

Kannada Sangha Pune's  
**Kaveri College of Arts, Science and Commerce, Pune**

**Action Taken Report (ATR)**

(of IQAC meeting held on 7<sup>th</sup> February 2018)

24/07/2018

A meeting of IQAC Committee was held on Wednesday 7<sup>th</sup> February 2018 at 1.00 p.m. in the conference room of the college. As per the suggestions of the IQAC members, following actions were taken:

**Item 1. To confirm the minutes of previous meeting held on Friday, 4<sup>th</sup> August 2017.**

Dr. Jayashri Bangali, IQAC Coordinator read the minutes of the previous meeting held on Friday, 4<sup>th</sup> August 2017. All the members present for the meeting unanimously confirmed the minutes.

Dr. Bangali presented the Action Taken Report (ATR) before the committee. All the members were very happy and satisfied with the ATR.

Mrs. Malati Kalmadi suggested that Result Analysis of all classes/subjects should be put up in the next IQAC meeting along with the reasons of its success/failure.

She also informed to all the IQAC members that Junior college is starting Arts division from next academic year which will help to increase the admissions of Arts faculty of the senior college.

**Action Taken:**

The subject-wise and class-wise result analysis of all courses was prepared according to the format prepared by IQAC and will be presented in the IQAC meeting to be held on 10<sup>th</sup> August 2018.

**Item 2. To inform about the activities conducted under different internal administrative committees of the college during the academic year 2017-18.**

Dr. Bangali presented the list of activities conducted under different internal administrative committees of the college during the academic year 2017-18. All the IQAC members were satisfied with the activities conducted in the college and appreciated the efforts taken by the staff members.



Dr. S.B.Kharosekar informed all the IQAC members about the major activities conducted by the college and appreciated the efforts taken by all the Event Coordinators. He further congratulated the organizing teams for having good response for these activities.

**Item 3. Action Taken Report (ATR) of all four centres; Kaveri Research and Innovation Centre, Kaveri Skill Development Centre, Kaveri Consultancy Centre and Kaveri Entrepreneurship Development Centre.**

Heads of all four centres; Kaveri Research and Innovation Centre, Kaveri Skill Development Centre, Kaveri Consultancy Centre and Kaveri Entrepreneurship Development Centre presented Action Taken Report (ATR) of their respective centres. The centre-wise suggestions given by the members are as follows:

**Kaveri Skill Development Centre (KSDC)**

Mrs. Suchismita Mohanty, Head of Kaveri Skill Development Centre presented the Action Taken Report (ATR) of KSDC before the committee. The IQAC committee members gave following suggestions:

1. Concentrate on only 2 to 3 courses at a time.
2. Advertise about the courses at the time of admission.
3. For Kannada Medium School students, our college students will conduct only English and Computer courses. Craft sessions are not required.

**Action Taken:**

The meeting of all the Course Coordinators with Principal of the College was conducted in the month of April 2018. The thorough discussion about the courses to be conducted under KSDC were took place in the meeting and four courses were identified namely; Certificate Course in Soft Skills, Certificate Course in Yoga and Stress Management, Certificate Course in Share Market and Mutual Fund Investment and Certificate Course in Office Automation. To finalise the courses to be conducted in the academic year 2018-19, the 'Student Activity Form' was designed by all Course Coordinators. After taking the approval of the Principal, this form was made available along with the admission form on college website. It was decided by the authority that these courses will be conducted only for first year students. The hard copies of these forms were collected at the time of admission from all first year students. After analysing these forms, it was decided that 'Certificate Course in Share Market and Mutual Fund Investment' will be conducted under KSDC in academic year 2018-19.



English Course for Kannada Medium will be conducted by the English Department of the College. For Computer Course, meeting with Mr. Harkude, Principal Kannada Medium School was conducted and module was prepared. The Computer Course will be conducted in the academic year 2018-19 for Kannada Medium School students by KSDC.

### **Kaveri Research and Innovation Centre (KRIC)**

Dr. Jayashri Bangali, Head of Kaveri Research and Innovation Centre (KRIC) presented Action Taken Report (ATR) of KRIC before the committee. All the IQAC members were satisfied with the ATR and appreciated the efforts taken by the KRIC committee.

Dr. Bangali informed the members that the letter regarding 'Appeal to send Research Articles/Papers for Kaveri E-Research Journal' was sent to the Heads of all units under Kaveri Group of Institutes on 15th September 2017. However, research articles were not received from any unit.

On this, Mrs. Malati Kalmadi said that she will discuss about this with respective Unit Heads.

#### **Action Taken:**

The copy of 'Appeal to send Research Articles/Papers for Kaveri E-Research Journal' was mailed to Mrs. Malati Kalmadi on 8th February 2018.

### **Kaveri Entrepreneurship Development Centre**

Ms. Deepa Sathe, Head of Kaveri Entrepreneurship Development Centre (KEDC) presented Action Taken Report (ATR) of KEDC before the committee. All the IQAC members were satisfied with the ATR and appreciated the efforts taken by the KEDC committee.

The IQAC committee members suggested that students should be encouraged to participate in the competition where they will sell their products, do marketing and promotion of their products. Such competitions can be organized by the centre in future.

#### **Action Taken:**

To encourage the students to participate in various competitions organised by other colleges, 'Talk Show' of eminent entrepreneurs were organised. The students were informed about such competitions and encouraged to participate in these competitions. In academic year 2017-18, Archit Joshi and Mohit Panase from T.Y.B.Sc. (Comp.Sci.) won



the First Prize for 'Most Innovative Product' in 'INDOVENTION 2017 State Entrepreneurship Week' organised by Garware College of Commerce, Pune.

The KEDC centre is planning to organize competitions in the academic year 2018-19.

**Item 4. To approve the draft of IQAC newsletter (Third volume second issue of 2017-18).**

All the members of IQAC unanimously approved the draft of IQAC Newsletter (Third volume second issue of 2017-18). Dr. Bangali informed all the IQAC members that the approved copy of IQAC Newsletter will be uploaded on the college website within a week.

**Action Taken:**


The approved copy of IQAC Newsletter (Third volume second issue of 2017-18) was uploaded on the college website in the third week of February 2018.

**Item 5. Any other item with the permission of the Chair**

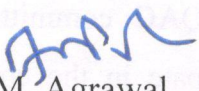
At the end of the meeting, it was decided by the IQAC members that the list of eminent people visited to the college will be prepared and referred whenever required in future.

**Action Taken:**

The list of eminent people visited to the college was prepared and will be referred whenever required in future.

  
Dr. Jayashri Bangali  
Coordinator, IQAC



  
Dr. A.M. Agrawal  
Chairman, IQAC