1	5900	0	0	1	5900
CD & Video	216	0	17	0	233	0
Others(specify)	566	75771	213	23088	779	98859

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Geetanjali Pitre	Fundamentals of Financial Management	SWAYAM	06/01/2020
Mr. Sachin Deokate	Product Lifecycle	YouTube	04/02/2020
Ms. Devaki Bhise	Problems in launching services in International Market	YouTube	28/03/2020
Ms. Pooja Gadkari	Income from house Property	YouTube	25/03/2020
Ms. Sayali Ghodake	Regional Economic Grouping	YouTube	24/03/2020
Ms. Sayali Ghodake	Rural Industries	YouTube	24/03/2020
Ms. Sayali	Industrialization	YouTube	24/03/2020

Ghodake			
Dr. Shweta Bapat	Payment of Wages Act 1936	YouTube	23/03/2020
Ms. Sayee Kulkarni	Undercapitalization	YouTube	22/03/2020
	View File		

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	162	4	10	4	0	4	6	10	0
Added	30	0	30	0	0	0	0	30	0
Total	192	4	40	4	0	4	6	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Web Camera, Audio Recorder, Recording Kit- Mic, Tripod, compatible cords, LCD Projector, Camera	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
8.7	5.98	19.77	16.75

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructural facilities, in the form of physical, academic and support facilities are pivotal for the smooth conduct of teaching-learning process in an educational institution. The procurement, utilization and maintenance of these facilities, thus, require certain defined structure and flow of actions. Kaveri College follows the Procurement, Usage and Maintenance Policyto utilize and maintain the infrastructural facilities. The Heads of laboratories, library, sports and general administration do a thorough requirement study of facilities as per the number of students, space and syllabi. The list of requirements is then forwarded to the Principal for analysis and approval. After the approval of the Principal, the Purchase Requisition is filled and forwarded along with the specification of requirements to the Purchase Department of parent body, Kannada Sangha, Pune. The Department does a thorough study of the requirements and accordingly the quotations from various service providers are invited. Further, the suitable quotation is approved and the

process of purchasing is initiated. UtilizationProcedures Policies: - For utilizing the academic facilities, namely, classrooms and laboratories, due diligence is adopted by the Time Table Committee. The time tables for all classes are prepared annually or semester-wise as per the requirement of the course. The classrooms for arranging theory classes are allotted as per the strength of a particular class. Accordingly, batches of students are created for subjects that require use of computer and electronics laboratories for conducting practical sessions. The concerned Heads of the Departments (for e.g. - Sports, Electronics, Computer and Library) maintain record of utilisation of the facilities. The utilisation of other physical support facilities like administrative spaces, lavatories, elevator, water dispenser, biometric system, photocopier, duplicator, pest control, genset, stationeries etc. are managed by the administrative and support staff. Maintenance Procedures Policies: - The Collegefollows the Procurement, Usage and Maintenance Policy for maintaining the available physical facilities. The class IV employees of the College are allotted with the responsibilities of cleaning. The Sanghaappoints additional staff for the upkeep of the entire campus.For the maintenance of electrical equipments, full time staff members have been appointed. In addition, the College has been provided with the assistance of in-house support staff like carpenter and plumber for specific requirements. A full time IT Administrator has been appointed to handle hardware, software and internet maintenance related requirements. The maintenance of the computers and server is done as and when required. The College has Annual Maintenance Contracts with varied service providers for facilities like CCTV, UPS, Biometric System, Air Conditioners, Coolers, Photocopier, Pest Control, Genset, Elevator and Vriddhi Software Solutions Pvt. Ltd. - the automation service provider. Apart from this, the Maintenance Department of Kannada Sangha takes care of the maintenance of furniture and other facilities, as and when required. The Maintenance Requisition is submitted to the Department as per the requisition of the concerned section after the approval of Principal and necessary action is taken by the Maintenance Department.

https://kaveri.edu.in/kcasc/physical-academic-and-support-facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Kannada Sangha	20	212095
Financial Support from Other Sources			
a) National	Postmatric/Top/Class	8	187600
b)International	NIL	0	0
[View File]()			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	15/06/2019	24	Datta Kriya Yoga International Pune Center

Kaveri leadership development programme	11/10/2019	45	Mr. Munir Damani, Executive Coach and a Soft Skill Trainer
A session on Startup Motivation and Problem Sensitization	27/07/2019	90	Mr. Ashish Patne ,Shrid Metal Technologies Pvt. Ltd'.
An interactive session on Creativity and Innovation in Entrepreneurship	28/12/2019	40	Mr. Shrirang Gokhale, Mentor Technocrat
Interactive session on 'Entrepreneurship in Ecological sustainability'	11/09/2019	360	Ms. Ketaki Ghate, Founder and Managing Partner at Oikos for Ecological Services
Value Education	31/01/2020	287	Mr. Mahesh Gaikwad, Mr. Prashant Kamat, Dr. Shirish Limaye, Mr. Prashant Puppal, Swami Shrikantananda
'Analysing Balance Sheet in 30 Seconds'	16/12/2019	70	MTC Global, Global Entrepreneurs Grid, Bengaluru and Dhaka International University.
Business ideas	29/08/2019	50	Mr. Sanjay Orpe, Managing Director of Oem Ekvira Media Pvt. Ltd
Mumbai Dabewala management to Theory	07/09/2019	550	Mr. Subhash Talekar, Management Guru, Mumbai Dabbawala
Skill development programme	24/07/2020	66	Skill Slate foundation
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Vocational Guidance	45	265	0	38

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Cognizant, Infosys Wipro , Mphasis, Toppr Technology , TCS	175	35	NIL	0	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	0	NIL	NIL	NIL	NIL

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yuva Spandan	Intra College	227
Sports	Intra College	455

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal Judo	National	1	Nill	SYBCOM	Ms. Rucha

| 2019 | Bronze Medal Kho Kho | National | 1 | Nill | FYBSc Computer Science | Gayatri Dhamale |
| 2019 | Bronze Medal Basket ball | National | 1 | Nill | TYBBA | Pratik Ubhe |

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A College Development Committee (CDC) under the section 97 of Maharashtra Public University Act, 2016 is formed. Student's Council representatives are member of CDC along with other stake holders. However, due to the introduction of new University Act in Maharashtra there was no notification from the University regarding formation of Student's Council. Therefore, formal student council cannot be formed during 2019-20. The representatives of students are nominated on various curricular, extracurricular and cultural committees. Student representative along with other students plan, organise and implement various curricular, co-curricular and extracurricular activities. Faculty provides necessary support and guidance as required. The suggestions and feedback is also taken from students regarding curricular, extracurricular, co curricular and extension activities in meetings. This helps for planning various college activities as per the interest of students. The involvement of students in various committees helps to have better corporate life. Involvement of students in planning and execution of various activities help for showcasing talent, creativity, leadership quality etc. NSS representatives are nominated to take lead in organizing regular and camp activities. The role of these representatives is in planning and implementation various activities of NSS SPPU. The sport representatives are nominated to organize various sports events in college. These students take lead in managing various sports events and competitions like cricket, Football, Volley ball etc organised at institution level. The college conducts mega Cultural even 'Yuva Spandan' having various events for students. The events like Mehendi, Quiz, Treasure hunt, Rangoli, Mad adz, Photo story, Tug of war and Annual social gathering was conducted headed by the students representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni's meeting was conducted on 21st December 2019. During the meeting the alumni who had special achievements were felicitated. The meeting was followed by a session having performances and orchestra. Activities organised by Alumni:- The Alumni Association tries to strengthen alumni relation by

inviting them for major programmes of the college. Alumni Portal The Alumni portal alumni.kaveri.edu.in is active and maintained. The new alumni register on the portal and maintaining their profiles on the portal. The college connects with the alumni through the monthly newsletter, which informs the alumni about the activities of the college. Till date 694 alumni have registered themselves on the portal. 201 students have filled up the alumni registration form. Alumni Participation. 1. Alumni representation in CDC As per section 97 of Maharashtra Public University Act, 2016, the College Development Committee is formed. Alumni representatives are the member of CDC along with other stake holders. As CDC is empowered to take major decisions and frame policy, the representation of alumni helps their involment in decision making. Their experiences and feedback are important for policy framing as per changing need of society. 2. Alumni representation in IQAC IQAC consists of representation of alumni this helps for sharing experiences views etc for quality improvement. 3. Placement Guidance Ms. Sapna Shetty, BCom alumni, guided second and third year students at the Placement Orientation session for BCom, BBA and BBA IB on 4th July 2019. Ms. Manali Kulkarni, BSc(CS) passout guided second and third year students at the Placement Orientation session for BSc(CS), BBA(CA) and BA students on 6th July 2019. 4. Guest lectures • Ms. Mugdha Datta, BBA passout, conducts lectures of German for SYBBA IB and BA students • Ms. Meghana Joglekar, BCOM pass out conducts lectures of French for SYBBA IB students. • Mr. Omkar Pathak BCOM passout conducts Costing lectures for MCOM • Mr. Subodh Gazbare BCOM conducts Taxation lectures for MCOM. • Mr. Onkar Pathak, BCom passout was invited for a guest lecture on the topic Revival and Rehabilitation of Sick companies. 5. Interaction with Alumni • Ms. Shrutika Kamthe, and Ms. Sonali Damle interacted with first year students of BBACA at the course orientation programme. • Mr. Ajinkya Yadav and Mr. Harsh Gaikwad BSc(CS) pass out interacted with first year students at the course wise orientation programme. • Ms. Shreya Ingalgi from BA, Mr. Ajinkya Yadav from BSc(CS) and Mr. Varad Nilakhe from BCom, shared their experiences and addressed first year students at the Orientation Programme for the year 2019-20 • Ms. Harshada Khaladkar and Ms. Sushmita sumant BA passout interacted with first year students at the course wise orientation programme for BA students. • Mr. Sumant Sen BA passout guided the students of BA for a career in Arts. 6. Guiding in various cultural events • Mr. Omkar Pendse, BCOM passout, Mr. Aniket Sathye, BC

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Kaveri College of Arts Science and Commerce is run by Kannada Sangha Pune since 2005. The Board of Trustees headed by President formulate the policy for overall development of academic institutions run by it. As per section 97 of Maharashtra Universities Act 2016, College Development Committee (CDC) is constituted in the college. President of Kannada Sangha, Pune is Chairperson and Principal is Ex-officio, Secretary of CDC. It consists of various stake holders like representatives of management, HOD's, teachers, non-teaching staff, local society and students. CDC is empowered for formulating policies and decision making such as • To prepare development plans of college and to enable to foster excellence in curricular and co curricular activity. • To decide teaching programmes and annual calendar. • To recommend for new academic courses, creation of teaching and administrative posts. • To recommend encouraging and strengthening research culture, consultancy, extension activities. • To recommend the use of ICT for improving teaching learning process. • To prepare annual budget and financial statements, formulate proposals for new expenditure not provided in budget. • To discuss IQAC report

and necessary recommendations. • To formulate suitable admission process. • To recommend regarding discipline, safety and security. • To consider and make recommendations on inspection report, LIC report, audit report, NAAC report etc. Representation of stake holders in CDC helps in formulating and implementing policies and various activities in the best interest of all the stakeholders. The Principal in consultation with IQAC and senior colleagues formulate detailed plan and activities for smooth conduct of the college as per policies and decisions of CDC. Various academic programmes are headed by concerned coordinators. They are empowered to chalk out related activities within the framework of policies and guidelines of the college. IQAC There is active IQAC formed as per NAAC guidelines. IQAC is headed by Principal and consists of IQAC coordinator, representatives of management, administrative officers, HOD's, teachers, non-teaching, local society, alumni, students and industry. IQAC mainly works for quality-related institutional processes for the purpose of maintaining /enhancing the institutional quality. Internal Administrative Committees Various Academic, Administrative and other committees are formed with a view to smooth and effective implementation of curricular, extracurricular, co curricular, extension activities. Teachers and students are the members of these committees. The committees can formulate various activities, frame policies, and implement programmes within their areas as per the policies of college and suggestions of Principal. Other faculty members, senior colleagues, students, parents, management representatives are consulted as and when required for the effective implementation of various activities. Representation of various stakeholders in decision making, policy formulation and implementation through CDC, IQAC and various committees helps for decentralisation and participative management. This ultimately helps for overall academic development of students and college as expected by stakeholders, NAAC, UGC etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	On-line admissions process is adopted Vriddhi Software. Wide range of options are provided to students to opt for their elective and specialization as per their interest and career goals. Counselling is provided to students for selection of course/specialization/electives as per their career goals and Admissions are done on the merit basis.
Industry Interaction / Collaboration	The college has developed cordial relationship with Corporate, NGO, Social Bodies, Cooperative Banks, Nationalised Banks other Organisations. This help for internships, industrial projects, industrial visits, training programs, faculty development etc. Industry representatives are also involved in CDC IQAC. College is an active member of various Corporate Bodies and Associations like

	Maharashtra Chamber of Commerce, Industry Agriculture (MACCIA), Maharatta Chamber of Commerce and Agriculture, MTC Global etc. We have good relations with National Bodies like BSE, NISM, CDSL, Business Ethics Foundation and NGOs such as Rotary Club, Lions Club, and Vidnyan Vahini etc. The College has entered into linkages and memorandum of understanding with various institutions and organizations like NSDL, Tilak Maharashtra Vidyapeeth, Global Entrepreneurs Grid, and Bangalore with an objective to explore newer opportunities, know-how and assistance leading to the benefit of all its stakeholders.
Human Resource Management	The College is keen in recruiting qualified and devoted teaching and non-teaching staff as per the UGC/University regulations. On recommendation of duly appointed selection committee constituted as per UGC/University rules, teaching/non-teaching staff members were appointed. For filling up temporary vacancies, Adhoc faculty is appointed as per UGC/University rules. Faculty members are motivated to participate in Seminar/Conference, undertake the research projects etc.
Library, ICT and Physical Infrastructure / Instrumentation	State of Art library is developed by the college. The library uses Vriddhi software to maintain the records. OPAC is used for lending and borrowing. College has collaboration with other libraries such as Jaykar Library, SPPU. Reading room having the capacity of 50 is developed which is widely used by students. Library has subscribed for INFLIBINET. Teachers students use the services of INFLIBINET which is accessible round the clock. This helps for easy access to huge e-resources, magazines, journals etc. At present there around 11000 books available. In order to enrich the collection of library, college library has purchased Marathi Vishwakosh, Collection of Speeches and Writings of Dr. Babasaheb Ambedkar, Paribhasha Kosh on Arthshastra, Vanijya and Ganit, Bhasha wa Wangmay Vidya, Shasan Vyawahar Shabdawali, Kautilya Arthshastra, Shri. Dnyaneshwari, Vinobajeevan Darshan, Year Book of Maharashtra and history of

		ancient periods.
Research and Development		Kaveri Research and Innovation Cell works to nurture a research environment in the college and to motivate students/staff members to get them involved in research. This year 5 teams from BSc. (Computer Science) and BBA (CA) participated in the state level research paper competition named AVISHKAR competition organized by SPPU, out of which 4 teams qualified for the second round. They presented the posters of their project in the second round. All the ideas presented in the proposed projects were appreciated by the judges. The cell also organizes Research Project Exhibition in the college. The Minor Research Project of Dr. Anand Buddhikot was successfully completed. The audited statement and the final report of the project were submitted to the authorities of Savitribai Phule Pune University.. Few staff members from different faculties of the college presented/published research papers in International/National Journals/Conferences.
Examination and Evaluation		The pattern of examination and evaluation is as per university norms. College has appointed Chief Examination Officer (CEO) for planning and execution of examinations. Course-wise assessments are done which includes tests like midterm tests, Mock-tests, Prelims, Open book test etc. College uses ICT for internal assessment. Students are given internal assignments through google classroom etc. Transparency in examination and evaluation pattern is maintained.
Teaching and Learning		Teaching plans are prepared by teachers in consultation with co-coordinator and senior colleagues. Midterm and Term-end reviews and feedback about teaching plan and syllabus implementation is taken. Corrective measures are taken wherever needed. Various teaching learning methods and ICT are used. Activities of various clubs forums like BBA Club, Kaveri Kautilyas, Kolors of Kaveri, Science Club, Kaveri Techies Club, Commerce Horizon are helpful for developing academic ambiance. Fieldwork, Project work, research, Industrial visits etc. are the integral

	part of teaching learning.
Curriculum Development	Being an affiliated college, curriculum designed by University is implemented. Teachers take active part in syllabus/curriculum framing. Few of the college teachers were also the part of Syllabus Restructuring Committee of SPPU last year. For effective implementation of syllabus, teachers take necessary efforts for formulation of learning objectives as per need and expectation of syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and Development : Various Committees are formed to perform various activities efficiently. Academic calendar is prepared and published on the college website and is followed. Monthly Staff academy meetings are conducted to review the ongoing work and plan further activities. Committee meetings are held from time to time to organise activities for the students. Notice, agenda and minutes of meeting like IQAC and CDC is send through e-mails. SDO and NSS proposals are sent online to the University.
Administration	Website notification, SMS system, Whatsapp, email facility etc. used for notification, communication etc. This helps for effective communication between teachers to teachers, teachers to students and teachers to parents and to other stakeholders. Online feedback system for students has been introduced.
Finance and Accounts	Tally Software is used for Accounting and Vriddhi Software for students' data and admission purposes.
Student Admission and Support	On-line admission process through Vriddhi Software is implemented. Results are declared online through college website. Student certifications like leaving certificates are issued through Vriddhi Software.
Examination	Examination forms, Hall Ticket, L. C. Result etc. are generated through Vriddhi Software. Assignments and submissions are also taken through Google Classroom.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Suchismita Mohanty	Workshop at Baburao Gholap College,Sangavi ,Pune	Nill	200
2019	Dr. Jayashri Bangali	Paper presentation in International Conference, Pune	Nill	3000
2019	Rohit Tambe	CECe Level-2 Course 15.11.19 to 22.11.19 at Patiyala International Association of Athletics	Nill	5000
2019	Suwrna Sabnis	State level Teachers Training Workshop,Pune	Nill	300
2019	Snehal Varpe	State level Teachers Training Workshop,Pune	Nill	300
2019	Yogeshwari Dannak	National Seminar at SNDT University,Pune	Nill	1750
2019	Dr. Muckta Karmarkar	Seminar at Sarswati Mandir Night College of commerce,Pune	Nill	200
2019	Suwrna Sabnis	Workshop at Abasaheb Garware College	Nill	300
2019	Snehal Varpe	Workshop at Abasaheb Garware College	Nill	300
		[View File](#)		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	teaching staff	non-teaching staff				
2019	FDP on Intellectual Property Rights (IPRs)	Nill	01/10/2019	01/10/2019	34	Nill
2020	FDP on Innovative and Corporate way of training, teaching and mentoring	Nill	22/01/2020	22/01/2020	33	Nill
2019	FDP on Awareness Programme on Massive Open Online Courses (MOOCs)	Nill	23/07/2019	23/07/2019	33	Nill
2019	Nill	Training on Manners, Etiquettes and Personality Development	31/12/2019	31/12/2019	Nill	12
2020	Nill	Vriddhi Payment Gatway and Approval System	20/06/2020	20/06/2020	33	6
2019	Google Meet Training	Nill	01/06/2020	01/06/2020	33	Nill
2019	Workshop on Research projects	Nill	20/06/2019	20/06/2019	27	Nill
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
2 weeks FDP on Managing and Co-creating	9	18/05/2020	13/06/2020	25

MOOCS 2.0 organized by Teaching Learning Centre Ramanujan College, University.of Delhi sponsored by Ministry of HRD PMMMNMTTR				
ARPIT Refresher Course entitled 'Leadership and Governance in Higher Education Level 2' Eight weeks Faculty Development Programme entitled 'Educational Leadership'	1	01/09/2019	31/12/2019	120
1 week FDP on Effective Curriculum Delivery under CBCS 2019 Pattern organized Garware College of Commerce	5	08/06/2020	13/06/2020	6
Three Day Online Faculty Development " on "Data Science with Python Programming" organized by "Smt. Kasturbai Walchand College of Arts Science, Sangli	2	15/06/2020	20/06/2020	6
one day workshop on 'Implementation of Choice Based Credit System Workshop' for FYBCOM	2	27/07/2019	27/07/2019	1
FDP on Innovative corporate way of training,	33	22/02/2020	22/02/2020	1

teaching mentoring				

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	9	0	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Welfare Faculty Fund, Gratuity, EPF, Medical checkups, Staff Recreation activities, Loan facility, teachers' day celebrations, Maternity leave, Medical Leave, Gymnasium Facility, canteen	Staff Welfare Fund, Gratuity, EPF, Medical checkups, Loan facility, teachers' day celebrations, Maternity leave, Medical Leave, Gymnasium Facility, canteen	1. Karmavir BhauraoPatil Earn and Learn Scheme 2. Student Insurance 3. Medical Checkup of all the FY students 4. Gymnasium facility 5. canteen

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 Institution conducts internal and external financial audits regularly An effective internal audit system is evolved for effective financial management. For internal audit an independent Chartered Accountancy firm is appointed. Statutory audit is conducted by independent auditor appointed by general body of Kannada Sangha. Financial budget is prepared by the CDC (College Development Committee) every year. Every year, audited statement, audit report is put before CDC and management for thorough discussion and necessary suggestions for future. Any expenditure in excess of budget (if any) for various activities and departments needs approval of CDC. This all helps for effective financial management and optimal utilisation of financial resources for the development of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mrs. Malati Kalmadi	2500	Endowment Award for being the overall college topper in academics

View File

6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill

Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Role of parents, being important stakeholders is crucial in academic development. With this view, a good relationship is developed with parents. Regular interaction is done through Parent-Teacher meetings and formal informal interaction and communication. This helps for understanding the suggestions and mutual expectations of parents and teachers for improving teaching-learning environment, introduction of new activities, programmes and solving students' problems and resulting in holistic development of students. This helps for understanding the suggestions and mutual expectations of parents and teachers for improving teaching learning environment, introduction of new activities and programmes and solving students problems and resulting in holistic development of students. Following are few mentionable activities undertaken:- 1.Regular Parent-teacher interaction 2.Informing parents about students Addon Courses 3. A Kapada Bank drive under NSS- encourages parents to donate clothes to needy people. 4. Webinar on Financial Literacy Programme in association with Financial Inclusion and Development Department, Rbi, Mumbai regional office was conducted for exclusively for parents.

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on Manners and Etiquettes 2. A Haemoglobin check-up camp 3. Training programme at Ramkrushna Math

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Memorandum of Understanding was signed with Tilak Maharashtra Vidyapith, Pune 2. NSDL certification Course for the duration of five days was started from 11th Feb to 15th Feb2020 3. Memorandum of Understanding with NSDL.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National Level Kaveri Hacakathon-1.0	20/12/2019	20/12/2019	21/12/2019	54
2019	A Workshop On Fostering Youth Entrepreneurship Start-up's India: A Driving Force For Economic	21/09/2019	21/09/2019	21/09/2019	116
2019	'Out of The Box Management'	07/09/2019	07/09/2019	07/09/2019	550

	session on Mumbai Dabbewala Management Theory					

<div align="center">

[View File](#)

</div>

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Intra College Elocution Competition on the topic ????? ?????????????? ?	20/08/2019	20/08/2019	3	3
Workshop on Self Defence Techniques for Girls	05/10/2019	05/10/2019	22	0
Haemoglobin Check-Up Camp for Girl Students and Female employees (teaching and non-teaching) of the college	17/01/2020	17/01/2020	58	0
A session on 'Parenting in 21st Century'	23/01/2020	23/01/2020	44	0
One Credit Value added Course on 'Gender Sensitization for BCOM Students'	10/02/2020	20/02/2020	44	13

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Power requirement of the College met by low energy consumption sources(LED lamps) 15 watt LED bulb (15 quantity, Consumption225 watt per day through LED bulb) 20 watt LED tube lights (6 quantity, Consumption120 watt per day through LED Tube light), 16 watt LED bulb (6 quantity, Consumption 96watt per day through LED bulb), 36 watt LED tube lights (24 quantity, Consumption864 watt per day through LED Tube light)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nill	17/07/2019	3	Tele-calling Activity for Maharashtra Police in association with Alankar Police station	The students worked voluntarily for Tele-calling Activity for Maharashtra Police.	10
2019	2	Nill	23/08/2019	1	A field visit was organized for the FYBBA and FYBBA(IB) students to the 'Fire Museum' situated in Erandwane, Pune	To make the students aware about disaster management.	131
2020	3	Nill	23/04/2020	3	Door to Door COVID	Volunteers visited	20

					Awareness	nearby housing societies to spread awareness about COVID safety protocols and created awareness and assistance on downloading AarogyaSetu App, information about Covid Care centres, etc	
2020	4	Nill	20/07/2020	15	Swaccha VariSwasthVariNirmalVari Harit Vari	Volunteers participated in the initiative and planted more than 100 saplings near their residences	30
2019	Nill	1	11/12/2019	8	The Socio-economic Survey of Kasaramboli village	The demographics, housing patterns, family education status, land holding pattern and cropping pattern of the villagers	53
2020	Nill	1	06/02/2020	2	Two Days State Level Seminar	'Sustainable Development- People, Planet	53

2020	Nill	1	08/02/2020	1	Mr. ChandrashekharTilak on Budget 2020' A Pre-Budget Survey 2019-2020	Survey submitted to the Ministry of Finance, Government of India. Suggestions of survey: a few changes expected in income tax slab, GST more attention to be given to the Agriculture, Education and Health Sector.	444
2020	Nill	1	23/04/2020	3	Covid Awareness	Awareness video and posters on COVID 19	7
				View File			

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Staff	17/06/2019	The Code of Conduct for staff members of Kaveri College is displayed on the website. In the orientation of the new staff members, Code of Conduct is explained by

		the authority.
Code of Conduct for Students	17/06/2019	The Code of Conduct is displayed on the website for the staff and students. Every year during the orientation programme first year students are made aware about the rules , regulations and code of conduct . The discipline committee has constituted a flying squad consisting of senior teachers to monitor the conduct of students in campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day(Harmony)	21/06/2019	21/06/2019	44
Tree Plantation Drive (Environment)	24/07/2019	24/07/2019	122
Swachata Pakhwada (cleanliness)	01/08/2019	14/08/2019	66
Independence Day (Patriotism)	15/08/2019	15/08/2019	55
Maharashtra Calamity Fund Raising (Helpfulness)	20/08/2019	27/08/2019	299
Road Safety Awareness Program (Civic Sense)	29/08/2019	29/08/2019	82
Kapda Bank Donation Drive	07/09/2019	07/09/2019	53
Road Safety Awareness Program (Civic Sense)	02/09/2019	12/09/2019	53
Add on Course on Value Education, Business Ethics and Gender Equality	23/09/2019	30/09/2019	63
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Water Conservation- Rain Water Harvesting and Borewell Cleanliness- Swacch Bharat Abhiyan, Campus cleaning activity, Swachhta Pakhwada-'Plastic Free Environment' Pollution Control- No Vehicle Days, Road Safety and pollution -Awareness Rally Nirmalya Collection Drive during Ganapati Festival in and area nearby college Interactive Session on Birds and Bird Calls Awareness on Save the Tiger- Screening of 'Clash of Tigers' Conducting Green audit and energy Audit of the college Installing E waste Collection bins for proper disposal of

E waste

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of Practice: Kaveri Entrepreneur Development Cell (KEDC): Goal: 1.To identify entrepreneurs in the students of Kaveri College 2.To facilitate them with necessary knowledge and enhance their entrepreneurial skills through various activities. The context: It is observed that many students show potential for entrepreneurship. However the students need to be made aware of their capability of becoming an entrepreneur. Their entrepreneurial spirit needs to be nurtured and developed. This requires guidance, support and mentoring from industry experts and internal faculty. Considering this the college started Kaveri Entrepreneurship Development Cell w.e.f. 2016 for development of entrepreneurial spirit amongst the students. The KEDC conducts various activities throughout the year to achieve its objectives. The KEDC conducts activities such as talk shows, where alumni entrepreneurs interact with students and give a real time account of their entrepreneurial journey. Experts are invited to guide students on matters relating to funding, project reports, entrepreneurial spirit etc. Successful entrepreneurs and entrepreneurs in niche and upcoming industries interact with the students. There are workshops, skills development sessions etc which hone the skills of budding entrepreneurs. Evidence of Success: Activities conducted by KEDC are hugely popular among students of Kaveri College and other colleges too. Positive feedback is received from the students after each activity. Many students have thought seriously about starting their business. Some have started their small business too. Problems encountered and Resources Required: KEDC faces difficulties in providing financial support to the interested students. Despite this, KEDC takes full efforts in encouraging and shaping budding entrepreneurs. Title of Practice: Healthy Parent Teacher Interaction Goal: 1. To build a long lasting relationship with parents- one of our key stakeholders. 2. To work in cohesion with parents for the better future of the student. The context: Students, Parents and Teachers are important stakeholders of any academic institution. The development of students require involvement, coordination, co operation of parents and teachers. This needs regular interaction between parents and teachers for understanding their views and expectations, for sharing and coordination with each from time to time. The Practice: The parent teacher interaction happens in the following manner. The college believes that parents should be an integral part of the entire learning process of their child. Hence the parents are invited for the general orientation programme to clearly understand the philosophy of the institution and get themselves acquainted with the college, its management, teachers, etc. The parent teacher meetings are conducted to keep the parents regularly updated with their child's progress. The parents are informed regulary about the various activities of the college through the parents' Whatsapp Groups. The time tables, exam schedules, guest lectures, programmes, workshop details all are shared with the parents. The parents are also invited for all major events of the college. The Principal, Vice Principal , teachers, etc are accessible to the parents and they can visit the teachers on the college premises. Evidence of Success: The parents' feedback is testimony to the fact that the parents are happy with the college, staff and its facilities. The parents interact freely with the teachers and other staff of the college. They give suggestions for the improvement of the college. A good rapport is built due to active parent teacher interaction. The Principal has an open door policy for the parents where parents can express their concerns freely. All this helps in the progress of the students and timely action can be taken for the development of the child. Problems encountered and Resources Required: Though a majority of parents are a part of the meeting and interaction, some parents find it

difficult to attend formal meetings due to other assignments. Nevertheless, the parents can communicate with teachers at mutual convenience. The college uses ICT effectively for interacting with parents. The college uses Emails, Whatsapp Invitations, SMS facility for informing parents about meetings etc

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://kaveri.edu.in/kcasc/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college works on two guiding principles- Creating a Learner Centric Approach and providing a Safe and Caring environment. Kaveri is known as a caring institute for its bonding between teachers and students. The teachers are not only educators, but they are confidantes of the students. Students' problems and difficulties are solved at the primary level itself. They guide and support the students in a friendly manner with parental approach. As a result students are confident and free to share their difficulties and problems with the teachers freely. The teachers are easily accessible to the students. The teachers mentor the students, guide them in personal and professional matters too. They are not just teachers but act in capacity of a parent and at times a friend. The class teacher keeps a track of the participation of students in cocurricular and extracurricular activities. She/he is the main point of contact for the respective student. The coordinators of the respective department, senior faculty, Vice Principal, Principal provide guidance and support. Hence the student feels that his/her problems are given due cognizance. Kaveri College ensures that the students feel safe in the campus. A testimony to the above is that the passed out students come to the college to meet their teachers regularly. They help out the college as alumni. They visit the college to interact with the students and guide them. They volunteer to help out the college for conducting seminars, guest lectures etc. They share their joys and sorrows alike. The bond between the college and the student remains intact for a long time.

Provide the weblink of the institution
https://kaveri.edu.in/kcasc/best-practices/

8.Future Plans of Actions for Next Academic Year

1. To increase the number of Value added, Add on, Certificate and Diploma courses. 2. To introduce more number of in-house Faculty Development Programmes for teaching and non-teaching faculty members. 3. To establish more association/tie-ups/collaborations with NGOs /Industries /Academic Institutions with the aim of contributing to community development, to increase the employability of students. 4. To strengthen further the ICT facilities. 5. To complete second cycle of NAAC assessment and accreditation of the college.