

Action Taken Report
(IQAC meeting conducted on 1 March 2025)

The IQAC meeting was held on 1 March 2025. Based on the discussions and suggestions, the following actions were implemented:

To discuss the admission process for the next academic year.

Action Taken: The college website has been updated with admission details. The tentative admission schedule has been prepared and approved. A Helpdesk team was constituted to assist students during the admission process.

To discuss the gaps found while filling the AQAR 2023-24

Action Taken: A centralized Google Drive repository has been created, and data templates have been shared with all Criterion Coordinators. Uploads of pending evidence are in progress. The missing points identified during the AQAR process will be reviewed and incorporated while preparing the Academic Calendar in the upcoming meeting.

To discuss the syllabus completion status and upcoming exam.

Action Taken: All departments submitted syllabus completion reports. Remaining portions were completed before the final examination. All the examinations were conducted smoothly by the examination cell.

Alumni meet and Farewell date and agenda finalized with coordinators and Review of documentation for AAA undertaken.

Action Taken: The Alumni Meet was successfully conducted on 3rd May 2025 and witnessed an enthusiastic response and active participation from alumni across various batches. The event included interactions between alumni and faculty, sharing of experiences, and discussions on future collaboration opportunities. The IQAC appreciated the efforts of all coordinators for the smooth organization and meaningful engagement during the meet.

Departmental documents have been updated as per the AAA requirements. Coordinators have ensured the submission of missing records. A follow-up review will be conducted before the final AAA committee visit

The farewell for the batch of 2024-25 was successfully organized on 30th April 2025. Students from each course presented an audio-visual showcasing their three-year journey in the college, which was well-received by all. The event concluded with a cultural programme performed by the junior students, adding a vibrant and memorable touch to the celebration.

Ch. Alavani
IQAC Coordinator



MS
Principal
IQAC Chairman