

## *Mechanisms for submission of online/offline students' grievances*

### Students Grievance Redressal Form

[https://docs.google.com/forms/d/e/1FAIpQLSdWbJLJLoWz\\_8D29IEnJvZAGqfspjKpj3GdfodFd8kRgPk-KA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdWbJLJLoWz_8D29IEnJvZAGqfspjKpj3GdfodFd8kRgPk-KA/viewform)

The screenshot shows the website interface for Kaveri College of Arts, Science and Commerce, Ganeshnagar, Pune. The navigation menu includes Home, About Us, Academics, IQAC, Courses, Gallery, Student Corner, Library, Admission, Examination, Alumni, Sports, Blog, Placement, Careers, and Contact Us. The 'Student Corner' menu is expanded, showing options like National Service Scheme (NSS), Board of Students' Development (BSD), Cultural, Excursion, Scholarships/Freeships, International Center, Grievance Form (highlighted with a red circle), Downloads, and Criteria IV. A notification banner at the bottom states 'Admission Process Started For 2023-24'. A cookie consent banner is also visible at the bottom right with an 'ACCEPT' button.



*[Signature]*  
**PRINCIPAL**  
Kannada Sangha Pune's  
Kaveri College of Arts, Science & Commerce

## Mechanism of redressal (Policy document)

Kannada Sangha Pune's

### **Kaveri College of Arts, Science and Commerce, Pune**

#### **College Student Grievance Redressal Policy**

According to the UGC guidelines, the College has formed College Student Grievance Redressal Committee (CSGRC). The committee is formed with an objective to provide opportunities for redressal of grievances of students.

Procedure for redressal of grievances is stated in UGC regulations. Accordingly, the College has formed Student Grievance Redressal mechanism as follows:

1. Students may raise grievances through suggestions box kept near the college office or students may submit an application seeking redressal of grievance to college authority or they can submit the application on portal available on college website.
2. On receipt of a complaint, the institution shall refer the complaint to the Student Grievance Redressal Committee, along with its comments.
3. The Student Grievance Redressal Committee shall conduct a meeting within stipulated time.
4. The committees shall discuss the issue and try to resolve it. The committee shall take suitable measures to address the grievances at the earliest.

Students Grievance Redressal Form link-

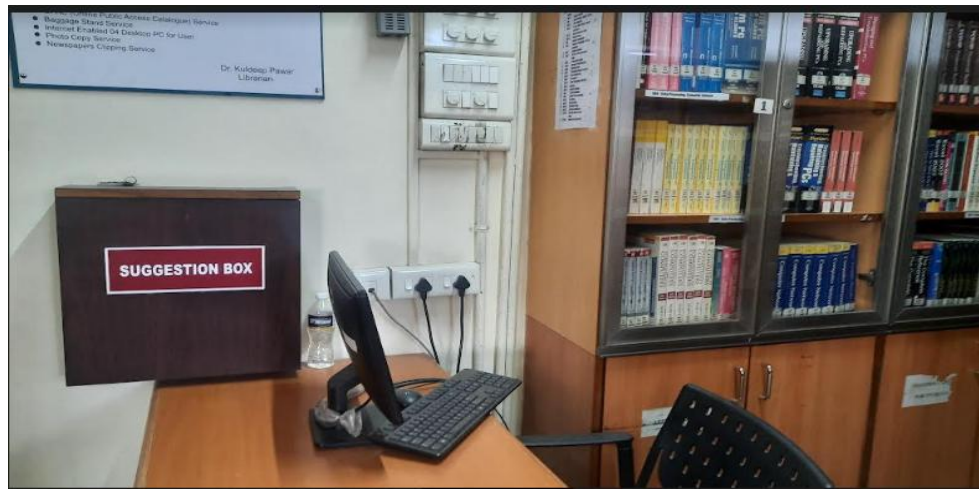
[https://docs.google.com/forms/d/e/1FAIpQLSdWbJLJLoWz\\_8D29IEnJvZAGq\\_fspJKpj3GdfodFd8kRgPk-KA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdWbJLJLoWz_8D29IEnJvZAGq_fspJKpj3GdfodFd8kRgPk-KA/viewform)



  
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# Suggestion / Complaint Box



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