



## Kaveri College of Arts, Science and Commerce, Pune

Permanently Affiliated to Savitribai Phule Pune University, Pune Recognized U/S 2(f) and 12(B) of UGC Act, 1956

Permanently Non-Aided | Linguistic Minority (Kannada)

## Criteria I Curricular Aspects

**Key Indicator 1.2 - Academic Flexibility** 

1.2.1 Number of Add on / Certificate / Value added programs offered during the last five years

(2018-2019)

## **INDEX**

Sr No.	Name Of Course
1	Share Market and Mutual Fund Investment
2	Certificate Course in Soft Skill



#### Share Market and Mutual Fund Investment



#### Kannada Sangha Pune's Kaveri College of Arts, Science and Commerce, Pune

Name of the Course: Share Market and Mutual Fund Investment

Eligibility: A student who has taken admission in any stream offered by the college is eligible to enrol for the course.

Duration: 30 hrs

Fees: Nil

Number of students: 100

Objectives of the Course:

- 1. To provide knowledge about buying and selling of shares and investing in mutual
- To provide a way to understand the ups and downs of a stock market.
- 3. To provide knowledge about analysis of market, planning and execution of buying and selling of stocks, mutual funds investment.

#### Syllabus:

I] Share Market- Introduction to Share market

hours-2

- Capital Market- cash market, equity market or share market
- Derivative Market- futures or options market
- Currency Market- forex market
- Commodity Market- Agro commodity, Energy commodity, Gold and Silver.

II] Financial Services-

hours-2

Meaning- Types- Players in Financial Market Services- Merchant Banking- managing a new

Venture capital: need, functions and benefits Credit Rating: CARE, ICRA, CRISIL

III] Primary and Secondary Market-

hours -3

- Face value of Shares
- Debenture Issue of Shares on premium
- Initial Public Offer- Allotment of Shares
- Listing of Securities
- Secondary Market-Introduction, difference between Primary and Secondary Market-Role of stock exchanges

Products in Secondary Market

IV] Derivatives-

hours-2

Types of Derivatives- Derivative market- difference between financial derivative and commodity market

V] BSE and NSE-

hours-2

- Organisational Structure, Functions, Index Construction- Sensex, Nifty
- Auction of Shares, Investor Protection Fund



hours-6

VII Mutual Fund and Products-

-Concept and Definition

- Benefits of Investing in Mutual Funds

- Mutual fund product variety-

# Open ended funds

# Close ended funds

# Interval funds

#Growth funds

#Income funds

# Balanced funds

#Equity funds-types

#Debt funds- types

#Money Market Funds

#Hybrid funds

#Arbitrage funds

#Gold Exchange Traded Funds

Equity Linked Saving Schemes Capital Protection Oriented Schemes Assured Return Schemes Fund of Funds

VII] Mutual Fund Taxation

hours-2

hours-2

VIII] Mutual Fund Documentation Understanding Factsheet KYC and KYD documentation Importance and benefits of documentation

IX] Performance Evaluation of Mutual Funds hours -3
Return on Investment- Simple Absolute Return- Simple Annualised Return-Compounded
Annualised Growth Rate- Investor's Return- Nominal & Real Return
Concept of Risk- Sources, Systematic and Unsystematic risk, Risk measurement
Divesification in Mutual Funds

X] Investor services and Customer services hours-2 Investing in Mutual Funds- Third Party Transactions- Account Operations- Operational Aspects- Safety Measures- Transferability of Units – Dealing with Investor Complaints.

XI] Revision

hours 2

XII] Test/ Exam

hours-2

#### Course Outcomes:

- Students will be able to understand and relate to the concepts used in share market and mutual fund investment
- 2. They will be able to grasp the working of the markets and their regulators

Mrs. Suchismita Monanty

Head, KSDC

\* Aunte

Dr. Ashok Agrawal Principal

PRINCIPAL
Kannada Sangha Pune's
Kayari Coffege of Arts, Sciance & Commence

Date-31/07/2018

## Kannada Sangha Pune's Kaveri College of Arts, Science and Commerce

### Kaveri Skill Development Centre

(Notice for All First Year Students)

All the FYclass students are hereby informed that as per the responses received, the Kaveri Skill Development Centre (KSDC) of college has decided to start one certificate course, namely, Certificate Course in Share Market and Mutual Funds Investment in the first term of the current academic year 2018-19. The course is scheduled to start from 6<sup>th</sup> August to 14<sup>th</sup> August 2018.

The interested students are required to register with the following staff members by Friday, 3<sup>rd</sup> August, 2018:

- 1. BA and B.Com- Mrs. Priya Deshmukh
- 2. BBA and BBA-IB- Mrs. Soniya Kumbhojkar
- 3. BBA -CA Mrs. Vandana Upadhyay
- 4. B.Sc (Comp. Sci) Mrs. Chaithra Uchil

Timing: 12:00 noon to 3:00 p.m. Venue: A.V. Room – 6<sup>th</sup> Floor

So hurry up and register to book your seat

(Mrs. Suchismita Mohanty)

Head, KSDC

( Dr. Ashok M. Agrawal)

Principal



Name of the Activity: Value Added Course - Share Market Mutual fund Investment.

Date: 6th August 2018 to 14th August 2018

Name of the Resource Person: Prof. Nandkumar Kakirde, Mr. Sadanand Soman.

Number of Participants enrolled the course: 65

Number of Participants completed the course: 65

#### Report:

As per the response received from students at the time of their admission to various first year courses offered at our college, the Kaveri Skill Development Centre (KSDC) started its first activity in the form of starting the Certificate Course in Share

Market and Mutual Fund Investment. The course was conducted from 6th to 16th August 2018. Renowned Business Journalist Prof. Nandkumar Kakirde and stock market faculty Mr. Sadanand Soman were invited as resource persons for conducting the Course. Dr. Muckta Karmarkar, Vice Principal, Kaveri College and Mrs. Suchismita Mohanty, Head, KSDC were present on the occasion of inauguration of the course. Dr. Muckta Karmarakar welcomed the resource persons by felicitating them.

In her inaugural speech Mrs. Mohanty informed that KSDC was established to provide students with industry-relevant skills and avail practical training in order to enhance the employability quotient. She urged students to get benefitted from the varied initiatives under KSDC. 65 students from different streams were benefitted from the certificate course. Students were introduced to Share Market, Financial Services, Primary and Secondary Market, Derivatives, BSE and NSE, Mutual Fund and Products, Taxation, Documentation, Investor services and Customer services. Many real life examples were cited to make students understand the concepts and working related to share market and mutual fund investment.



# Kannada Sangha's Pune Kaveri College of Arts Science & Commerce Kaveri Skill Development Center Certificate Course in Share Market & Mutual Fund Investment

#### Number of Students Enrolled: 85

#### Number of Students Completed: 65

	Enrolled Students
Sr. No	Name
1	Hrishikesh Malpote
2	Aishwarya Doiphode
3	Divya Bafana
4	Shubham Jahagirdar
5	Sahay Singh
6	Amruta Poojari
7	Kajalkumari Poojari
8	Yash Divekar
9	Yash Bhadkamkar
10	Sanket Dongre
11	Radhika Nagda
12	Mrunal Deo
13	Tanvi Kangude
14	Vaishnavi Zamvar
15	Arnav Kulkarni
16	Varun Patwardhan
17	Tanvi Bhatkal
18	Kunjika Gogate
19	Sayali Kulkarni
20	Atharva Kulkarni
21	Apurva Deshmukh
22	Vaidehi Ghangurde
23	Eshaan Lele
24	Shubham Deo
25	Sanket Menashi
26	Khushboo Joshi
27	Arjun Karmarkar
28	Ruturaj Phutane
29	Jay Murudikar
30	Yogini Kate
31	Akshada Harshe
32	Priyanka Kalelkar
33	Nishant Dhayatkar
34	Shrushti Ponkshe
35	Ankita Mahate

Sr. No Name  1 Hrishikesh Malpote 3 Divya Bafana 4 Shubham Jahagirdar 5 Sahay Singh 6 Amruta Poojari 7 Kajalkumari Poojari 8 Yash Divekar 9 Yash Bhadkamkar 10 Sanket Dongre 11 Radhika Nagda 12 Mrunal Deo 13 Tanvi Kangude 14 Vaishnavi Zamvar 15 Arnav Kulkarni 17 Tanvi Bhatkal 18 Kunjika Gogate 19 Sayali Kulkarni 20 Atharva Kulkarni 21 Apurva Deshmukh 22 Vaidehi Ghangurde 24 Shubham Deo 25 Sanket Menashi 26 Khushboo Joshi 27 Arjun Karmarkar 29 Jay Murudikar 30 Yogini Kate 31 Akshada Harshe 32 Priyanka Kalelkar 33 Nishant Dhayatkar 34 Shrushti Ponkshe 35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada 39 Aditi Deshpande	Course Completed Students					
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6 Amruta Poojari 7 Kajalkumari Poojari 8 Yash Divekar 9 Yash Bhadkamkar 10 Sanket Dongre 11 Radhika Nagda 12 Mrunal Deo 13 Tanvi Kangude 14 Vaishnavi Zamvar 15 Arnav Kulkarni 17 Tanvi Bhatkal 18 Kunjika Gogate 19 Sayali Kulkarni 20 Atharva Kulkarni 21 Apurva Deshmukh 22 Vaidehi Ghangurde 24 Shubham Deo 25 Sanket Menashi 26 Khushboo Joshi 27 Arjun Karmarkar 29 Jay Murudikar 30 Yogini Kate 31 Akshada Harshe 32 Priyanka Kalelkar 33 Nishant Dhayatkar 34 Shrushti Ponkshe 35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	4	Shubham Jahagirdar				
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8 Yash Divekar 9 Yash Bhadkamkar 10 Sanket Dongre 11 Radhika Nagda 12 Mrunal Deo 13 Tanvi Kangude 14 Vaishnavi Zamvar 15 Arnav Kulkarni 17 Tanvi Bhatkal 18 Kunjika Gogate 19 Sayali Kulkarni 20 Atharva Kulkarni 21 Apurva Deshmukh 22 Vaidehi Ghangurde 24 Shubham Deo 25 Sanket Menashi 26 Khushboo Joshi 27 Arjun Karmarkar 29 Jay Murudikar 30 Yogini Kate 31 Akshada Harshe 32 Priyanka Kalelkar 33 Nishant Dhayatkar 34 Shrushti Ponkshe 35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	6	Amruta Poojari				
9 Yash Bhadkamkar 10 Sanket Dongre 11 Radhika Nagda 12 Mrunal Deo 13 Tanvi Kangude 14 Vaishnavi Zamvar 15 Arnav Kulkarni 17 Tanvi Bhatkal 18 Kunjika Gogate 19 Sayali Kulkarni 20 Atharva Kulkarni 21 Apurva Deshmukh 22 Vaidehi Ghangurde 24 Shubham Deo 25 Sanket Menashi 26 Khushboo Joshi 27 Arjun Karmarkar 29 Jay Murudikar 30 Yogini Kate 31 Akshada Harshe 32 Priyanka Kalelkar 33 Nishant Dhayatkar 34 Shrushti Ponkshe 35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	7	Kajalkumari Poojari				
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12 Mrunal Deo 13 Tanvi Kangude 14 Vaishnavi Zamvar 15 Arnav Kulkarni 17 Tanvi Bhatkal 18 Kunjika Gogate 19 Sayali Kulkarni 20 Atharva Kulkarni 21 Apurva Deshmukh 22 Vaidehi Ghangurde 24 Shubham Deo 25 Sanket Menashi 26 Khushboo Joshi 27 Arjun Karmarkar 29 Jay Murudikar 30 Yogini Kate 31 Akshada Harshe 32 Priyanka Kalelkar 33 Nishant Dhayatkar 34 Shrushti Ponkshe 35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	10	Sanket Dongre				
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14 Vaishnavi Zamvar 15 Arnav Kulkarni 17 Tanvi Bhatkal 18 Kunjika Gogate 19 Sayali Kulkarni 20 Atharva Kulkarni 21 Apurva Deshmukh 22 Vaidehi Ghangurde 24 Shubham Deo 25 Sanket Menashi 26 Khushboo Joshi 27 Arjun Karmarkar 29 Jay Murudikar 30 Yogini Kate 31 Akshada Harshe 32 Priyanka Kalelkar 33 Nishant Dhayatkar 34 Shrushti Ponkshe 35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	12	Mrunal Deo				
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29 Jay Murudikar 30 Yogini Kate 31 Akshada Harshe 32 Priyanka Kalelkar 33 Nishant Dhayatkar 34 Shrushti Ponkshe 35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	26	Khushboo Joshi				
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33 Nishant Dhayatkar 34 Shrushti Ponkshe 35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	31	Akshada Harshe				
34 Shrushti Ponkshe 35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	32	Priyanka Kalelkar				
35 Mihir Vaidya 36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	33	Nishant Dhayatkar				
36 Himanshu Kudale 37 Sharayu Vaidya 38 Rushikesh Bhutada	34	Shrushti Ponkshe				
37 Sharayu Vaidya 38 Rushikesh Bhutada	35	Mihir Vaidya				
38 Rushikesh Bhutada	36	Himanshu Kudale				
	37	Sharayu Vaidya				
39 Aditi Deshpande	38					
	39	Aditi Deshpande				



#### Kannada Sangha's Pune

#### Kaveri College of Arts Science & Commerce

#### Kaveri Skill Development Center

#### Certificate Course in Share Market & Mutual Fund Investment

ertificate Course in Share
Shruti Pawashe
Mihir Vaidya
Himanshu Kudale
Ashish Khanekar
Sharayu Vaidya
Disha Khakhar
Arjun Taddewadi
Hemant Jagdale
Sarvesh Mahajan
Tashan Mundada
Rushikesh Bhutada
Aditi Deshpande
Harsh Joshi
Hrishikesh Thorat
Utkarsh Shinde
Soham Dhembe
Yash Inamke
Prathamesh Oturkar
Pradnya Poojari
Devansh Sharma
Avinash Joshi
Sankalpa Bhalerao
Shrirang Javeri
Mayur Purohit
Vaishnavi Darwatkar
Chakravani Sen
Samruddhi Ingale
Jui Patil
Tanvi Bachal
Aman Bhide
Prabhanjan Rahinj
Nabil Shaikh
Sumeet Muchandi
Hrishikesh Mokashi
Rajas
Hrishikesh Kandhare
Amay Kulkarni
Shriya Shetty

40	Harsh Joshi
42	Hrishikesh Thorat
43	Utkarsh Shinde
44	Yash Inamke
45	Devansh Sharma
46	Avinash Joshi
47	Sankalpa Bhalerao
48	Shrirang Javeri
49	Mayur Purohit
51	Vaishnavi Darwatkar
52	Jui Patil
53	Tanvi Bachal
54	Prabhanjan Rahinj
55	Nabil Shaikh
56	Sumeet Muchandi
57	Hrishikesh Mokashi
58	Rajas
60	Amay Kulkarni
61	Shriya Shetty
62	Hrishikesh Adake
63	Gayatri Kulkarni
64	Omkar Kulkarni
65	Kunal Dhangadi





### Kannada Sangha's Pune

#### Kaveri College of Arts Science & Commerce Kaveri Skill Development Center

#### Certificate Course in Share Market & Mutual Fund Investment

75	Gayatri Kulkarni
76	Omkar Kulkarni
77	Kunal Dhangadi
78	Sahil Birnale
79	Sanket Kalekar
80	Atharva Latke
81	Chaitanya Kulkarni
82	Dipen Saraf
83	Gauri Korlahalli
84	Manswini Iyer
85	Shreya Mandhare





## Kareri Co.C. Je of Arts, Selence and Commerce

Kaveri Skin Development Center

Attendance for Certificate Course in Share Market and Mutual Fund Investment

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سليل	Vaishnavi Zanwar	1.2.200 est	V R Zenwind	107000	DE NOTE OF THE PERSON OF THE P	1000	100	The
115	Arnay Kulkarni	61		2	VR. Zove	7	1. R. Zanum	V.R. Zanwol
16	Varun Patwardhan	Leva	Llevar	Stonar	Dono	Dena	Deno	Soyroo
117	Tanyi Bhatkal	Backet	duttal	Jarathal	Bhatkal	7 44		
18	Kunjika Gogate	The state of the s	Jan Barrier	Park I	Kullyb	Janateal	Braker	Bhallal
19	Sayali Kulkarni	3015	SOIS	Sols		Milla	huttha	Myller
120	Atharva Kulkarni	atheral	Otherwal	Altramat	9015	Sols	Sols	Sols
121	Apurva Deshmukh	Mulium	Russe	Marine	Alhamal	100	athanal	Alle
22	Vaidehi Gangurde	Vaidhi	Vacolini	addy	Kurtura	Sail.	Short -	(Aug
23	Eshaan Lele	1	Eshli	EMIL	Vandah	Varigh	Vaidur	Variable
24	Shubham Deo	9. J. Dez	S. v. Dec	S. V.Deo	S.V.Deo	el ma	5.0.00	S.V.Dec
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26-	Khushboo Joshi	THE RESERVE OF THE PARTY OF THE	KINSH BEST	MEASAL		HAND PROD	VANSAGE T	INFIER !
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28	Ruturaj Phutane	Robute	- Total Co.	and a	Kudural	Atomaska	- Altomonican	Marmarkon





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S.No.	Name of the Student	6/8/2018	7/8/2018	8/8/2018	10/8/2018	10/8/2018	138/2018	18/8/2018	14/8/2
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31	Atistiada Harshe	A.3.H.	A.3. H.	ATH	The second	A.J. Har	A:7.H.	A.T.H!	
32	Priyonka Kalelkar	P. P. Tall bar	p.p.raceltan	P.P. Yallitade	p.p.kalikar	re-Kall	p.f. tall kar	A.J.H.	e k tatel
33	Nishant Shayatkon	Nieb_	Nies	Nist	1	Niess	MEA	NIFE	1
34	Shruti Ponkshe	3.3	estratii .	Shoutiy	- Harty	Shoutin	- Hoctil	Shuti	Shul
35	Anantika Mahate	Allahale	Allahate	allahate	Allahate	Sawashe	Savashe	Sawahe	6
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# Kaveri College of Arts, Science and Commerce Kaveri Skill Development Center Attendance for Certificate Course in Share Market and Mutual Fund Investment FYBBA(IB)

Sr. No.	Name of the Student	6/8/2018	7/8/2018	8/8/2018	10/8/2018	10/8/2018	19/0/2010	112/0/2010	T. Constant
1	Mihir Vaidya	Hore	1/2%	No.	x2010	XV012010		13/8/2018	14/8/2018
2	Himanshu Kudale	HKudle	Hudle	House	No.	the latest	Mor	Allar.	Mor.
3	Ashish Khanekar	Alch	1 1	And in case of the last of the		ashish-	Haule	1Kirdle	
Lilian	Sharayu Vaidya	MAVaidy	Maidy	Motor	- Marie Land	Monday	- 1 - Jun	-	the
5	Disha Khakhat				101111	The state of	ONVaidy	Mardya	maidye
me	Ariun Taddewadi	Malle in	As Farlewall	er land	- N - IV	Maday			
7	Hemant Jagdale	Ingdall.	Noncasa.	D PROCES	I amound	15 aldarah	- '		
N.8	Sarvesh Mahajan	Savelands	Soweshine	Sarveshines	-a-weshings	Carren	1	_	I Maria
N9	Fishan Mundada	astr.	Sho	salle-	- Ino			_	
10	Rushikesh Bhutada	Bhitroakk			100	- alla	0 1 1 1 1 1	-	
T	Aditi Deshpande	Alle	TIB.	0			Bhitadall	1-16	Phytrada
12	Harsh Joshi	372		- Hard		ALLR	gotth	Adult	Adde.
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#### Kaveri College of Arts, Science and Commerce Kaveri Skill Development Center

Attendance for Certificate Course in Share Market and Mutual Fund Investment

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Sr. No.	Name of the Student	6/8/2018	7/8/2018	8/8/2018	9/8/2018	10/8/2018	11/9/2010	12/0/2010	Transaca.
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6	Pradnya Poojari					ap-		-	
7	Devansh Sharma	108harms	Bhar ma	Shernes		001-02-0	Olasone	1240803	
18	Ashutosh Joshi	Carre	COLL	COL	-	Shazno	18hours	alsh.	Oshazma
2	Sankalpa Bhakran	Boleran	Haluart	Balerall.			Bulerull.	(OS)	Bullemin
10	Sprirana Javeri	SA	SS:	8	512	Sh	Spi	55	
11	Mayur Purchit:		,	M.B.P	M.B. P.	MRP	M.B.P		SI
112	Vals Bravi Darwatta	Waishnaut	Quishraug	Naishnous	-	Qaishians.	Doishnail	WBD-	M.B. P.
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#### Kaveri College of Arts, Science and Commerce Kaveri Skill Development Center Attendance for Certificate Course in Share Market and Mutual Fund Investment

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Sr. No.	Name of the Student	6/8/2018	7/8/2018	8/8/2018	9/8/2018	10/8/2018	11/9/2019	13/8/2018	Lingare
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#### Kaveri College of Arts, Science and Commerce Kaveri Skill Development Center

Attendance for Certificate Course in Share Market and Mutual Fund Investment

				FYBBA(C	(A)				14/8/2018
Sr. No.	Name of the Student	6/8/2018	7/8/2018	8/8/2018	10/8/2018	10/8/2018	12/8/2018	14/8/2018	16/8/2018
	Prabhanjan Rahinj	pes	203	pos	DOG	200	Res	Res	1002010
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6	Rushikesh Kandhare		7	- Chris	gu s	of man	21629	3000	
3	Amey Kulkarni	Alexander	Aturn	Ander	Auto	f. Kukum	Akukow		
8	Shreya Shetty	Schetter	Swetty	Southy		111	11	Akulkari	Afrile
2	Rushikesh Adake	Rhil.	(Chi)		Shell.	Stretty	Swetty	Schitter	Schetty.
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41.	Omkar Kulkarni	1 .				lankered	lyantend	Churchan	exulter
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#### Kaveri College of Arts, Science and Commerce Kaveri Skill Development Center Attendance for Certificate Course in Share Market and Mutual Fund Investment

FYBSC Name of the Student 6/8/2018 7/8/2018 8/8/2018 Sahil Birnale 9/8/2018 10/8/2018 11/8/2018 13/8/2018 Sanket Kalekar Atharva Latke Chaitanya Kulkarni Dipen Saraf Gauri Korlahalli Manswini Iyer Shreya Mandhare







#### KANNADA SANGHA PUNE'S

#### KAVERI COLLEGE OF ARTS, SCIENCE AND COMMERCE

S.No. 36, Ganesh Nagar, Erandwane, Pune, Maharashtra 411038 Permanently Affiliated to Savitribai Phule Pune University, Pune NAAC Accredited 'B' Grade



#### KAVERI SKILL DEVELOPMENT CENTRE

Certificate Course in 'Share Market and Mutual Fund Investments'

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This is to certify that Mr./Ms. Vaide	hi Gangurde.	of
KCASC (FY. B. Com)	0	y completed a Certificate Course in
'Share Market and Mutual Fund Investme	A A I HOW HAD	M M
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6	Amort	S.Mohanty?
Mr. Kushal Hegde President, Kannada Sangha	Dr. Ashok Agrawal Principal	Mrs. Suchismita Molanty Head, KSDC
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PRINCIPAL
Kannada Sangha Pune's
Keveri Coffege of Arts, Sciance & Commence

#### Certificate Course in Soft Skill



#### Kannada Sangha Pune's Kaveri College of Arts, Science and Commerce, Pune

Name of the Course: Soft Skill Development Programme

Eligibility: A student who has taken admission in any stream offered by the college is eligible to enrol for the course.

**Duration: 30 hrs** 

Fees: Nil

Number of students: 100

#### Objectives of the Course:

- 1. To provide a unique opportunity for the students to develop their personality and upgrade their Employability skills
- 2. To enable students to develop effective communication skills
- 3. To develop effective presentation skills
- 4. To conduct effective business correspondences, develop and manage teams and develop attitudes and attributes to be career oriented and employable.

#### Syllabus:

Sr. No.	Content
1	Keys To Success
2	Transactional Analysis
3	Procrastination
4	Communication Skills
5	Business and Ethics
6	Learning and Organization
7	Impactful Interview
8	Assertiveness and Creativity
9	Power of Subconscious mind and positive thinking
10	Self Awareness

#### Course Outcomes:

- 1. Students will be able to have command over the communication skills
- 2. They will learn to communicate effectively and enhance their employability skills

Mrs. Suchismita Mohanty

Head, KSDC

Dr. S.B. Kharosekar ▼ Principal

eri Coffege of Arts, Sciance & Comme

#### Kannada Sangha Pune's Kaveri College of Arts, Science and Commerce

#### Notice for All FY Students

All the students of First Year are hereby informed that 'Kaveri Skill Development Centre' (KSDC) of college is starting 'Certificate Course in Soft Skills' in the month of January 2019. The course is scheduled to start from 17<sup>th</sup> to 25<sup>th</sup> January, 2019.

#### Timings - 12:00 noon to 3:00pm.

Interested students are required to register with the following staff members on or before Monday, 14th January, 2019:-

- 1. BA and B.Com- Ms. Sonali Joshi
- 2. BBA and BBA-IB- Ms. Soniya Kumbhojkar
- 3. BBA-CA Ms. Vandana Upadhyay
- 4. B.Sc. (CS)- Ms. Chaithra Uchil

Limited Seats...So Hurry Up and Register to Book Your Seat!

Mrs. Suchismita Mohanty

Head, KSDC

PRINCIPAL

Kannada Sangha Pune's

Keyeri Coffege of Arts, Sciance & Commence

Name of the course: Certificate Course in Soft Skill

**Date:** 17 January 2019 to 25 January 2019

Name of the Resource Person: Mr. Munir Damani, Executive Coach and a Soft Skill Trainer

Number of Participants enrolled the course: 34

Number of Participants completed the course: 27

#### **Report:**

KSDC conducted a course, 'Certificate Course in Soft Skill' from 17 to 25 January, 2019. Mr. Munir Damani, a Soft Skill Trainer was invited as resource person for conducting the Course. The participating students were introduced to communication skills – verbal and non-verbal, interview skills, group discussion, presentation skills, leadership skills, time management, resume writing, etiquettes that included norms of cyberspace communication and many more. Mr. Damani made all the sessions very interactive and fruitful for the students. A special handson session was arranged for the topic resume writing. Around 34 students from courses, viz., BA, B.Com, BBA, BBA (IB) and BBA (CA) were benefitted from this Course.



### Kannada Sangha Pune's

## Kaveri College of Arts, Science and Commerce, Pune Certificate course in Soft Skill

17 Jan 2019 to 25 Jan 2019

List of students enrolled for the course.

List of students completed for the course.

Sr. No.	Name of the students
	Hrishikesh Thorat
	Ashutosh Joshi
	Saurabh Mohite
4	Anushka Deshpande
5	Deepika Parmar
	Kinjal Patel
7	Sakshi Shirodkar
8	Janhavi Kulkarni
9	Tnvi Borlikar
10	Jui Patil
11	Tanvi Bachal
12	Rajas Dhepe
13	Divya Bafana
14	Shweta Boryankar
15	Gargee Dhanawade
16	Samadnya Kulkarni
17	Shravani Patil
18	Rajat Ghode
19	Kaustubh Bhame
20	Aishwarya Hadgal
23	Aastha M. R.
22	Radhika Deshpande
23	Aishwarya Gore
24	4 Yashaswini Chavan
2.	Adwait Deshpande
2	6 Shraddha Nangare
2	7 Vikas Tonde
2	8 Arati Mali
2	9 Saurabh Badole
3	0 Aniruddha A. Nalkol
	1 Rambabu Rajput
	2 Radhika Potdar
	3 Prajwal More
3	4 Hrishikesh Mokashi

Sr. No.	Name of the students
1	Hrishikesh Thorat
2	Ashutosh Joshi
3	Saurabh Mohite
4	Anushka Deshpande
5	Sakshi Shirodkar
6	Janhavi Kulkarni
7	Tnvi Borlikar
8	Rajas Dhepe
9	Divya Bafana
10	Shweta Boryankar
	Gargee Dhanawade
	Samadnya Kulkarni
110000	Shravani Patil
14	Kaustubh Bhame
	Aishwarya Hadgal
	Aastha M. R.
17	Radhika Deshpande
	Aishwarya Gore
19	Yashaswini Chavan
20	Adwait Deshpande
	Shraddha Nangare
22	Vikas Tonde
23	Aniruddha A. Nalkol
	Rambabu Rajput
2!	Radhika Potdar
	6 Prajwal More
2	7 Hrishikesh Mokashi

Mrs. Suchismita Mohanty

Head, KSDC

PRINCIPAL

Kannada Sangha Pune's

Keyeri College of Arts, Sciance & Commen

# Kannada Sangha Pune's Kaveri College of Arts, Science and Commerce, Pune Kaveri Skill Development Centre Attendance for Certificate Course in Soft Skill

Sr. No.	Name of the Student	Class	17-01-2019	18-01-2019	19-01-2019	21-01-2019	22-01-2019	23-01-2019	24-01-2019	25-01-2019
1	Hrishikesh Thorat	FYBBA	HIST	- Inight	1100565	Mistel	1 mistra	HOSTER	INSTAL	Unicha
2	Ashutosh Joshi	FY BBA	este	del	are	009	essy	Chi	esser	OF4
3	Sourabh Mobite	FY.B.com	totale	Motor	Motifs	Marks			MALEVE	
4	Anushka Despande	FYRA	4Destande	MOSSIDINGE	MOXIDAGE		Morsigande		MD oxygano	Morrians
5	Deepita Parmar	F-Y BBA	Beepita-			4				
6	Kinjal Patel	F-4-BBA	Statt.	Acdt.						
7	Sakshi Shirodke	FYBBA	THE REAL PROPERTY.	Cox 8mg	Sulsan	Sculpton	Coulling	2013h	Sexion	Callin
8	Janhavi Kulkarni	FYBBA	ankulkarini	gnkilkoreni	Jakulkotini	JAKULKOTA!	mkulkarn	Inkulkerini	Inkukarie	Jnkulkarine
9	Tanui Botlikax	FYBBA	Tame	Tana	Come	Tammer	Tame	Tamin	Carrie	Cami _
10	Jui Patil	FYBA	Salily		Solla					
11	Tanvi Bachal	<b>B</b> FYBA	9	- 1-46	dans	0.11//	0.14//	- 10		
13	Rajas Ohepe	FYBA	Partell	201010	Seise-	popul	gapet -	Buttle	BOJAL	Borton
14	Divya Bafana	F.Y. Brom		Dioto	Diugar	DIVY	Diator.	Divido.	Dingo.	Dinta.
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-	Samadnya Kulkarni	FYB COM	Animous	Maucarn	surroun"	Garage	Horse (	yargeip	Months 6	egageep
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-	Aishwania Hadaal		Thodgos	Madgay		Overday		Blodge.	(pridge)	Wadgay
22	Aastha . M.R	FYBA	84.	Bu	BW.	Cr cag-	9.	250		
23	Radhika - Deshpande		Sing	Rande		Charace	Quide	Prince	Paper	Parole
24	Aishwarya Gore	KYBCA	Bagare	MOOK_	AGG ore	Maga	1818 80	Macres.	Basin	Bigore.
25	Yashasurini Chavan	FYBCA	Y. R.chaven	4 . R. chavan	-		-	y.R.chavan	Y-R-Chavan	y.R.chavan

Sr. No.	Name of the Student	Class	17-01-2019	18-01-2019	19-01-2019	21-01-2019	22-01-2019	23-01-2019	24-01-2019	25-01-1019
-	Alwait Deshpande	FYBBAC(A)	Adams	Adjust-	Adams	Hangare	Adaput	Hargare.	Adural	Adward -
27	Shraddha Mangare	FY-BBACO	Abargara		Nongarit	Nangare		Hangare.	Nacquie	
28	Vixas Torde	SVBCA	Blowb	Blook	VI Inck	Bonok	5 brule	Bords	Bancle	Blowle
29	Arati Mall	FYBCA	Assi	Arabt		Trate		1011	7	U III
30	Sautabh badole	FXBCA	cloadale				101.1.1	1 P. C.	. 7.	
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36	Radhika Potdar	FYBA	Ryl		Rypadas	Rykotdan.	Ryptdar	Rypordar	Ryptdos	Rosportda
37	British More	FYBCA	man	Rmey	Rmen	Pinegr	more.	Robert	Front	Proop
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KCASC PRINC!!

Kannada Sangh

Keveri Coflege of Arts, Sci



## KANNADA SANGHA PUNE'S KAVERI COLLEGE OF ARTS, SCIENCE AND COMMERCE

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#### KAVERI SKILL DEVELOPMENT CENTRE

## Certificate Course in Soft Skills

This is to certify that Mr./Ms. Divya Bafana	of
F. Y. B. COMINADA SANGHA PUN	has successfully completed a
'Certificate Course in Soft Skills' from 17 January to 25 January, 2019	W. 10
GROUP OF INSTITUT	TES

Mr. Kushal Hegde President, Kannada Sangha Dr. Ashok Agrawal Principal Mrs. Suchismita Mohanty
Head, KSDC

