

Kannada Sangha Pune's  
**KAVERI COLLEGE OF ARTS, SCIENCE AND COMMERCE, PUNE**

ADMISSION PROCESS STARTED (2024-25)

**MCom / MSc(CS)**

**ADMISSION PROCESS**

1. Students seeking admission to First Year class must fill in the Admission form with all the required details on <https://kaveri.vriddhionline.com/>
2. Students should use their **ACTIVE MOBILE NUMBER** and **VALID and ACTIVE GMAIL ID ONLY** for registration **(WHICH WILL BE ACTIVE TILL THEY FINISH THEIR UG/PG)**.
3. Ensure that all information is filled up correctly (Fields marked Red \* are compulsory).
4. In case of any queries, contact the concerned Course Coordinator.

**NOTE: -**

- 1. Student should refer to updated instructions and online admission procedure on the college website from time to time. They are subject to change without giving any prior notice to students.**
- 2. Students should preferably use Desktop or Laptop to fill the admission form.**

**STEPS FOR FILLING ADMISSION FORM**

1. Visit <https://kaveri.vriddhionline.com/>
2. Under Login -> Student Register (Register as a new student)
3. Student will receive Registration id and password on mobile number used for registration.
4. Under Login -> Student Login – Login using the Registration id and password received
5. Under Admission - > Click Application Form
6. Click Section PG
7. Select the course for which you want to apply
8. Select following
  - a. **Admission Type: Provisional**
  - b. **Division Type: Non-Grant**
  - c. **Fees Category: Open / OMS (Out of Maharashtra State)**
9. Fill in the required information(Fields marked Red \* are compulsory)
10. Upload Required Document
  - a. Aadhar Card Scanned Copy

- b. **Mark sheet (Third Year) Online Copy**
  - c. Caste Certificate (if applicable and available)
11. Only \*.JPG/\*.JPEG/\*.PNG Formats are allowed.
  12. Maximum File Size Should Not Exceed is 500 KB per File.
  13. Each Document Must Be Uploaded Separately.
  14. Upload ID card size **Student Formal Photo** and scanned copy of students Signature (File Width 80pixel and Height 100 pixel) - File Size for Photo File and Signature File Should Not Exceed 500kb.
  15. Form is successfully submitted when the following message is displayed - “Thank You, You Have Successfully Updated / Submitted Admission Form.”
  16. Upon submitting your admission form and duly uploading scanned copy of documents; your admission form will be further processed by admission committee of the college using “ONLINE APPROVAL” system.
  17. **Forms with completed status will be considered for admission**
  18. If the form gets approved/accepted by the admission committee, student will get SMS and notification on his mail within a couple of days from submission of his admission form.
    - a. In case you do not receive a message due to NETWORK CONNECTION ISSUE, you can also check your Form Status on your Vriddhi Dashboard.
    - b. If the form status is **APPROVED** > that means you can now take admission in the college by paying the fees. The Online Payment Link will be enabled.
    - c. If the form status is **PENDING** your form is in the waiting list.

Admission Coordinator

Principal